

## CARE South Sudan

CARE South Sudan is an International NGO working in South Sudan. CARE and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

Position:	GBV Project Manager
Department:	Program
Location:	Torit
Reports to:	Area Manager

### JOB SUMMARY

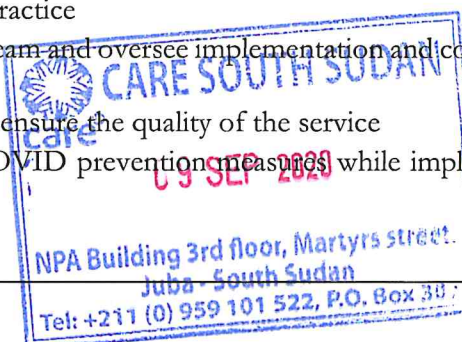
The GBV Project Manager is responsible for ensuring smooth implementation of daily project activities and to ensure that the goals and objectives of the program are met. S/he will provide supervision and direction to the SDC funded GBV project team in Torit and Ikwotos with an emphasis on ensuring GBV survivors' access to safe and appropriate and confidential GBV case referral, quality psychosocial initiatives, case management, strengthening the voices of women, girls, boys and men in reporting GBV incidents by addressing the barriers and gaps in GBV response and representing the organization in Pprotection and GBV Cluster coordination forums and with other key stakeholders.

The GBV/Protection Project Manager will be based in Torit and report to the Area Manager.

### **SPECIFIC RESPONSIBILITIES:**

#### **Programmatic**

- Oversee the establishment of GBV prevention and response activities under SDC project
- Establish networks with UN, NGO, and community partners to create a functional GBV referral pathway and ensure survivors' access to safe and confidential GBV case management and psychosocial care
- Provide technical guidance, mentoring, and support to field team to ensure GBV ethical guidance and compliance with minimum standards for sexual assault survivors care
- Develop mechanisms for information dissemination and awareness raising to improve knowledge on GBV and available services
- Develop, conduct, and supervise trainings on key IASC GBV guideline, GBV tools, PSS/PFA, case management, GBVIMS and GBV resources for partners, community members, and service providers to ensure programming meets GBV best practice
- Provide ongoing leadership to the project team and oversee implementation and coordination of activity plans to ensure targets are met.
- Establish and operationalize WGFSSs, and ensure the quality of the service
- Coordinate with health team to ensure COVID prevention measures while implementing the project activities



- Integrate COVID preventions in the approach and adopt appropriate approach to address the contextual emerging COVID challenges

### **Grant Management**

- Manage, oversee, develop and maintain work, spending and procurement plans for the SDC funded project. Participate in GBV grant opening, Mid-Term and Closing meetings.
- Prepare internal and external reports within agreed deadlines using CARE and donor formats.
- Manage the project budget; oversee all budget expenditures and ensure they are allowable and allocable according to CARE and donor regulations; review monthly Budget vs. Actual and expenditure sheets, feed corrections back to Finance. Bring any over/under expenditure issues to the attention of the DDP and the Grants department in a timely manner and jointly develop corrective plans.
- Participate in the development of proposals and concept notes for expanding CARE's GBV portfolio in South Sudan.
- Build staff capacity in writing activity and monthly reports to ensure accurate monitoring and documentation of activities.

### **Inter-Agency Coordination**

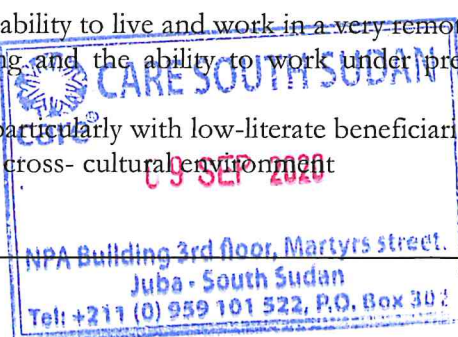
- Coordinate with protection and GBV cluster and represent CARE in the promote CARE as gender champion organization
- Develop and maintain effective working relationships with all stakeholders - including community leaders, NGOs, UN agencies, community based organisations and other CARE sectors to enhance multi-agency and multi-sectoral cooperation and coordination.
- Ensure that information from coordination meetings is shared internally and with other sectors, as appropriate.
- Liaise with other GBV agencies to plan and provide joint trainings, support development of the GBV South Sudan Strategy and work plan, and undertake relevant advocacy.
- Ensure GBV response and prevention are incorporated into other sectors and humanitarian activities, through trainings, advocacy and other mentoring or support.

### **Administration**

- Participate in recruitment of field staff in conjunction with Human Resources Department
- Maintain updated job descriptions, conduct interviews, orient new staff to the CARE and the GBV program.
- Supervise project field staff directly
- Ensure Performance Management System documentation is in place and followed up regularly.
- Recommend and implement a capacity building plan for project staff.
- Ensure GBV staff understands and follows CARE and donor Policies and Procedures.

### **REQUIRED QUALIFICATIONS:**

- Degree in gender and development studies, health, social work, humanities or other related discipline.
- Professional experience in complex settings
- 3+ years relevant program management experience, with at least 1 year of GBV program management
- In-depth understanding of the root causes of GBV, related international standards, and GBV prevention and response strategies.
- Familiarity with IASC GBV and gender handbooks, PSS, case management and WHO Clinical Management of Rape (CMR) guidelines or CARE Clinical Care of Sexual Assault Survivors (CCSAS) guidelines
- Experience in complex emergencies and the ability to live and work in a very remote environment
- Experience in starting up new programming and the ability to work under pressure without daily supervision
- Community education/training experience, particularly with low-literate beneficiaries
- Demonstrated skill in staff management in a cross- cultural environment





- Ability to travel in all project locations i.e Torit and Ikwotos
- Fluency in English. Excellent oral and written communication skills. Excellent computer skills.
- Strong interpersonal, intercultural and communication skills

#### **HOW TO APPLY**

The position will be based in Torit. This position is ONLY open to South Sudanese Nationals.

Opening Date **9<sup>th</sup> September 2020** and Closing date for receiving application will be **28<sup>th</sup> September 2020**.

Applications and CVs should be delivered to: **jobs.southsudan@care.org** or Hand delivery to: CARE office located within NPA Building in Hai Supiri next to UNICEF.

**CARE is an Equal Opportunity Employer, promoting gender, equity and diversity and women candidates are strongly encouraged to apply.**

