

**INVITATION TO TENDER FOR LONG-TERM AGREEMENT (LTA) FOR ROAD AND RIVER TRANSPORT SERVICE TO DIFFERENT LOCATIONS IN WITHIN SOUTH SUDAN)**

**TENDER NUMBER: CH-JB/SSD-2611**

Coalition for Humanity (CH) is a Not-for-Profit organization, committed to finding lasting solutions to humanitarian and development challenges facing the people of South Sudan. The organization focuses on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects and forming a nexus across sectors in order to leverage on resources. We consider Protection/GBV, Housing, Land and Property rights (HLP) governance, peacebuilding and conflict transformation as cross cutting issues. We have successfully integrated these in WASH, FSL, Non-food items, Health and Nutrition

CH has its headquarters in Juba, with presence in Leer, Panyijiar, Mayendit, Koch, Mayom and Rubkona counties in Unity State, Maiwut Renk Malakal and Longechuk in Upper Nile state, Juba County in Central Equatoria, Ruweng Administrative Area and Aweil West in Northern Bahr El Ghazal. CH is also presence in Greater Pibor Administrative with physical office in Pochalla County. The organization's ultimate goal is to reach out to people across the entire South Sudan.

**Our Mission**

CH mission is to save lives, alleviate suffering, built resilience of the vulnerable people, through our programmes in Governance, Peacebuilding and Conflict Transformation, Protection/GBV, WASH, Food Security and Livelihoods, Health and Nutrition programs and our strategies like community capacity building, Social Behaviour Change Communication, market linkages, advocacy and governance to enhance contextualized innovative solutions for service delivery in Emergency Response and Sustainable development in South Sudan.

**Purpose**

**Coalition for Humanity-CH** is currently looking for reliable, established, and competent Suppliers/Service Providers for the provision of road and river transport services for its Country operations in South Sudan

Competent and legally registered service providers (companies) are required to provide Quotation for River and road transport services as per the below table

**Suppliers are requested to quote for the following Items**

**Lot- 1 -River Transportation**

ITEM	LOT#01			
	No	From	To	Units
River Transportations	1	Juba	Malakal	Metric tones
	2	Malakal	Juba	Metric tones

	3	Juba	Renk (Upper Nile )	Metric tones
	4	Renk (Upper Nile )	Juba	Metric tones
	5	Juba	Adok Port	Metric tones
	6	Adok Port	Juba	Metric tones
	7	Juba	Panyijiar (Tayar Port)	Metric tones
	8	Panyijiar (Tayar Port)	Juba	Metric tones
	9	Juba	Manga Port (Bentiu -Unity State)	Metric tones
	10	Manga Port (Bentiu - Unity State)	Juba	Metric tones
	11	Juba	Nyaroup Port-Koch	Metric tones
	12	Nyaroup Port-Koch	Juba	Metric tones

### Lot- 2 -Road Transportation

ITEM	LOT#02			Units
	No	From	To	
Road Transportations	1	Juba	Bentiu-Unity State	Metric tones
	2	Unity State -Bentiu	Juba	Metric tones
	3	Juba	Bor	Metric Tones
	4	Juba	Nimule	Metric Tones
	5	Nimule	Juba	

### Planned time table:

The Contracting Authority reserves the right to alter the dates and time in the following timetable, in which case all tenderers will be informed in writing and a new timetable will be provided.

Activity Description	Date	Time
Deadline for request for any clarifications from the Contracting Authority	18/08/2024	4:00PM
Deadline for submission of tenders (closing date)	30/08/2024	4.00PM
Tender opening by CH Procurement Committee only	03/09/2024	3:00PM
Contract Start	TBC	TBC
Contract End	TBC	TBC

### General Note:

Supplier are allowed to apply for one specific location or more based on capacity and analysis will be done per location or multiple locations and service contract will be issued per location or more and actual Tones will be communicate in every transportation schedule based on fixed agreed rate.

## TERMS AND CONDITIONS FOR BIDDING.

### 3.5.1 Scoring Evaluation

#### *Trade-Off Method*

Coalition for Humanity Tender Committee will conduct a technical evaluation which will grade technical criteria on a weighted basis (each criteria is given a percentage, all together equalling 100%). Offeror's proposals should consist of all required technical submittals so Coalition for Humanity committee can thoroughly evaluate the technical criteria listed herein and assign points based on the strength of a technical submission.

Award criteria shall be based on the proposal/Quotation's overall "**value for money**" (quality, cost, delivery time, etc.) while taking into consideration donor and internal requirements and regulations. Each individual criteria have been assigned a weighting prior to the release of this Tender based on its importance to Coalition for Humanity in this process. Offeror (s) with the best score will be accepted as the winning offered(s), assuming the price is deemed fair and reasonable and subject to the additional due diligence in [section 3.5.2](#).

When performing the Scoring Evaluation, the Coalition for Humanity tender committee will assign points for each criteria based on the following scale:

Point	Rationale
0	Not acceptable; has not met any part of the specified criteria
1-4	Has met only some minimum requirements and may not be acceptable
5	Acceptable
6-9	Acceptable; has met all requirements and exceeds some
10	Acceptable; has exceeded all requirements

  

Evaluation Criteria	Weight (%)	Possible Points (1 to 10)
	(A)	(B)
Service/product Specifications (Refer to specific descriptions provided per lot)	30%	30
Price/Cost and fee rates	30%	10
Resources (Sufficient staff, from managing Director/CEO to teller's/delivery agents who have at least 3+ years' experience in South Sudan dealing with Road and River Transportation)	10%	10
Availability and demonstrated capacity to deliver the items up to CH Ware house/Port	20%	50
Delivery Time/Project Schedule (Must have capacity to deliver within the shortest time possible-at least Max 10 days after PO issued/Email Order )	10%	20
<b>TOTAL POSSIBLE SCORE:</b>	<b>100%</b>	<b>100</b>

### 3.5.2 Additional Due Diligence

Upon completion of both the technical and financial evaluations Coalition for Humanity may choose to engage in additional due diligence processes with a particular supplier or supplier(s). The purpose of these processes is to ensure that Coalition for Humanity engages with reputable, ethical, responsible Suppliers with solid financials and the ability to fulfil the contract. Additional due diligence may take the form of the following processes (though it is not limited to):

- Reference Checks
- Supplier's facility visits
- Analysis of audited financial statements
- Determination of relations and affiliations between offerors
- Reference check with clients who have received similar services from the offeror

#### Important terms and conditions.

1. Price offer Currency -USD and Mode of payment through bank transfer/swift only
2. The pre-qualified/eligible suppliers acknowledge the Tender by (sign/stamped/date) on the second copy from the supplier.
3. Delivery time frame and location of delivery:
4. The supplier should attach previous work experience
5. Validity of the offer/prices should be minimum of one year fixed rate
6. Payment shall be within 30 working days after receipt of goods and invoice, by cheque or transfer.
7. Subject to VAT; therefore, all offers should be exclusive of VAT costs.

#### Clarifications about this Tender

Any request for clarification must be made in writing through the following emails: [procurement.juba@ch-int.org](mailto:procurement.juba@ch-int.org). Vendors can request for clarifications about this Tender through the email address above until 10<sup>th</sup> August, 2024

The deadline for submission of the offers is 30<sup>th</sup> August 2024, at 4:00 pm Local Time. Late submission will not be accepted.

#### DISCLAIMER

This is only a Call for quotations/Bid and Coalition for humanity reserves the right to either amend or cancel it at any time with or without notice. In such cases, CH shall accept no liability whatsoever. The prospective bidder is wholly responsible for any and all costs related to the preparation and submission of their quotations. The decision of the Coalition for humanity Procurement Review Committee shall be final. Coalition for Humanity conducts transparent procurement process. Any sort of canvassing to influence the outcome of the procurement will lead to automatic disqualification.

#### Submission.

Submit quotation in sealed enveloped clearly indicating the lot number to Coalition for Humanity tender committee

Gudele 1 area,

Block IV, Juba, South Sudan.

E-mail submission can be made through e-mail: [procurement.juba@ch-int.org](mailto:procurement.juba@ch-int.org)

Clearly mention the lot number and short description as per this Tender.

