



Islamic Relief
Worldwide

Faith inspired action

REQUEST FOR TENDER (RFT): Ref. No: PREQ00007649/2026 SUPPLY AND DELIVERY OF SHELTER NFI KIT TO SUPPORT 1,600 HOUSEHOLDS IN BAZIA PAYAM, WAU COUNTY.

8th July 2026

Delivery Location: BAZIA PAYAM, WAU COUNTY (Incoterm DAP)

Background

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap and its main offices in Juba.

In this regard, IRSS invites qualified and competent bidders to submit quotations for the supply and delivery of Shelter NFI to support 1,600 Households in Bazia Payam, as specified in the requirements below.

Item specifications

Sn	Description of items	Technical Specification	Qty	Unit	Unit cost (USD)	Total cost (USD)
1	Plastic Sheet or Tarpaulins (white in colour 6m×4m)	Plastic Sheet or Tarpaulins: Tarpaulin Size: the finished size of each sheet is 6 x 4 meters Material: made of woven high-density black polyethylene (HDPE) fibres, warp x weft, laminated on both sides with low density polyethylene (LDPE) coating, with reinforced rims by heat sealing on all sides, (or 2 sides heat sealing and 2 sides double stitching), and a 5 millimetres diameter PE or PP rope on the edge, inside the hem. 1000 denier minimum. Material weight: minimum 190 gr/m2 +/-20g/m2.	1,600	Pieces		

2	Sleeping mat (120cm×280cm)	Synthetic, Tear proof, Plastic, Water impervious; finished size: 120cm X 280cm minimum. Floor mats made in a tightly woven twill weave fabric (2/1, 3/1, 2/2, 3/2) of clean and neat appearance. Weft: Recycled polypropylene (PP) hollow tubes not containing any filler	1,600	Pieces		
3	Blanket (150cm×200cm)	Make: Knitted or woven, dry raised both sides Content ISO 1833 on dry weight: 100% virgin polyester and/or acrylic fibres or polyester/cotton Colours: Preferably Grey Size: 150 x 200cm +3%/-1%. To be taken on flat stabilized sample, without folds. Weight: 350 to 670g/m ² Weight determined by total weight/total surface.	1,600	Pieces		
4	Long-lasting insecticide treated mosquito net (120cm×180cm)	Well packed and branded 6x6 size with white, blue or green colour	1,600	Pieces		
5	Twisted or braided rope from natural or synthetic fibres	Size: 3mm or 5/16" diameter. Structure: 3 strand & twisted. Length:100M Colour: dark (black, blue) preferred	1,600	Roles		
6	Poles/roofing timbers sized 2x4m	Hardwood timbers sized 2x4m. Each HH to receive 4 pieces of timbers to prepare their makeshifts.	6,400	Pieces		
7	Medium sized saucepan	Each HH to receive 1 piece	1,600	Pieces		
8	Plastic soup bowl	The soup bowl will be given 2 per HH	3,200	Pieces		
9	Antimicrobial fast-food tray	Each HH will receive 1 piece.	1,600	Pieces		

10	Rechargeable Solar LED Portable Table Light with Stand	4 to 8 Hrs. running time after one sunny day charging. Weather, Dust and Impact Resistant. 2 Light levels, High and Low. Compact and portable. Charge by Built-in Solar Panel. 0.4-Watt, Poly-crystalline Panel. Each HH will receive 1 rechargeable solar lamp	1,600	Pieces		
----	---	---	-------	--------	--	--

Summary of Bid Prices

No.	Description	Total Price in USD (\$)
1	Grand Total Bid Price (USD) Inclusive delivery cost to Wau	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price USD (\$)

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

EVALUATION CRITERIA

Score criteria supply and delivery of Shelter NFI kits		
A	Mandatory Criteria (Fail will not be considered for next stage)	Pass/Fail
	Certification of Incorporation	Pass/ Fail
	Tax Clearance Certificate. Must be valid and updated.	Pass/ Fail
	Operation License - Must be valid and updated.	Pass/ Fail

	ID/Passport copy of the director (s).	Pass/ Fail
	Memorandum of Understanding (MOU) Must be valid and updated/ stamped page	Pass/ Fail
	South Sudan membership certificate (Chamber of Commerce) Must be valid and updated.	Pass/ Fail
Pass Mark		
NOTE:	Bids lacking any of the documents listed as Mandatory will lead to automatic disqualification and shall Not be considered for technical evaluation	
B	TECHNICAL ANALYSIS	100
1	Value of Similar Work Experience with INGOs in last 3 years (Copy of Contract/Completion Certificates)	
	No similar past work experience (Copy of Contract/Completion Certificates)	0
	One (1) similar past work experience (Copy of Contract/Completion Certificates)	10
	Two (2) similar work experience (Copy of Contract/Completion Certificates)	20
	Three (3) similar past work experience (Copy of Contract/Completion Certificates)	30
	Four (4) similar past work experience and above (Copy of Contract/Completion Certificates)	40
2	Capacity to Supply: Ability to supply required quantities within required timelines. Evidence of stock availability and supply network.	30
3	Quality Assurance: Assessment of the quality, durability, and compliance of NFI items with the required technical specifications through physical verification and evaluation of submitted samples.	30
	Pass mark 70%. Note: Bidders who will not score 70% and above in the technical analysis will automatically be disqualified and shall not be considered for financial evaluation	
C	c). FINANCIAL ANALYSIS	100
	Stamped & Signed Certified Bank statement of last three months (1 st April 2026 to 30 th June 2026) with closing balance to sufficiently cover the value of the RFT.	50
2	Within Budget	30
	Not within Budget	0

3	Evidence of Certified letter of credit facilities from the reputable bank, indicating maximum credit allowed.	20
	Pass mark 70%.	
	N/B: Bids who will not score 70% and above in the financial analysis will automatically be disqualified and shall not be considered for further evaluation	

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

All RFQs must be submitted **before Friday, 24th July 2026 at 04:00 PM CAT**

Interested bidders are required to strictly follow the specified criteria and submit all documents online to the following email address: Tendering.IRSS@islamic-relief.com.ss with the subject of the email as;

REQUEST FOR TENDER(RFT): Ref. No: PREQ00007649/2026 SUPPLY AND DELIVERY OF SHELTER NFI KIT TO SUPPORT 1,600 HOUSEHOLDS IN BAZIA PAYAM, WAU COUNTY.

For any issues relating to the tender or its contents please email directly to; Procurement.IRSS@islamic-relief.com.ss

Late submissions or failure to adhere to the submission requirements will result in disqualification.

Instructions to Interested Bidders

- No hardcopy submissions will be accepted.
- All tenders should be submitted via email to the above-mentioned email & subject of email.
- The size of the email should not exceed 25MB
- Interested suppliers should send the documents in PDF format that is not password protected.
- Any links sent or password protected documents will not be considered.
- Suppliers are encouraged to send documents as one batch in one email.