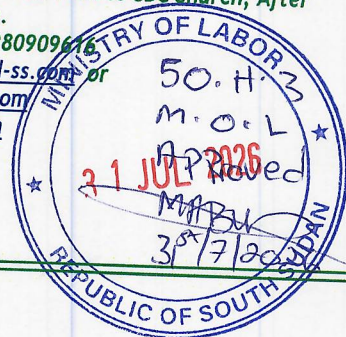


PRO Seed Limited

Munuki BlockB, Plot 103 Next to CBC Church, After
Midan Jamus, Juba.
Tel: 0928006130, 0980909616
Email: info@proseed-ss.com or
proseedsltd@gmail.com
www.proseed-ss.com



Job Opportunities

Background

PRO Seed Ltd is a seed company registered by the National Ministry of Justice and Constitutional Affairs and recognized by the National Ministry of Agriculture and Food Security of the Republic of South Sudan. The company produces its seeds through contracting smallholder farmers as seed out-growers. In our 2026 - 2030 business strategy, we have incorporated commercial maize grain farming through contract farming as well as maize milling so as to create sustainable market linkages across the maize crop value chain (from seed to milled flour). The company's field operations cut across the Greater Equatoria Region of the Greenbelt ecological zone.

1.0 Position: Procurement and Supply Chain Officer

We are seeking an experienced **Procurement and Supply Chain Officer** to oversee procurement and supply chain operations, ensuring timely acquisition of goods and services, efficient distribution, and compliance with company policies. The main role is to ensure that the company has the right inputs, equipment, and services at the right time, in the right quantity, and at the best value, while also guaranteeing smooth movement of produce and supplies across the agricultural value chain. The ideal candidate should demonstrate leadership, policy compliance, and strategic foresight.

Location

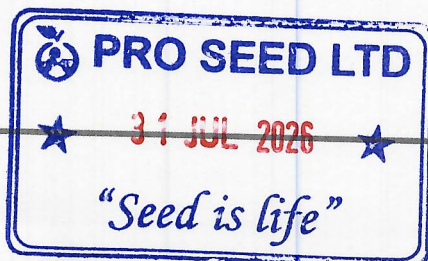
PRO Seed Head Office, Juba

Job Tasks

The tasks include the following:

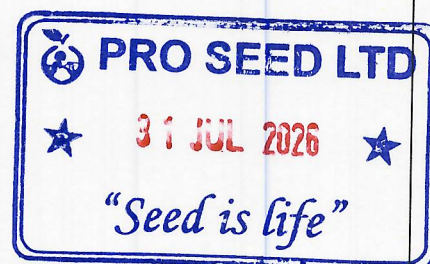
As a Procurement and Supply Chain Officer;

- Develop procurement plans for the company in accordance with the business operations' needs.
- Establish a list of credible suppliers of inputs and raw materials in accordance with the company's value chain needs.
- Develop and establish a credible and practical strategy and plans for buying grains from farmers in the field.
- In collaboration with the Quality Assurance Team, ensure that procured grains meet the required quality standards of food safety.
- Oversee the logistics for transporting procured grains from the field to the Mill Warehouse safely.
- Oversee timely and safe delivery of the processed products (flour, germ, and bran) to sales and customer points across the country in collaboration with the Sales team.
- Ensure compliance with agricultural procurement regulations and company policies.
- Prepare reports on procurement, logistics, and supply chain performance.
- Build strong relationships with farmers, suppliers, and distributors.



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Requirements	Education and Experience • Bachelor's degree in Procurement and Supply Chain Management. • At least 2 years of experience in procurement and supply chain management. • Strong negotiation and vendor management skills. • Knowledge of agricultural value chains and rural supply networks. • Proficiency in ERP systems and MS Office. • A driving license is an added advantage.
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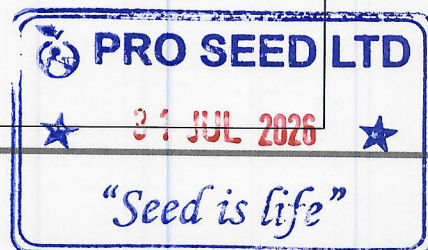
2.0 Procurement and Supply Chain Assistant (Yambio & Maridi)

We are seeking two dynamic and results-driven **Procurement and Supply Chain Assistants** to be based in Yambio and Maridi, respectively, to support the procurement and supply chain team in the procurement of maize grains and other produce from the farmers, as well as distribution of farm inputs.

Location	PRO Seed Ltd Offices; Yambio and Maridi
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Job Tasks	The tasks include the following: As a Procurement and Supply Chain Assistant; • Implement the company's procurement plans. • Ensure quality grains and other produce are procured in accordance with the set standards. • In collaboration with the field production team, mobilise grains for purchase. • Ensure safe custody of the purchased grains in the aggregation centres • Ensure safe delivery of purchased grains from aggregation centres to the Mill Warehouse in Juba. • In collaboration with the finance team, ensure timely payments to farmers for purchased grains. • Routinely collect market prices for grains and other produce. • Maintain records of contract grain farmers. • Maintain inventory records for grains and farm inputs in stock. • Establish a list of credible, capable and reliable transporters • In collaboration with the Mill Warehouse Officer, ensure timely delivery of produce from the field to the Mill Warehouse for continuous Mill work. • Provide administrative support to the procurement and logistics officer.
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Requirements	Education and Experience • Diploma or Bachelor's degree in Procurement and Supply Chain or Business Administration. • 1-2 years of relevant experience preferred. • Strong attention to detail and record-keeping skills. • Good communication and teamwork abilities. • Basic knowledge of agricultural procurement and logistics operations. • A driving license is an added advantage.
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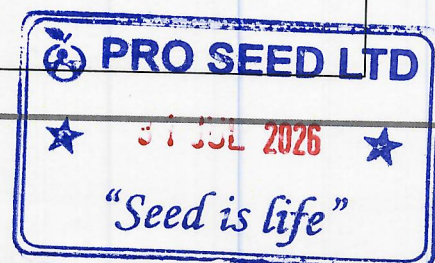


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3.0 Position: Private Sales & Marketing Agents

We are seeking experienced and ambitious individuals as Private Sales & Marketing Agents to drive sales growth by marketing the company products (**Maize Flour, Germ and Bran**) and identify potential customers as distributors in these Five Market Zones in Juba; Munuki Block, Juba Town Block, Kator Block, Rejaf Payam and Luri Payam. The ideal candidates will ensure that our final products (milled maize flour, Germ and Bran) reach to customers and consumers while building trust and loyalty. The Private Sales and Marketing Agents are not employees of the company whose benefits shall accrue from price discounts

Location	PRO Seed Ltd Head Office, Juba
Business Tasks	The tasks include the following: As a Sales and Marketing Agent, • Market the company's products through appropriate channels • Identify and register potential distributors in the respective market zones. • In collaboration with the company's Sales, Finance and Supply teams, ensure timely payments and delivery of the products. • On behalf of the company, collect customer feedback on the company's products. • Provide after-sales services and maintain strong business relationships with customers to ensure repeat sales. • Regularly conduct market analysis to identify trends, competitor strategies, and customer preferences to inform counter approaches. • Assist in the creation and implementation of marketing campaigns to promote products and boost sales.
Requirements	Education and Experience • Diploma, Certificate in Business Administration, marketing, mass communication or completion of secondary school or any other related field. • At least 1-2 years of experience in sales, marketing, or customer service roles. • Experience in conducting customer satisfaction surveys and familiarity with the use of FCRM software is an added advantage. • Excellent verbal and written communication skills mainly in Juba Arabic, English and other local languages for effective customer interaction. • Strong negotiation and persuasion skills to close deals and drive sales. • Ability to analyse market data and customer feedback to inform strategies. • Collaborative spirit to work effectively within a team environment. • Self-motivated with a results-driven approach • Adaptability to changing market conditions and customer behaviours. • Positive attitude and professional behaviour. • A motorbike driving license is an added advantage. <u>Those interested in this business relationship with PRO Seed Ltd, should submit their expression of interest for the Market Zone of interest together with their sales and marketing plans.</u> <u>Note: you can be an individual or a team or a business company/enterprise</u>

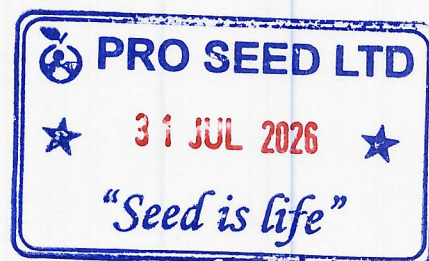


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Start Date: 1st September 2026

How to Apply

Interested individuals can send their application documents before August 24th 2026, to info@proseed-ss.com, galbida@proseed-ss.com. Or hand deliver to PRO Seed Offices in Juba



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