



Windle Trust
International

Education transforms society



JOB OPPORTUNITY (Internal/external)

15 April 2024

JOB TITLE: School Officer

Background

Girls' Education South Sudan (GESS2) Programme aims at bringing and keeping more children in school. The GESS programme works in four areas:

- Social and behaviour change (Our School Radio Programme and Community Mobilisation)
- Financial support to schools (Capitation Grants) and girls (Cash Transfers)
- Improvement of quality of education
- Research on what works in girls' education in South Sudan

LOCATION: Based in Awerial, although you will frequently travel to visit field offices for programme commitments or visit other WTI offices.

LINE MANAGER: Your Line Manager is the WTI –Lakes State Team Leader

Job Description

- Rolling out training to the County Education Staff (CED);
- Rolling out training to Payam Education Supervisors (PES);
- Rolling out training to school governing bodies School Management Committee and Board of Governors (SMC/BoG) in up to 10 schools per month and per year.
- Rolling out training for head teachers and teachers (School-based Teacher Professional Development) in up to 4 schools per month and per year.
- Piloting remedial BRIDGE Programme for P3 graduates;

- Providing support to schools to effectively monitor and improve attendance of learners in schools;
- Assuring the quality of School Development Plans and School Budgets of all schools in the area of responsibility;
- Supporting all schools in the county to qualify for Capitation Grants and account for them;
- Providing school governing bodies with verbal and written feedback on the quality of their School Development Plans and School Budgets and accountability documents;
- Preparing Payam Education Supervisors to take an active role in assuring quality of the School Development Plans and School Budgets and accountability documents;
- Providing Payam Education Supervisors with verbal and written feedback on the quality of preparation for lesson observation, lesson observation skills, lesson observation reports;
- Monitoring progress and providing troubleshooting support to schools during the school development process;
- Mainstreaming gender sensitive approaches in all undertaken work;

PERSONS SPECIFICATION

1. Degree in Primary or Secondary Education is preferred.
2. Strong ability to write quality reports
3. Two or more years of teaching experience
4. Committed to working for Windle Trust in a complex environment.
5. Ability to prioritise and meet conflicting deadlines.
6. Understanding of GESS project is PREFERRED.

THIS POSITION IS FOR SOUTH SUDANESE NATIONAL ONLY

DEADLINE: 2 May 2024 at 5:00 p.m.

Submit your CV and Letter of motivation if you meet the requirements to County Education office in Awerial. Applications will be reviewed as they come and WTI will fill the positions before the deadline due to the urgent need of the position. For urgency send electronic copy to Jobs@windle.org.uk copying William@windle.org.uk and Lilian@windle.org.uk

Women are strongly encouraged to apply.

Windle Trust is committed to safeguarding and maintains ZERO TOLERANCE on sexual exploitation, sexual abuse and economic exploitation of beneficiaries and children. Thorough background check will be carried out including police check on records of good conduct. This is to avoid perpetrators of SEA. Any proof of pending investigation of SEA allegation case will lead to summary dismissal.

WTI does not charge any fee at any stage of recruitment.

