



Islamic Relief
Worldwide

Faith inspired action


REQUEST FOR QUOTATION (RFQ) – SUPPLY AND DELIVERY OF WASH NFIS..




INCOTERMS DAP: WAU 50% AND WARRAP 50% . (600 SETS)



Background

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap, a satellite office in Yei and its main offices in Juba.

In this regard IRSS is looking for a competent bidder quote for assorted items.

Item No:	Item description	Unit	Quantity	Unit cost -USD	Amount - USD
1	Jerry cans (20liters white colour) branded/screen printed with IR Logo 	Pieces	1200		
2	Laundry soap (600gsm white/blue	Pieces	1200		

	 <p>colour)</p>				
3	<p>20L Bucket with lid, tap and handle and branded/screen printed with IR Logo (HDPE material)</p> 	Pieces	1200		
4	<p>Treated permanent Mosquito net (medium size)</p> 	Pieces	1200		
5	<p>Round 15l plastic washing basin (Blue colour) branded/screen printed with IR Logo</p>	Pieces	1200		

					
6	Drinking cups Reusable plastic mugs with Handle (300ml) 	Pieces	1200		
7	Purification Tablets	Pieces/s trips	1200		
8	Transportation cost for all the goods from Juba to Wau & Tonj North counties	Job	1		

REQUIRMENTS

SCORE SHEET FOR SUPPLY OF WASH NFIS.		
	Total	100
A	Mandatory Criteria (Fail will not be considered for next stage)	Pass/ Fail
	Certification of Incorporation	Pass/ Fail
	Tax Clearance Certificate. Must be valid and updated.	Pass/ Fail
	Operation License - Must be valid and updated.	Pass/ Fail
	ID/Passport copy of the director.	Pass/

		Fail
	Memorandum of Understanding (MOU)	Pass/ Fail4
	South Sudan membership certificate (Chamber of Commerce)	Pass/ Fail
Pass Mark		
NOTE:	Bids lacking any of the documents listed as Mandatory will lead to automatic disqualification and shall Not be considered for technical evaluation	
B	TECHNICAL ANALYSIS	100
1	Value of Similar Work Experience in last 3 years (Contract/Completion Certificates)	
	No similar past work experience (Contract/Completion Certificates)	0
	One (1) similar past work experience (Contract/Completion Certificates)	10
	Two (2) similar past work experience (Contract/Completion Certificates)	20
	Three (3) similar past work experience (Contract/Completion Certificates)	30
	Four (4) similar past work experience (Contract/Completion Certificates)	40
2.	Brief Company Profile with verifiable physical location/address, Areas of expertise, Organograms maximum 4 pages.	20
3.	Number of Years in Operation at least 5 years. (1yr -2, 2yrs-4, 3yrs-6, 4yrs-8, 5yrs&above-10).	10
4.	Tender Envelopes Sealed, clearly marked with tender name and reference number	10
5.	List of Referees with their contact details (Name, telephone number, official email, location, and Organization)	10
6.	Serializing the tender documents (All pages must have numbers)	10
	Pass mark -70%	
	N/B: Bids who will not score 70% and above in the technical analysis will automatically be disqualified and shall not be considered for financial evaluation	
C	c). FINANCIAL ANALYSIS	100
1.	No Certified Bank statement.	0
	Certified Bank statement of last three months (1 st June 2025 to 31 st Aug 2025)	50

	with closing balance to sufficiently cover for the value of the tender.	
2.	Within Budget	30
	No within Budget	0
3.	Evidence of Certified letter of credit facilities from the reputable bank, indicating maximum credit allowed.	20
	Pass mark 70%.	
	N/B: Bids who will not score 70% and above in the financial analysis will automatically be disqualified and shall not be considered for further evaluation	

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

Note! IRW-SS reserves the right to cancel or vary the quantity on this quotation and must be born in mind that, this quotation is not a contract and therefore not legally binding.

HARD COPY TO IRSS **TENDER BOX** IRSS Hai Cinema, 2nd class, Plot no 52, Block B-XV Central Equatorial State, NOT later than the deadline of TUESDAY 16th **SEPT 2025 10.00am (Local time)**