

## THE LUTHERAN WORLD FEDERATION - WORLD SERVICE, SOUTH SUDAN PROGRAM

### *Terms of Reference (ToR) to conduct survey on the needs of Children With Disabilities (CWD) in 12 schools*

#### *1.0. Background*

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In partnership with Australian Lutheran World Service (ALWS), Act Church of Sweden (ACT\_CoS), Evangelical Lutheran Church of America (ELCA) and German Lutheran Committee (GNC), Lutheran World Federation (LWF) is implementing food security, livelihoods, Education, Protection and Social cohesion project since 1<sup>st</sup> January 2021 to address food insecurity and empower farmers for food production, household economy problems, support early childhood and primary education gaps and strengthening local/community level protection challenges and grass root peace problems in Twic East, Duk, and Bor South counties of Jonglei state. The Project continues up to end of December 2023.

Under this project Education is major component to address need of school age children (boys and girls including children with disabilities) from early child development to primary and secondary schools. However, it has been noted over time that the children with disability have not been accessing education as expected. There are number of factors that contribute to this situation: poverty; stigma and discrimination on the part of parents, communities and schools, physical barriers e.g., lack of assistive devices and inaccessible school infrastructure; teachers lack of knowledge and teaching and learning resources; hidden disabilities that result in poor learning outcomes and insufficient effort from state actors to implement disability policies. Gender discrimination further compounds the exclusion of Children with disabilities in education. As a result, children with disabilities are the last to be enrolled and the first to drop out. Lack of access to this basic human right curtails life chances, perpetuating the poverty and exclusion cycle for People with disabilities.

Among project intervention is to increase of enrolment and retention of children with disabilities (CWD) in primary and secondary schools, to increase their learning opportunities and ultimately to ensure inclusive ness of education thematic area. With this plan, LWF intends to get proper information and needs of Children with Disabilities (CWD). LWF is, therefore looking for a professional expert to conduct survey for CWD in Twic East, Duk and Bor county

#### *2.0. Objectives of the Survey*

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- To generate information on CWD in 10 primary and two secondary schools (7 level schools in Twic East, four in Duk and one in Bor South county)
- To find type of assistance needed by different category of Disabilities based on Objective one result.
- To recommend details of assistive devices and accessible learning materials for CWD

#### *3.0. Methodology*

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Due to shortage of evidence on CWD in Jonglei state, Twic East, Duk and Bor South Counties, LWF recommend consultant to use mixed method of data collection that is from relevant education departments and directly from each schools and pupil with CWD. Further the consultant is expected develop clear methodology and tools.

#### *4.0. Consultant's deliverables*

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- Technical proposal that encompasses among others the assessment methodology prior to the selection of the consultant.

- Survey Work Plan and Budget based on the estimated period detailed below under section 6.0
- Tools of assessment will be presented after contract agreement
- A 2-3 pages inception report on the proposed assessment one week into the assessment at field level.
- A power point debriefing on assessment to be presented in Jonglei and Juba
- Draft and final report (LWF will provide inputs in the draft report)
- Final Report (To be approved by LWF)

### 5.0. Consultant experience

This assignment is open towards qualified individuals and consultancy companies. The consultant/s should meet the following criteria:

- Higher university degree in relevant field (Education, Education management, Law, Development studies, etc) with over 8 years' experience in field of work
- Demonstrated Knowledge and experience in the field disability management
- Strong understanding of South Sudan context (specifically the context in Jonglei State), policy and advocacy work
- Excellent writing skill in English.
- Knowledge of local languages is an added asset

NB: Consultants and Service providers to LWF are subjected to the Code of Conduct and Child Protection and Safeguarding Compliance

### 6.0. Timeline

The actual evaluation work is expected to begin in the 6<sup>th</sup> of May 2021 and to take up to 20 days

Activity/ Milestone	Duration
Consultant preparation	28 <sup>th</sup> -29 <sup>th</sup> of May 2021
Consultant/travel to Juba (in case out of Juba)	30 <sup>th</sup> May 2021
Meeting with project management team in Juba-administrative matters, inception meeting, tools finalization etc.	31 <sup>st</sup> May 2021
Consultant/s Travel to Jonglei	1 <sup>st</sup> June 2021
Field work - Twic East, Bor South and Duk Counties	2 <sup>nd</sup> -9 <sup>th</sup> June 2021
Field level Debriefing	10 <sup>th</sup> June 2021
Travel from Field to Juba	11 <sup>th</sup> June 2021
Debriefing at Juba	12 <sup>th</sup> June 2021
Preparation of draft report and submission to LWF	15 <sup>th</sup> June 2021
Final report to LWF	16 <sup>th</sup> June 2021
<b>Total days/Actual days/</b>	<b>20</b>

### 7.0. Terms and Conditions

- **Logistics:** LWF will cover the cost of the consultant's travel to the field and back, including food, and accommodation.
- **Professional fee:** Interested consultants are expected to provide a budget for the exercise. LWF will consider proposals that are within the approved rates as per its policy on professional fees.
- **Tax and insurance:** Income tax payable to Government of South Sudan (GoSS) shall be deducted from the consultant's fee during payment.
- A contract will be signed by the consultant upon commencement of the assessment which will detail additional terms and conditions of service, aspects on inputs and deliverables including LWF's Code of Conduct, Child Protection and safe guarding principles.

- Data collection and data processing costs are included in the account of the consultant. The consultant is expected to use his/her own computer.

**Applications Deadline:** Interested qualified applicants should submit electronic copies to this call at the latest date of 14<sup>th</sup> May 2021 to [consultancy.southsudan@lutheranworld.org](mailto:consultancy.southsudan@lutheranworld.org)

