

## EXPRESSION OF INTEREST TO UNDERTAKE END-LINE EVALUATION

### Terms of Reference for End-line Evaluation of Enhancing Livelihoods Opportunities in Torit (ELOT) Project.

#### 1.0 Introduction

Support for Peace and Education Development Programme (SPEDP) is a national non-governmental organization established in 2007 by young progressive South Sudanese nationals in response to challenges of high poverty levels and inequality in the community, SPEDP works fight poverty and inequality by helping vulnerable poor households realize their potential to rise to the challenge and hold stakeholders accountable, meet the socioeconomic problems facing them through local solutions<sup>1</sup>. Driven by this in mind, SPEDP has supported communities and tremendously reaches out to over 1,000,000 HHs in its 19 years of its existence through projects in Resilience Building (Education – Teacher Education, TVET/Entrepreneurial Skills building, School Construction, Food Security and Livelihood, Human Rights, Peace Building and Governance); Humanitarian Response (WASH, S/NFI, Protection and GBV, Climate and Environment Conservation); Health and Nutrition; Research and Innovation. With funding from DKH (Diakonie Katastrophenhilfe), SPEDP is implementing a project titled "Improving Food and Socio-Economic Security through Community Capacity Building and Agric-Value Addition in Kajo-keji County, Central Equatoria State, South Sudan," targeting returnees, internally displaced persons, and the host community.

SPEDP, with funding from Bread for the World (BftW), is implementing a 2-year project, Enhancing Livelihood Opportunities in Torit, and therefore seeks the services of a consulting firm/individual consultants to conduct an end-line project evaluation to ascertain how the project outcomes have been achieved.

#### 1.1 Background of the Project.

Enhancing Livelihood Opportunities in Torit (ELOT) is a 24 months (2) years project funded by the Bread for the World (BftW) and implemented by SPEDP in the payams of Ifwotu & Imurok of Torit County in Eastern Equatoria State –South Sudan. The project aims to significantly improve the targeted community's livelihoods. *"Target communities' livelihood is significantly improved"*.

The direct target beneficiaries of the project are 5,090 (3,050 F) people affected by the protracted conflicts. These include vulnerable households such as returnees, IDPs, female-headed, child-headed, survivors of SGBV, and people with disabilities. It will also support male and female farmers and entrepreneurs. To achieve the project outcome, three interconnected livelihood interventions, i.e., Crop production, livestock production, and income-generating activities (IGAs), targeting 840 households across all the supported payams of Ifwotu & Imurok. Henceforth, the consulting firm/individual will support the project measure the extent to which the below-stated indicators have been achieved;

1. Out of 840 (504 female-headed) households addressed by crop and livestock production, at least 50% have adopted at least 2 agronomic and livestock management practices (land preparation, intercropping, integrated pest management, and post-harvest handling, etc.)
2. Out of 840 (504 female-headed) households addressed by crop and livestock production, 85% have reduced food gap months from 2 to 0
3. Of 750 (540 female) target beneficiaries reached through income-generating activities, 75 % have increased average household income from 15,000 SSP to 28,500 SSP.

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<sup>1</sup> [www.spedp.org](http://www.spedp.org)

## 1.2 Purpose of the End-line Evaluation.

The End –line evaluation will establish the Relevance, Coherence, Effectiveness, Efficiency, Impact and Sustainability of the project interventions according to the DAC criteria<sup>2</sup>. In addition, inform and guide intervention scale up and as well generate transferable learning for the BftW and SPEDP and wider audience, including local authorities and other policy makers. The endline evaluation will also inform organizational strategic learning and accountability (significant change stories, lessons, good practices, extent to which the programme has addressed expected development challenges, and recommendations to support redesign and align the Project to the underpinned theory of change.

## 2.0 Cause and objective of the evaluation

The End-line evaluation will assess progress towards the achievement of the project outcomes and indicators as specified in the Project Document, and assess signs of project success or failures, with the goal of proposing and recommending significant changes to the project theory of change in order to strengthen the project over the second phase of the project and, if necessary, set the project insights to achieving greater impact. Draw transferable learning to other project locations. The endline evaluation will also assess the project's strategy and its risks to sustainability. The main output of the Endline evaluation will be specific recommendations for adaptive management to improve the project for the possible second scale-up of its implementation.

### Specific Objectives:

- i. To evaluate the performance and achievement of the ultimate Outcome of the project “Enhancing Livelihood Opportunities in Torit –Project”.
- ii. To reflect on the validity, relevance, effectiveness, coherence, and sustainability of the project activities in significantly improving the targeted community's livelihoods in Torit, capture good practices, innovations, and lessons learned, particularly on the implementation and coordination challenges.
- iii. To provide actionable recommendations that will help enhance SPEDP and BftW program delivery in the possibility of a second project scale-up.
- iv. To evaluate the quality of project execution by the SPEDP and recommend areas for improvement.
- v. Identify the key barriers to achieving the project outcome during the 24 months of project implementation.
- vi. Evaluate all the aspects of the project that have already been successful, and identify ways in which the project can further expand these benefits.

## 2.1 Key evaluation questions

The key end-line evaluation questions will be centered on the following;

- i To what extent did the project achieve the intended outcome –“Target communities' livelihood is significantly improved” through crop and livestock and income generation activities and indicators?
- ii What are the key lessons learned throughout the project life cycle that inform future program design in a similar context?
- iii What is the level or magnitude of change between project baseline and end-line evaluation findings?

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<sup>2</sup> Chianca, T. (2008). The OECD/DAC criteria for international development evaluations: An assessment and ideas for improvement. *Journal of Multidisciplinary Evaluation*, 5(9), 41-51.

- iv To what extent did the project address the cross-cutting programmatic issues(Climate risk management and adaptation, sexual and gender based violence(SGBV).
- v What are the key recommendations for future programming based on the findings?
- vi What is the current Humanitarian situation in the project intervention area?

⇒ **Relevance**

- i. Did the ELOT project interventions (Crop, livestock, and IGAs) address the actual needs of the target population (Returnees, Host Community, and IDPs)?
- ii. Are the project objectives still appropriate and aligned with country priorities?

⇒ **Coherence**

- i. Were the ELOT project components logically linked and consistent with each other, including county, state, and national development goals?
- ii. Did the project create new connections or capacities (synergies) with other county, state, and national departments or development actors that can further development efforts in the project area?

⇒ **Effectiveness**

- i. Have the ELOT interventions achieved its stated objectives and outcomes?
- ii. Were the intended outputs, and outcomes delivered, and how?

⇒ **Efficiency**

- i. Were the project resources (money, time, and staff) used optimally to achieve the intended project results, and how?
- ii. Could similar results have been achieved with fewer resources?

⇒ **Impact**

- i. What are the broader, long-term positive and negative effects (intended or unintended) of the ELOT project on the targeted beneficiaries—returnees, host, and internally displaced persons households?
- ii. Has the ELOT project intervention contributed to local capacity building or institutional strengthening, and how?

⇒ **Sustainability**

- i. Will the ELOT project's benefits continue after BftW funding ends?
- ii. Did the project create local ownership and capacity to maintain activities (financial, technical, and institutional) assets created by the project beyond its lifespan?

## 2.2 Evaluation design/methods

Overall, the methodology presented should cover details of the study design and approaches, sampling strategy, data collection and analysis methods, and aspects of quality assurance/ethical considerations, including safeguarding and informed consent during research. The study should include approaches that are sensitive to the inclusion of all targeted groups (local structures and final beneficiaries) and capable of generating disaggregated data. The MEAL staff of SPEDP shall be closely involved in the implementation of the end-line evaluation to ensure that learnings about the target context are understood and adopted by the project team. This involvement can include, for instance (but is not limited to), giving feedback on elaborated survey tools, participating in training for enumerators, feedbacking draft reports, etc.

### 2.3 Indicative materials to review

Relevant documents to review include the project proposal (see annex), the M&E plan, and information on the selected target groups (will be provided before contract awarding).

### 3.0 Process of the evaluation/time frame

A rough time frame should be set out here that includes when the evaluation is to take place, by when certain interim results must be presented, and the point at which the evaluation should be completed.

The evaluators need to be able to identify the time stipulations and whether they can supply the specified products within the given deadlines.

### 3.1 Expected Deliverables

The consultant shall propose a detailed and feasible schedule within the stipulated timeframe to deliver the End –line evaluation study across the project locations (Ifwotu and Imuruk payams in Torit County – EES ). The main body of the report (draft and final version) must be limited to 20 pages (excluding annexes). More specifically, the following shall be expected to be delivered.

- i. End-line evaluation study inception report—including: End-line evaluation study plan, detailed research design including sampling strategy, data collection and analysis methods, key roles and responsibilities, data quality assurance, etc.
- ii. Feedback meeting on End-line evaluation study inception report.
- iii. Updates during data collection to monitor the progress of the survey Page 8 / 10
- iv. Draft End-line report, which contains at least the following elements: Table of Contents, Acknowledgements, Glossary, Acronyms and Abbreviations, Executive summary, Introduction/Background, Objectives, Methodology, Results, Limitations, Conclusion, and Recommendations to be reviewed by project stakeholders in order for SPEDP to provide feedback.
- v. Feedback meeting on draft End-line Evaluation Report.
- vi. Final End-line Evaluation study report approved by SPEDP and stakeholders in an electronic copy.
- vii. Final data collection tools.
- viii. Clean data sets, transcriptions, and metadata (electronic)

### 3.2 Roles and Responsibilities

#### a. Consultant(s)

The consultant(s) are expected to

- i. Undertake assignment as outlined in the ToR.
- ii. Complete the tasks in the ToR in the allocated time.
- iii. Update the SPEDP regularly concerning progress.
- iv. Other specific tasks will include:
- v. Lead data collection planning, including but not limited to sampling design, tool refinement, overall methodology design, budget management, etc.

- vi. Manage enumerators' recruitment, lead comprehensive enumerator training on all data collection tools. Lead the data collection process.
  - vii. Oversee the data entry and conduct data cleaning where necessary.
  - viii. Coordinate in cleaning and validation of data in preparation for analysis.
  - ix. Conduct both quantitative and qualitative data analysis.
  - x. Lead process for review and interpretation of findings with internal stakeholders, coordinate report review processes.
  - xi. Lead the final report writing process.
- b. SPEDP

SPEDP is expected to

- i. Ensure that the consultant(s) have access to and have consulted all relevant information sources and documents.
- ii. Validate the proposed research design of the baseline study.
- iii. Help the consultant(s) to liaise with key stakeholders, implementing organizations, CSO, government, and local community structures.
- iv. Provide logistic support, contractual oversight, and management.
- v. Discuss and comment on reports delivered by the consultant(s) at each stage of the process.
- vi. Assist in feedback of the findings, conclusions, and recommendations.

### 3.3 Key qualifications of the evaluators

The team should consist of (a) firm(s)/ organization(s)/ individual consultant(s) with qualifications of at least a Master's degree in Development Studies, Monitoring and Evaluation, Agriculture, Environmental Sciences, or other related fields, and relevant experience and knowledge in the HDP Nexus, food security, and livelihoods. In addition, the consultant(s) should be knowledgeable in conflict and gender sensitivity analyses.

#### **The consultant(s) profile should include:**

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- i. Documented experience in leading complex mixed-method studies, preferably in the thematic areas of food security and livelihoods, sustainable NRM, HDP Nexus;
  - ii. Relevant subject matter knowledge and experience in thematic areas such as food security and livelihoods, sustainable NRM, HDP Nexus, given the aims and objectives of the project and the context in which it is being delivered;
  - iii. Description of assignments of similar nature and complexity carried out in the last five years;
  - iv. Ability to design, manage, and implement primary research in potentially challenging project environments, such as fragile and conflict-affected communities, for the case of South Sudan. This may include the design of surveys, key-informant interviews, focus group and other research.
  - v. Consideration of the extent to which the research team has appropriate country knowledge. This includes language proficiency to conduct the research required, or that resources be available, e.g., translators, to enable the research to go on smoothly, the research team should be a good balance of men and women, and a person with a disability. Note: The consultant must not have any conflict of interest with ongoing project activities. Content of the evaluator's offer
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### 3.4 Timeframe and estimated working days

The assignment is expected to begin in Feb 2026 with the contract award. Field-based data collection and analysis should occur in Early March 2026.

The consultant(s) should propose a timeline outlining when key activities and deliverables will be completed and how many working days are required.

#### 4.0 Ownership of information

Any data collected or reports delivered under this consultancy are the property of SPEDP & Bread for the World(BftW)

##### 4.1 Code of Conduct.

SPEDP fosters a culture of trust and respect. It requires all employees and contractual partners to conduct themselves correctly – everywhere and at all times. The code of conduct (see annex) must be observed without exception and applies to all persons working for and with SPEDP, regardless of the contractual relationship.

##### 4.2 Application process

Qualified firms/organizations/individual consultants are requested to submit proposals with the following details:

- A cover letter (Expression of Interest) detailing suitability to undertake the assignment.
- A detailed technical proposal, including a very clear understanding and interpretation of the TORs and a study design.
- The technical proposal content should not exceed 5 pages (Calibri Body font 11 should be used).
- Detailed work plan considering conflict context.
- A financial proposal indicating fees for the consultancy and taxes. The financial proposal should not exceed 2 pages.
- CV (if more than one person is included in the proposal, please submit CVs for all team members and detail the different roles and responsibilities).
- A sample of previous research work similar to this assignment.
- Contact details of three organizations recently worked with, clearly similar/related work: Please include a list of at least three names of referees you have worked for in similar assignments before.

#### 5.0 Submission of Technical and Financial Proposal

Submissions of financial/technical proposals should be sent through the email account below: Email Address: [g-apungia@spedp.org](mailto:g-apungia@spedp.org) (Gonsaga Apungia) in cc with [ceo@spedp.org](mailto:ceo@spedp.org) (Soro Mike Hakim) not later than 9th February 2026, 23:59 EAT. Clearly indicate in the email subject line “ELOT End-line Evaluation study.”

##### 5.1 Annexes Appendix

- i. Code of Conduct Appendix
- ii. General conditions for procurement
- iii. Project Proposal Appendix 6 - Project Logframe