

CALL FOR QUOTATION

Background

Action Africa Help International (AAH-I) is a nongovernmental and nonprofit making Organization operating in South Sudan with a mission to support disadvantaged Communities to sustainably improve their standard of living through Community empowerment approach in partnership with stakeholders. AAH-I implements Primary Health Care, Agriculture, Humanitarian aid projects and Capacity Building.

AAH-I South Sudan is calling for quotation for provision of Medical Supplies Warehouse Facility within Juba. AAH-I therefore, invites interested companies to make an offer based on the conditions stated in this call for quotations.

Requirements

- The warehouse facility should have a volume not less than 900 cubic meters, with a height not below 4 meters to allow for adequate ventilation
- It should have metallic shelving for bulk storage with each shelf height not below 1Meter (adjustable shelving would be preferred), width between 1.5 meters to 2 meters, length depending on the size of the storage unit
- Spacing between the shelving racks to allow for a walkway during inspection, moving of cargo to and from the shelves should not be below 1.5 meters in width
- It should have temperature controlled environment with the provision of temperature monitors (wall thermometers and AC units)
- Double entry points (multiple would be preferred since 900 cubic meters is a large space if it is one block, if multiple warehousing units then one point of entry and exit) one for entry and one for exit
- CCTV monitoring would be desirable.
- Office desk and chair for the officer(s) who will be coordinating from the warehouse These should be able to accommodate 2 officers
- Adequate interior lighting as well as outdoor security lighting
- The warehouse should be in a fenced (wall perimeter concrete fence) to ensure proper security
- Shower facilities and toilets both for labourers and officers is a must
- Fire suppression system in place to mitigate or limit damage in the event of a fire (not fire extinguishers but a more robust fire suppression system)
- The facility should be insured against fire, burglary and general risks with reputable insurance company.
- The facility should be permanent not temporary in structural nature
- Adequate compound space to permit for parking of multiple 40MT trucks at a given time
- Within the geographical local of Juba central is a must for easy coordination not beyond a 15 Km distance from the city centre and UNHCR HQ.
- Adequate drainage systems in place to avoid flooding in the event of rain
- Power should be 24 hours a day as a must

Administrative Requirement:

Interested bidder should submit the following documents;

1. Valid registration Certificate
2. Valid Tax compliance certificate
3. Operation Licence

Price and Currency: The monthly rate shall be in **United States Dollars (USD)**.

Submission of Quotes

The quotations shall be submitted in **Hard copies in sealed envelopes** ONLY there will be no submission of quotes in soft copies. Suppliers must adhere to this instruction to avoid inconveniences.

Submission Address

The bids shall be submitted to:

**AAH-I/UNHCR Logistic Base Juba South Sudan
Near JIT Supermarket, the envelope should be labeled
Read: Warehouse Facility
AAH-I South Sudan.**

Registration for submission:

Please ensure that, you register your hand delivered quotation/bid with the Procurement department and drop it in the bid box yourself, before you leave the Procurement department.

Unregistered quotation/bid will not be considered even if it is dropped in the tender box.

Deadline for the submission of the quotation

The deadline for the submission of the quotes will be strictly on **Monday the 13th April, 2020, at 12:00 pm Local Time.**

Notification of the results

Only the successful and competitive bidder will be notified, and if you do not receive email communication within two weeks after the expiry of the deadline, consider your bid not successful.

Language for the bids

The language for the bids shall be **English** only.

Disclaimer

This is only a Call for quotations and AAH-I South Sudan reserves the right to either amend or cancel it at any time with or without notice. In such cases, AAH-I South Sudan shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations.

The decision of the AAH-I South Sudan Procurement Review Committee shall be final.