

Approval by Director of Labour
Ministry of Labour (HRD)
Warrap state
Khartoum



World Vision

**Our Vision for every Child, Life in all its Fullness; Our Prayer for every heart, the will to make it so
Building Brighter Futures for Vulnerable Children**

JOB OPPORTUNITY AT WORLD VISION INTERNATIONAL – SOUTH SUDAN

World Vision is a Christian Relief, Development and Advocacy Organization dedicated to working with Children, Families and Communities to overcome poverty and injustice. World Vision serves all people, regardless of religion, race, ethnicity or gender. All employment in World Vision is conditioned upon successful completion of all applicable background checks, including criminal record checks where possible.

World Vision South Sudan is now seeking for a qualified and dynamic Individuals (**Man or Woman**) who are willing to share in our vision and promise to Children, to join us in the following role(s):

Job title: Project Coordinator
Reporting to: Zonal Program Manager
Locations: Kuajok
Availability: As soon as possible

Purpose of the position:

The core responsibilities of this position are to take the lead in overall project management, implementation and coordination of the FAO project

Major Roles and Responsibilities:

- Lead the proper planning, implementation, monitoring, and reporting of the project activities in its operational area. Prepare work plan, DIP, Cash flow, procurement plan for the project
- Prepare and submit quality project report as per the report requirement of the project as well as build and maintain effective relationships with UN agencies, government officials, and community and WV internal staff.
- Ensure gender equity and sensitivity in beneficiary selection and planning and execution of activities.
- People Management – Management of project staff to ensure timely completion of activities
- Monthly management of project expenditure, including monitoring of monthly Financial Reports, and overall budget management. Review on monthly expenditure to ensure accuracy and audit compliance, in collaboration with Finance Officer
- Prepare and submit weekly / monthly project updates to Zonal Program Manager, based on data collected by project staff.
- Activities are implemented as per the DIP
- Scheduled and surprise monitoring visits made produced reports with clear findings, recommendations, actionable plans and implementation status
- Produced and submit quality and report timely for review with QA coordinator.
- WV SS enjoyed maximum smooth relation with UNMISS and UNDP and other relevant stakeholders.
- Women, youth, boys and girls benefited from the project as planned
- Staff members are capable to complete assignments because of the new capacity and motivation





- Reviewed financial reports line by line. Budget is managed as per the requirements of the donor and WV standard. No overspending, underspending appeared at acceptable threshold level
- Submitted weekly updated and monthly management report. Completed online platforms for ITT. DIP, project management dashboard action plans developed during project review meetings.

Qualifications: Education/Knowledge/Technical Skills and Experience

- A degree in Rural Development, Agriculture/Food Security, or in a related field but with direct experience in resilience and/or food security and livelihood programming.
- Experienced in women's economic empowerment and leadership development; savings groups/rural finance, local value chain development/market systems development; seed multiplication, horticulture, post-harvest management, improved grain storage, community-led peacebuilding and conflict management
- Minimum 3 years with similar experience as project officer or 2 years as project manager/project coordinator in resilience and/or food security and livelihoods. Experience of working in Warrap as is an added advantage.
- **Knowledge and experience from among the following skill sets is desirable:**
- Knowledge and experience from among the following skill sets is desirable: Farmer Demonstration, community-led participatory planning, women's economic empowerment and leadership development; savings groups/rural finance, local value chain development/market systems development; seed multiplication, horticulture, post-harvest management, improved grain storage, community-led peacebuilding and conflict management.
- Excellent written English with good command with spoken Arabic and English. Dinka language will be an added advantage.
- Has strong knowledge of core principles of children rights, participation, do no harm, as well as children in emergencies minimum standards.
- Excellent oral and written communication skills in English. Oral and written Arabic will be added advantage.
- Proficiency in using computer software e. g MS Windows, MS office programs and internet.
- Ability to work under pressure in unstable security and remote environment is an asset;
- Demonstrates Christ-centered life and work
- Understands and is committed to WV's vision, mission and core value.
- South Sudanese Nationals only

HOW TO APPLY

Interested candidates (**South Sudanese Nationals**) who meet the above criteria should submit their application, cover letter and an updated CV with at least three referees with their telephone and email contacts. Address your application to: **The Human Resource Manager, World Vision South Sudan**

Qualified female candidates are STRONGLY encouraged to apply

Indicate the position you're applying for in the subject line.

Applications should be submitted to this email recruitsdno@wvi.org or Hand deliver to any of **World Vision** offices.

Closing date for receiving applications is 14 April 2021 at 5:00pm

Please note that only shortlisted candidates shall be contacted and documents once submitted will not be returned to the candidates.

