



REQUEST FOR CONSULTANT APPLICATIONS

USAID/South Sudan Integrated Youth Engagement Activity (IYEA) Consultant

under

Business Development Department at Corus International

ISSUANCE DATE: February 23rd, 2022

LAST APPLICATION RECEIPT DATE: March 7th, 2022, 5:00 PM EDT

Components of this solicitation are as follows:

Appendix A: Statement of Work

Appendix B: Evaluation Criteria

Appendix D: Instructions for Application and Review Process

Annex A: Consultant Biodata form

Annex B: Consultant Background Disclosure and Authorization Form

Background:

IMA World Health (IMA), part of Corus International, is recruiting for a short-term consultant, based in South Sudan, with significant work experience on humanitarian and development and knowledge of South Sudan and the health system to contribute to the gathering of information for the USAID-funded South Sudan Integrated Youth Engagement Activity.

USAID/South Sudan seeks to support a program that builds the capacity of vulnerable youth and empowers them to lead healthy, engaged, and productive lives in their communities. IYEA seeks to address a selected number of youth challenges, recognizing that the problems facing the youth are systemic in nature and scope, and thus require systemic solutions. IYEA will focus on youth in accordance with the USAID definition of youth (targeting ages 10-29) with an emphasis on youth between the ages of 15-29 (adolescence and emerging adulthood) to respond to the different challenges and needs of younger and older youth.

Consultant will report to IMA's South Sudan Country Director and work closely with the IMA proposal team. Consultant will gather and assess relevant county level data for the anticipated Integrated Youth Engagement Activity, specifically objective 3: Behavior changes among youth to make positive adolescent reproductive health choices are supported and cultivate equitable gender norms.

APPENDIX A:

Statement of Work / Consultancy

Job Tasks/Deliverables:

Upon agreement of a final Scope of Work, deliverables may include but are not limited to:

- Gather county level data and policy strategy documents needed to fill in IMA's identified gaps and better understand the local context.
- Support South Sudan Country Director and Director of Programs to provide technical inputs for objective 3 for proposal and bid design.
- Identify and meet with key stakeholders to gather information, opinions and perspectives on the South Sudan youth and reproductive health context in support of the bid.
- List current local NGO health projects, or initiatives at the county level that the project can coordinate and collaborate with.
- With the design and cost and pricing information in coordination with the country teams and HQ PD/C&P unit.
- Other activities as mutually agreed upon.
- Travel within South Sudan, as necessary.

Qualifications

- Master's degree or other advanced degree (PhD, MD) in a relevant field such as medicine, public health, social sciences with a minimum of seven (7) years of experience in providing technical assistance and project implementation on large donor-funded international projects.
- Demonstrated technical experience in technical assessment, design, and implementation of youth and adolescent sexual and reproductive health projects and approaches in South Sudan. Familiarity with USAID preferred.
- Extensive knowledge of the county health systems capacity with the ability to clearly identify factors including them within South Sudan.
- Ability to quickly absorb and analyze a large quantity of information and communicate, both verbally and inwritten form, concise, highly relevant and useful answers and recommendations to key questions.
- Excellent writing and presentation skills, including proficiency in Word, Excel and online communication tools.
- Excellent time management and communication skills.

Timeline:

March 7 - May 30, 2022

Position Title: Consultant
Location: South Sudan | Remote Locations (TBD)
Reports To: BD Manager (Hayley Robinett)
Timeline: March 7 - May 30, 2022
LOE: Up to 10 days of LOE

Application process:

Provide a short cover letter (no more than a page) and a copy of your resume. Please include your daily rate in your cover letter (US dollars).

APPENDIX B:

EVALUATION CRITERIA

Applications will be evaluated against the criteria in the table below.

Evaluation Category	Rating - Points
Experience with Health and In-Country Support	30
Technical Experience	25
Donor Background	20
Working Knowledge and Experience with NGO Teams	10
Language	5
Skills and Abilities	5
Value for Money	5
Total	100

Additional guidance regarding the technical evaluation criteria is as follows:

- a. **Experience with Health and In-Country Support (30 points)** – Demonstrated capacities as a subject matter expert in public health, youth, humanitarian, and development programming in South Sudan.
- b. **Technical Experience (25 points)** – Demonstrated technical experience in technical assessment, design, and implementation of youth and adolescent sexual and reproductive health projects and approaches in South Sudan.
- c. **Donor Background (20 points)** – Previous experience with and a demonstrated knowledge of USAID priorities, particularly around youth engagement, gender, and health.
- d. **Working Knowledge and Experience with NGO Teams (10 points)** – Previous experience working with international NGO teams on technical proposals.
- e. **Language (5 points)** – Strong English writing and speaking skills, with the ability to write and facilitate meetings
- f. **Skills and Abilities (5 points)** – Proficient in Microsoft Office (word, excel, etc.) and the ability to use communication platforms such as Skype and Teams
- g. **Value for Money (5 points)** – (is the daily rate reasonable - \$100-400/day)

APPENDIX D:

APPLICATION INSTRUCTIONS AND REVIEW PROCESS

LANGUAGE REQUIREMENTS – All documents submitted in response to this solicitation, as well as all correspondence in connection with the solicitation, shall be in the English language.

EVALUATION – Evaluation of responsive and technically acceptable applications submitted pursuant to this solicitation will be carried out by Corus in accordance with the evaluation factors in Appendix D, “Instructions for Application and Review Process.”

APPLICATIONS – Applications are to be submitted electronically via email no later than the Last Application Receipt Date, which is defined as March 7th, 2022, at 5:00 PM EDT. Electronic applications must be addressed and delivered to:

Attention: Khareen Curtis and Brian Blonder

Email: kcurtis@corusinternational.org; and bblonder@corusinternational.org

Last Proposal Receipt Date: March 7th, 2022, 5:00 PM EDT

Note: Corus will not accept responsibility for delays with transmission or receipt of applications/ proposals. Applicants are solely responsible for ensuring the timely receipt of their applications/ proposals. Applications/ proposals received after the date and time required will generally not be considered unless no other proposals are received.

Submissions shall be in accordance with the instructions provided in this solicitation, at the place and time specified. Interested applicants are requested to submit:

1. **A recent CV or resume.** The CV/resume must include sufficient relevant information to evaluate the application in accordance with the stated evaluation criteria and must contain the following information:
 - Personal Information: Full name, mailing address, email address, phone number.
 - Education: School/ university name, type of any degrees received.
 - Work and Consultancy Experience: Job/consultancy title, duties, and accomplishments, starting and ending dates (month and year).
 - Other Qualifications: Other pertinent information related to the qualifications required for the position, as noted above, including job-related training courses (title and year), job-related skills, and notable accomplishments.
2. **Completed Consultant Biodata Form** enclosed as **Annex A** to this solicitation.
3. **Completed Consultant Background Disclosure and Authorization Form** enclosed as **Annex B** to this solicitation.

ANNEX A

CONTRACTOR BIOGRAPHICAL DATA SHEET						
1. Name <i>(Last, First, Middle)</i>			2. Contractor's Name			
3. Consultant's Address <i>(include ZIP code)</i>			4. Proposed Rate			
5. Telephone Number <i>(include area code)</i>		6. Place of Birth		7. Citizenship <i>(If non-U.S. citizen, give visa status)</i>		
8. EDUCATION <i>(include all college or university degrees)</i>				9. LANGUAGE PROFICIENCY		
NAME AND LOCATION OF INSTITUTION	MAJOR	DEGREE	DATE	LANGUAGE	Proficiency Speaking	Proficiency Reading
10. EMPLOYMENT HISTORY <i>(List last three (3) positions held by the individual)</i>						
POSITION TITLE	EMPLOYER'S NAME AND ADDRESS			Dates of Employment <i>(M/D/Y)</i>		
	POINT OF CONTACT & TELEPHONE #			From	To	
11. SPECIFIC CONSULTANT SERVICES <i>(give last three (3) years). Continue on a separate sheet of paper, if required, to provide this information.</i>						
SERVICES PERFORMED	EMPLOYER'S NAME AND ADDRESS			Dates of Services and Pay Rate		
				Date of Service	Rate	
12. RATIONALE FOR PROPOSED RATE <i>(Provide the basis for the rate proposed in Block 4 with supporting rationale for the market value of the assignment. Continue on a separate sheet of paper, if required)</i>						
13. CERTIFICATION: To the best of my knowledge, the above facts as stated are true and correct.						
Signature of Consultant					Date	



ANNEX B

DISCLOSURE AND AUTHORIZATION REGARDING BACKGROUND INVESTIGATION FOR CONSULTANT AGREEMENTS

Disclosure

Corus International ("the Company") in the course of the standard Consultant Agreement process, will be requesting background information about you in connection with your engagement for services (including independent contractor or volunteer assignments, as applicable).

This process is conducted through our third-party vendor partner HireRight, LLC. ("HireRight") will prepare or assemble the background reports for the Company. HireRight is located and can be contacted at 3349 Michelson Drive, Suite 150, Irvine, CA 92612, (800) 400-2761, www.hireright.com.

The types of background information that may be obtained including but not limited to: terrorist watch list; national sex offender list; social security number verification; and other information.

Authorization

I hereby authorize the Company to obtain the information described above about me.

Consultant Name _____

Consultant Signature _____ Date : _____