



# International Rescue Committee

## South Sudan Country Program

### Request for information (RFI) for Construction works

Publish date: July 18, 2023

Deadline to Respond: July 24, 2023

**Interested construction contractors are strongly advised to read through the entire Request for information document before submitting their responses**

#### **Background**

The International Rescue Committee, hereinafter referred to as “the IRC”, is a non-profit, humanitarian agency that provides relief, rehabilitation, protection, resettlement services, and advocacy for refugees, displaced persons and victims of oppression and violent conflict.

The IRC has been operating in South Sudan since 1989 to assist in Humanitarian interventions; it is registered and obtained a Certificate of NGO operation from Relief & Rehabilitation Commission (RRS) under serial No: 020. In South Sudan, IRC currently operates in the field sites of; Rumbek, Nyal, Ganyliel, Bentiu, Ajuong Thok, Maluakon, Panthou, Koch, Maban and Mayendit. The Country head office is based in Juba and is supported by the following donors: UNHCR, OFDA, DFID, HPF, UNDP, SV, Irish Aid, Europe Aid, SIDA, BPRM, UNICEF, GFFO, SSHF, GAC, BHA. The regular sectors in IRC South Sudan are Health, Nutrition, Child Protection, Women Protection & Empowerment, Governance, Protection Mainstreaming, and Economic Recovery & Development.

#### **Request for Information Objective**

The objective of the RFI is to prequalify construction contractors who have experience in conducting construction works in South Sudan. The IRC intends to have a database in place from which further selection will be done depending on the type of construction works required. The database will be operational for two years, after which the same process can be conducted.

#### **Scope of Work – Technical Requirement/Evaluation criteria**

EVALUATION CRITERIA	DESCRIPTION	WEIGHT (%)
<b>Key Staff Capacity</b>	Contractor's Site Supervisor should be a qualified civil Engineer (Bachelor's Degree) or equivalent with at least five years project management experience. <b><u>(Please Attach CV)</u></b> . Refers to the technical experience of the responsible civil engineers and those individuals who are assigned to this project. The presented personnel shall work with the IRC to supervise the construction and must be present to deliver the project.	25%
<b>Contractor's experience</b>	<b>Past</b> Refers to bidders' ability to demonstrate relevant experience and technical knowledge of the services required, experience working with IRC, other INGOs, UN Agencies, and Government Institutions. Successful completion of at least three projects of similar value and complexity over the past three years. Provide at least three Certificates of Completion or recommendations (specific to construction) from past INGO, Government or UN clients for construction works. Provide IRC Certificate of Completion if available. Attaching contracts/Purchase Orders or photos alone will not earn any score.	25%

<b>Construction machinery capacity</b>	Refers to Bidder's ability to demonstrate that they have construction machineries/equipment: For example; <ul style="list-style-type: none"> <li>• Dump /Tipper truck,</li> <li>• Concrete mixer,</li> <li>• Compactor.</li> <li>• Poker Vibrator</li> </ul> Provide evidence of ownership (Receipt/Vehicle Registration Book) of the construction machineries/equipment. Making a list of the items only will not earn you any score. Provide lease agreement where applicable.	25%
<b>Financial Capacity</b>	Original Bank Statement (signed and stamped by the bank) for the last three (3) months (April, May and June 2023)	25%
<b>TOTAL% SCORE</b>		<b>100%</b>
<b>Pass mark</b>		<b>70</b>

Vendors must provide as much information/evidence as possible in order to fulfill the requirement of the evaluation criteria indicated in the table above

#### Vendor Submission

Vendors are expected to submit the following documentation.

- Company Profile
- Completed Vendor Information Form (VIF)
- Certificate of business registration
- Certificate of incorporation, business license, or similar document
- Copy of tax registration, tax clearance certificates, or similar documents
- Detailed ownership structure(Memorandum of Association) - (Name of directors of the company / Owners)
- Government Identification Documents of the directors and owners
- Previous two years of audited financial statements or tax filing, or similar documents
- Original Bank Statement (signed and stamped by the bank) for the last three (3) months (April, May and June 2023)
- Proof of experience in providing construction works in the last 3 years.
- References from previous customers / Other INGOs
- Documentation proving that the company is clear of legal disputes that ended in Court in the past three years.
- Signed Vendor Code of Conduct / Conflict of Interest forms

Bidders must demonstrate that they have valid business registration, tax certificate, and all registration as required by the laws of South Sudan. Eligibility criteria will be scored PASS /FAIL. PASS will proceed to full technical evaluation and FAIL will be excluded from the next step

#### RFI Submission

Vendors who wish to participate in the RFI Process should sent the information required to the following Email Address: [ss-procurement@rescue.org](mailto:ss-procurement@rescue.org) before 4:30pm on Monday, 24<sup>th</sup> July 2023.

Note:

**This RFI does not constitute a solicitation. IRC is not requesting any bids or proposals at this stage; IRC is seeking information on your business for internal evaluation and to support in building our tendering documentation.**

**Your response to this EOI does not automatically ensure that you will be selected to participate in tender or be selected for any procurement with IRC.**