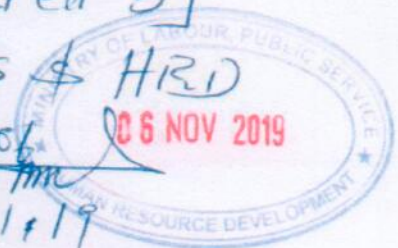




**PLAN INTERNATIONAL SOUTH SUDAN
JOB ADVERT**

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APPROVED BY
MLPS & HRD
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11/19



Plan is an International Child Centered Community Development organization – without religious, political or governmental affiliation – that works with children and their communities in 50 of the world's poorest countries to make lasting improvements in their lives. Plan's work worldwide benefits around six million children in Africa, Asia and Latin America. Program implementation takes place in 50 Country Offices and 4 Regional Offices, working with more than 90,000 mostly rural communities.

As an International child-centered community development organization, Plan International South Sudan is committed to the wellbeing of children and to supporting the Convention of the Rights of the Child and it does not tolerate child abuse. The institution therefore expects that all of its employees and others who work with it have children's best interests at the heart. Plan International is committed to protecting children from all forms of abuse and violation of their rights.

Plan International South Sudan supports development interventions in the domains of education, livelihood, building relations, child protection, governance and social protection.

Plan International South Sudan is seeking to recruit dynamic and suitably qualified and experienced South Sudanese for the following vacant position:

POSITION 1; No. of Vacancies (1)

Job Title	: Education Project Manager
Department	: Programs
Reports to	: Programmes Director
Location	: Pibor, with roving responsibilities to support the different field locations.

I. Job Summary

- Overall management, coordination and technical support for the implementation of the project
- Function as the primary liaison between all projects stakeholders; Maintain productive working relationship consortium counterparts and project partners
- Oversee the completion of all technical requirements, including project results and deliverables, in accordance w project work plan;
- Implement some technical trainings in the field to key stakeholders
- Responsible for the project budget management and financial accountability

"Plan International Strives for a just World that advances children's rights and equality for girls in line with Plan's safeguarding Children and Young People Policy Commitment" project coordinator Support to FGD

Supervise project staff

Build partnerships among national- and community-level actors;

Involved in advocacy and lobbying at national and local level, in coordination with consortium

Provide technical guidance for monitoring and evaluation

Represent Plan International in education cluster meetings and any other education related forum

II. Key End Results and typical Responsibilities:

As Project Coordinator

- Responsible for timely implementation of the project activities in and around Central Equatoria, Jonglei and Lakes States in South Sudan;
- Monitor local needs and developments in close collaboration with the Programme Area managers and the Project Coordinator;
- Lead the process of developing accurate and quality narrative reports and success stories
- Field visits to several potential school/TLS sites requiring specific improvement in infrastructure or re-construct TLS and, based on performed assessment, recommend best solution (location, access, access to water and sanitation, etc.) for project implementation;
- Assure effective monitoring and evaluation of implementation and quality of the project;
- Identify donors, initiate and contribute to the development of project proposals;
- Contribute to the Plan International South Sudan Education strategy implementation including sharing with partners, government, donors and other stakeholders.

Management of staff and capacity building

- Manage wellbeing, coordinate activities and build capacity of project team (6 staff members mainly, Project officers and project assistants in different field locations)
- Assess and develop capacity of local partners.

Networking, representation and communication

- Ensure appropriate communication, information exchange and sharing between the project teams in the project location and with Plan International Juba Office;
- Ensure coordination of the action with all other implementing agencies in the area;
- Develop and maintain productive relationships with communities, local governments, the UN and donors;
- Ensure the timely delivery of quality communication products like SitReps, 5 Ws, presentation and progress of project to inform the donors in accordance with the communication plan and supported by the communication officer in Juba.

Finance

- Ensure that the project's budget lines related to the activities are executed in a timely manner to obtain a good execution rate and to avoid over or under spending on activity budget lines;
- Assure that expenses on the activity budget lines are eligible and timely used.

Required Skills and Experience

- 5 + years of experience with project development and implementation within an international organization operating in an humanitarian and fragile context;
- 3 + years of experience in Education in Emergency/Education dealing with internally displaced persons (IDP's) and host communities
- 1 + year field experience working in emergency interventions
- Knowledge of gender in education and child rights based programming;

- Thorough knowledge on child protection and education in emergency settings;
- Ability to assess social/ political situations and to act in a diplomatic way in delicate situations;
- Ability to organize means & staff to reach goals.
- Team player and believe in team work;
- Concepts and proposal development
- Result focused and cost-conscious;
- Fluency in English (verbal and written) and local languages of South Sudan;
- Capacity to advise and coach executive staff to reach results and quality in their daily management;

Dealing with Problems:

The Project Coordinator (PC) will identify problems and devise corrective measures to ensure that project performance and momentum gained are not thwarted. S/se should be a team player and ably discern conflict within a team. His analysis should reflect a thorough, unbiased and high degree of investigation to identify the root cause of a problem. He should be a creative thinker and forward planner.

The incumbent should be alert to child protection and gender related issues needing response to ensure confidentiality , minimize PR risks and maintain community confidence and trust in Plan South Sudan; be able to identify critical and systemic risks and take timely and appropriate actions.

Communications and Working Relationships:

Internal

- Programs Director-High
- Education Manager/Thematic managers-High
- Country Finance Manager and Team-Medium
- Resource Mobilisation Team -High
- Supply chain and Admin Team- High
- Communication and advocacy team - High

External

- Project/ Program partners (INGOs, NGOs, NO and CBOs)
- Contractors.
- Donors/Embassies
- Government partners.

Knowledge, Skills, Behaviors, and Experience Required to Achieve Role's Objectives:

Education Qualification

- Master degree or Bachelor Degree of Education
- Knowledge of South Sudan regulations and requirements on procurement, tendering and contracting;
- Extensive knowledge and understanding of civil engineering;
- Excellent and proven experience in dealing with contractors and local partners.

Skills

- Excellent written and spoken English skills
- Technical skills in budgeting, peoples management and report writing
- Good facilitation /training skills
- Good networking and communication skills
- Interpersonal, Negotiations and Problem solving skills.

- Computer literate
- Skills in supporting strategic planning and resourcing requirements
- Communication – excellent negotiation and influencing skills in multi-cultural contexts

Behaviors

- Focused and results oriented
- Innovative and field oriented
- Analytical and objective, with good inter-personal and problem solving skills
- A good listener
- Skilled in giving and receiving feedback
- Humble and respectful
- Able to communicate to a fairly diverse audience
- Good team player
- Have a sense of responsibility and respect for deadlines
- Be committed to the defense of the rights of children, social justice, and gender equality
- Holds self and others to account to deliver on agreed goals and standards of behaviour

Physical Environment and Demands:

- Post-holder must be willing to travel at least 50% and in difficult terrain
- He may be required to work for long hours to meet specific deadlines
- Office & outdoors - Some exposure to heat, cold, dirt, noise and rainy weather conditions; dim or crowded surroundings, confined spaces.

All applications marked on the right hand corner of the envelop "Application for the Position of Education Project Manager" and address to:

The HR & OD Business Partner
Plan International South Sudan
Hai Cinema

Or you can submit via this e-mail address hr.ss@plan-international.org

The closing date for receipt of applications is before close of business on 25th November 2019. Interested persons can collect **Plan Application Form** from the **Security Post** at the above address or from the field office in the location you are applying from.

Plan is an equal opportunity employer within the meaning of the relevant UN convention. Women are encouraged to apply.



"Plan International Strives for a just World that advances children's rights and equality for girls in line with Plan's safeguarding Children and Young People Policy Commitment"