

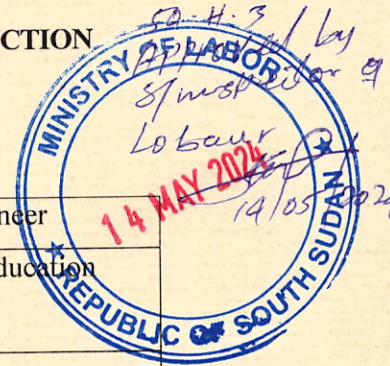


Universal Network for Knowledge & Empowerment Agency (UNKEA)

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TERM OF REFERENCE FOR INDIVIDUAL CONSULTANT CONSTRUCTION ENGINEER

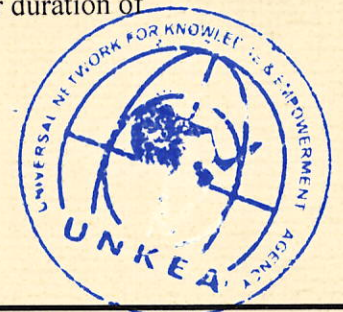
Job title	Individual Consultant Construction Engineer
Supervisor	Logistics Manager, with dotted line to Education Manager
Contract type	National Individual Consultant
Duty station/	Warrap (Gogrial West County)
Duration	6 months



Organizational background and context

Universal Network for Knowledge & Empowerment Agency (UNKEA) is a national organization operating in South Sudan since founded in 2002, was found by a group of concern men & Women of Upper Nile State, to respond to dire social, economic, livelihoods, Health condition, experienced by the South Sudanese Citizenry. UNKEA initially purpose was designed strategies and interventions to fight the deadly Kalaazar disease which is highly prevented in Upper Nile State with time, UNKEA mandate has expanded to include other intervention such as provision Primary Health Care, Nutrition, Food Security & livelihoods, Water & Sanitation, Education, Social development of youth and women, Economic development, Access to justice & Peace Building. UNKEA implementing their projects in Upper Nile, Warrap, Jonglei and Eastern Equatoria States

Through funding from UNICEF, UNKEA support 5 primary schools in Gogrial West County of Warrap State. The project aims to improve the access to learning spaces through construction of 5 learning spaces. For this construction to be successful, a skilful and specialised individual consultant is needed to provide technical guidance in construction. Thus, UNKEA would like to invite proposals from a highly qualified individuals (South Sudanese Nationals) Construction Engineer. The consultancy service will last for duration of three (3) months.



UNKEA PSEA policy is to **declare zero tolerance for sexual exploitation** and abuse (SEA) for all employees and related personnel and ensure that they

behave ethically, treat all individuals with dignity and respect, and abstain from engaging in sexual exploitation and abuse and report any suspicion of sexual exploitation or abuse of forcibly displaced.

Purpose

The main objective of this consultancy is to ensure provision of professional technical civil engineering services, supervision, and quality control during execution of construction of Temporary Learning Spaces. The assignment includes oversight of design, implementation of civil works, ensuring conformity of the civil work to be done are in accordance with the approved technical documents, and technical guidance and advise to the organization.



Consultant Construction Engineer Responsibilities:

- Participate in the kick-off meeting of construction works with the construction company, and relevant government counterparts.
- Meeting with contractors to discuss their technical and needs.
- Provide close monitoring on construction activities by undertaking regular site visits and researching technical processes.
- Use effective monitoring and supervision tools to easily ensure assessment of works quality, progress, and performance of construction company during the construction duration of this project.
- Conducting external market research for local construction materials.
- Ensure the construction, works, including materials quality control and provide expertise advice on available solutions and technical changes.
- Project managing the implementation of technical projects.
- Evaluating the functionality of redesigned processes.
- Maintaining strong relationships with UNKEA staff, communities (beneficiaries) and all the stakeholders,
- Maintain accurate written communication with subcontractors in accordance with UNICEF procedures and requirements.



- Draft the project status (Milestone) reports and the final completion report, including the lessons learned.

Key Deliverables

- Clear workplan schedule for inspection of construction work
- Progress reports on construction works.
- Inspection and timely completion of construction work
- Well-articulated evaluation reports on the performance of contractors.

Key Competences.

- Demonstrate high integrity by modeling UNKEA core values and ethical standards.
- Promotes vision, mission, and strategic goals of UINKEA.
- Fulfil all obligations top gender sensitivity and zero tolerance for sexual harassment.
- Ensure zero tolerance to child labour by contractors.
- Planning and independently carrying out work requiring decision making.
- Adaptation of engineering techniques and procedures.
- Self-driven and result oriented.
- Problem solving skills.
- Excellent communication skills.

Engineering Consultant Requirements:

- Bachelor's degree in engineering or a similar field.
- Proven portfolio of completed projects.
- Experience with construction supervision.
- 5+ years' experience as an engineering consultant.
- Detailed understanding of project management
- Proficiency in computer engineering and design software.
- Advanced troubleshooting skills.
- Excellent communication and interpersonal skills.
- Experience with project management and team management.
- Detailed understanding of mechanical and electrical processes





Required documentation for submission and price schedule.

- Terms of reference (including price, weekly movement plan, remunerations/payments)
- Updated CV including experience of works.
- Cover letter and,
- 2 referees detailed contact.



How to apply

Please drop your CV hard copy which includes National ID & Academic credentials, terms of reference, and copies of consultancy contracts with other agencies to UNKEA HQs office off Tombura road (17th Avenue, Kator) or by email; jobs@unkea.org . Only qualified candidates will be shortlisted. The closing date for this advertisement is 3rd June 2024.

NB: This position is open to South Sudanese nationals only; females are strongly encouraged to apply. Due to urgency of the position, selection will be done on a first come basis before the stipulated time.





Universal Network for Knowledge & Empowerment Agency-UNKEA

PSEA SELF-DECLARATION FORM

Name of Employee:	
ID card or Passport number:	
Date of birth:	
Place of birth:	
Nationality:	
Place of residence:	
Phone number:	
Email address:	

1. Have you ever been the subject of police investigation or court proceedings, in this country or abroad, because of charges of sexual abuse or sexual misconducts against minors or adults that do not appear on your criminal record?	YES /NO If yes, please provide additional information below.
2. Have you ever been subject to sanctions (disciplinary, administrative, or criminal) arising from an investigation in relation to sexual exploitation and abuse or sexual misconduct, or left employment pending investigation and refused to cooperate in such an investigation?	YES/NO If yes, please provide additional information below.
3. Have you ever been identified by the government department or judicial or other competent authority in this country or abroad as a risk or potential risk to children or vulnerable adults?	YES/NO If yes, please provide additional information below.
4. Have you ever been or are you currently subject to disciplinary proceedings?	YES/NO If yes, please provide additional information below.
5. Have you left a previous job pending an investigation and refused to cooperate with such an investigation?	YES/NO If yes, please provide additional information below.

Confirmation of statement (please check the boxes below)	Tick
I agree that the information provided here will be processed for recruitment purposes and in the confidentiality, I understand that a job offer may be withdrawn or terminated may result if I fail to disclose timely information and if such information is subsequently communicated to the organization.	
I agree to notify the organization within 24 hours if I am subsequently investigated by any agency or organization regarding concerns about my behaviours towards children, youth, or vulnerable adults.	
I hereby authorize any person, Organization, or educational/ training institution I mention as a reference in my application to disclose in good faith and in confidence any information in their possession about my qualification or suitability for the job. I assume no liability to any employer, person or educational/ training institution for any information provided about me necessary and inherent to the employment process.	
I understand that the information included in this form and submitted by third parties may be provided by the organisation to other persons or organizations in cases where it is deemed necessary to protect other children or vulnerable adults.	

Name in Full (Bold letters)	
Position	
Department	
Location	
Signature:	
Date:	