



External Advert

Oxfam is an international non-governmental organisation with a mission of working with others to alleviate poverty and injustice. Oxfam has been working in South Sudan since 1983. Our Programmatic Strategy concentrates on saving lives, Resilient Livelihoods, Advancing Gender Justice and Good Governance and Active Citizenship through a full spectrum platform that includes humanitarian response, recovery and resilience, long term development and policy and advocacy. Oxfam currently operates via eleven area offices in ten states (Upper Nile, Jonglei, Lakes, Eastern Equatoria, Central Equatoria, Western Equatoria and Western Bahr-el-Ghazal, and Northern Bahr el Gazal.

Position: Communications Intern
Location: Juba
Grade & Level:
Contract Type: Fixed Term
Number of post: 1

KEY RESPONSIBILITIES:

- Collect high-quality still photos and videos from project sites to be used for reports and other communication works.
- Responsible for editing photos and videos to be used for social media and websites.
- Helping to implement internal and external communications strategies and projects.
- Travel to field sites and project implementation sites to capture success stories from different programs.
- Travelling out (if possible, with journalists) on assessments, to see Oxfam programs to collect success stories and sharing media materials on all projects.
- Responsible for generating content for both audio-visual materials that can be used for web/mailling content (if appropriate)
- Drafting and posting social media and web content according to the organization's social media strategy.
- Responsible for marking the calendar for key advocacy dates for photos and videos purposes
- Tracking projects and media exposure.

- Updating media contact lists
- Providing administrative support to internal teams.
- Preparing presentations and reports.
- Any other duties assigned by the Communication Manager



SKILLS AND COMPETENCIES:

The Communication assistant- video and Photography should have the following items, skills, and competencies

- Be good at taking photos and videos on the camera
- Good at editing videos and short stories on Adobe CS Pro, final cut, and other related software.
- Very conversant with social media platforms such as Facebook and Twitter
- Have a strong command of the English language
- Can operate on emails and share folders
- Good communication skills
- Should be a national of South Sudan

Requirement

- Bachelor's Degree/ Diploma in mass communication, Journalism, Development Communication, or Communication Science.
- Outstanding verbal and written communication skills.
- An understanding of social media strategies and media relations.
- Creative and innovative.
- Strong attention to detail.
- Excellent organizational skills.
- The ability to multitask.
- Great interpersonal skills.
- Above average knowledge of various social media platforms, including Instagram, Twitter, and Facebook.

Deadline for submission of applications is 13 February 2022. Interested Applicants should send soft copies of their CVs and Cover letters to Hrsouthsudan@oxfam.org.uk or drop hard copies of their CVs to Oxfam Office in Juba opposite Dr. John Garang International School.

NB: This position is open to only South Sudanese Female Nationals.

Oxfam is committed to safeguarding and promoting the welfare of children, young people and adults and expects all staff and volunteers to share this commitment. We will do everything possible to ensure that only those that are suitable to work within our values are recruited to work for us. This post is subject to a range of vetting checks