



OPRD

Organization for Peace, Relief and Development



Job Title	Project Manager
Job Location	Kapoeta, Terekeka and Torit
Reports to:	Project Manager
Posting Date	8th May 2023
Closing Date	26 May 2023
Type of the advert	Internal and External Job Advertisement

General Description of the Programme:

OPRD is non-profit, non – political and non – governmental organization that was founded in the year 2010 with the need of improving the deteriorating situation of the people of South Sudan. OPRD's mission is to uplift all communities from the grass root level by promoting health, building peace, mitigating poverty, striving for food security and increasing their capacity to respond to emergencies.

OPRD is relief and development organization that has been working in South Sudan since 2010. OPRD is currently operating programs in three states and has national offices in Jonglei, Torit, Lofa/Lapon, Kapoeta South and Juba. OPRD's primary goal is to respond to development needs and complex humanitarian emergencies.

OPRD in partnership with UNESCO, are implementing TVET program aiming at providing Strengthening Technical and Vocational Education and Training within Juba, Terekeka, Torit and Kapoeta.

Job Purpose:

Broadly, the Project Officer will Work to achieve OPRD TVET approach and model of "Linking Learning to Earning" by facilitating efficient and effective implementation of TVET project activities under EU funded TVET project in collaboration with government line ministries and TVET implementing partners in South Sudan. Capacity building of partners is an intrinsic component of all OPRD partnerships. The Project Officer will work towards implementing OPRD' Strategic Program Plan in close link with other thematic areas. Project Officer is expected to manage the implementation of activities in various parts of South Sudan in collaboration with TVET teacher trainers and respective TVET centre leadership. The Project Officer will be based in Juba with travels to the fields sides like Terekeka, Torit and Kapoeta and shall report directly to the Education Advisor.

Terekeka, Torit and Kapoeta

Duties & Responsibilities:



- Work with Education Advisor, and TVET master Trainers to create a vision for TVET teacher professional development, in consultations with TVET Technical working group, Education Cluster, Ministry of Education, and other relevant ministries and Partners.
- Supervise the day to day work of TVET Mater Trainers and delivery of planned training programmes at centre level.
- Coordinate the implementation of project activities across the project locations with relevant line ministries and ensure quality delivery of planned activities.
- Support TVET consultants, in consultation with relevant line ministries in the development of relevant TVET policy document, instructional materials, guidelines and standards at national and state level.
- Participate actively in TVET working group meetings, education cluster meetings and other relevant forums at state and national level.
- Offer technical support to TVET centre committees, PTAs, SMCs, BOGs, and Social Advocacy Teams in the schools and training centres supported by the project.
- Taking active leadership in the development of training materials and manuals for teacher teaching, centre committees and career guidance and counselling.
- Assist partners in the planning, implementation and monitoring of capacity building activities such as teacher training, centre committee training and other relevant support activities.
- Undertake periodic technical field support visits to project locations and provide necessary support.
- Periodically develop monthly and quarterly costed work plans and project reports as required by OPRD's and donor reporting timelines.
- Contribute to monitoring, evaluation and reporting of TVET project activities in all TVET centres across all geographical locations.
- Support youth activities including apprenticeship, entrepreneurship and business development.
- Monitor project budget executions and track all project expenditures on quarterly basis in consultation with finance team.
- Conduct field surveys/assessments with partners, and master trainers to determine needs and to obtain baseline data
- Provide regular individualized and group support to master trainers and TVET teachers in schemes in both methodological and professional development areas.
- Assist with partner approach to accountability and reporting requirements through guidance and instruction
- Perform any other duties agreed with the supervisor.

Emergency Response:

The Project Officer-TVET as part of OPRD's staff may be called upon as part of their roles and responsibilities to participate and/ or provide support in emergency response situations when and where required in consultation with the supervisor.

Key Working Relationships:

Internal/External:

- Liaise closely with designated project and consortium counterparts
- Liaise with relevant agencies and Government line ministries
- Works closely with other departments within OPRD



Experience, Skills, and Qualifications:

- A degree/Diploma in agricultural economics, agribusiness, or related field highly preferred. Minimum of three years of progressively responsible work experience in agricultural development in South Sudan required.
- Ability to work with minimum supervision;
- Ability to multi-task and work within deadlines;
- Proficient in use of Microsoft applications, including Word, Excel, Power point & Outlook (or similar software);
- Knowledge of databases and skills needed to access, assess, and analyze information; Basic analytical and statistical skills
- Minimum of three (3) years' experience working with vulnerable communities, basic prevention, response, programming experience, and/or advocacy programs and working with women and Children.
- Experience of working with Non-Governmental organizations.
- Proficiency in English (written and spoken) is essential.
- Good communication skills and ability to conduct training and awareness
- Good Computer skills.
- Good self-organization and basic management skills.



Preferable:

- Minimum of 4 years demonstrated work experience in Technical Vocational and Education Training, with an excellent understanding of South Sudan TVET landscape.
- University degree (Bachelor's Degree) in Education, Development Studies, Development Management or Social Science. Additional qualification in Technical and Vocational Education is a plus.
- Four years' progressive experience in program design, implementation, monitoring and evaluation will be an added advantage, specifically implementing market driven TVET solutions in both the private and public sectors.
- Experience in designing and implementing TVET projects through non-state providers e.g. private sector providers, NGOs, industry, employers.
- An understanding of TVET provision for non-formal employment sectors e.g. small businesses for mechanics, engineering, construction agriculture, and community-based entrepreneurial activities.
- Knowledge of 'wrap-around' support in TVET e.g. careers advice services, work placement, apprenticeship systems, employment matching etc.
- Experience of providing capacity building to government ministries and institutions.
- Knowledge and understanding of successful and innovative TVET delivery models
- Experience and practical skills of delivering TVET competency based training
- Understanding of rights-based, conflict and gender sensitive programming
- Excellent report writing, presentation and excellent computer skills (at least MS Office products e.g. excel, word, and power point).
- English Language skills is a requirement, and Juba Arabic language skills would be of great advantage.

Desirable



- Motivated, proactive, flexible and innovative team player with excellent communication skills
- An understanding of the Making Markets Work for the Poor Approach.
- Experience in implementing private-public partnerships for TVET, especially EU-funded projects is an asset
- Ability to work in insecure environments and stay in simple living conditions
- Willingness to travel extensively in remote areas

One year fixed term contract, including a three-month probation period, will be offered to the successful candidate. The contract is subject to renewal based on performance and further funding. The compensation is a on OPRD Salary System and depends on prior work experience.

Interested candidates who meet the above conditions should forward their CV and covering letter (which should include the contact details for at least three professional references from previous employers to: Human Resources Department OPRD South Office Or alternatively email your application to DOuma@opr.org /oprdsouthsudan@gmail.com before the application end date listed above. Drop hard copies to OPRD office next to snee Nimira Talata Do not submit original documents. For location call 0925165351

Note. OPRD is an equal opportunity employer and we do not discriminate based on age, gender, disability, ethnicity, religious affiliation and language. Please do not attach original documents to your application.

