



ICRC

International Committee of the Red Cross (ICRC), South Sudan



SD-H3

16-10-2024

The International Committee of the Red Cross (ICRC) is an impartial, neutral, and independent organization whose exclusively humanitarian mission is to protect the lives and dignity of victims of war and internal violence and to provide them with assistance. It also endeavours to prevent suffering by promoting and strengthening humanitarian law and universal humanitarian principles.

### External/Internal Vacancy Announcement

FUNCTION:

**Driver Heavy Vehicles (3) Positions**

PLACE OF EMPLOYMENT:

**JUBA DELEGATION, CENTRAL EQUATORIA**

#### Purpose

We are seeking dedicated and skilled drivers to join our organization. In this role, you will drive both heavy (trucks) and light vehicles, ensuring the safe and efficient transportation of people and materials. Adherence to ICRC guidelines and national traffic laws is essential.

#### Functional Responsibilities

- Drives heavy vehicles (Trucks) and light vehicles and transports people and/or material as per instructions
- Loads and unloads vehicles as necessary and ensures that the goods are loaded safely. Properly delivers cargo as requested and to obtains transport documents for all cargo transported
- Ensures that passengers and cargo on board have all the necessary authorizations and documents available
- Controls attributed vehicle and avoid misuse.
- Follows all internal ICRC and legal security and safety rules and regulations.
- Establishes and communicates through VHF/HF Radio systems as and when required.
- Is sensitive to security and road safety situation, and reports any danger or incident to the Team Leader during field trips, and to his supervisor back at the delegation.
- Respects the local traffic law and is presenting the institution on the Road in a proper manner
- Avoids driving on hazardous roads or tracks.
- Carries out the daily vehicle condition checks and inventory of equipment and accessories of the assigned vehicle as per instructions.
- Maintains the vehicle equipment and reports immediately any need for replacement.
- Ensures permanent cleanliness of the vehicles
- Carries out daily maintenance and minor repair as and when required
- Checks on a daily basis the general working and body conditions of the vehicle and its accessories.
- Maintains and carries out basic service of the vehicle during field trips.
- Performs field trip checks as per checklist and ensures timely preparation of vehicle as per standards.
- Reports technical car defects and or/missing equipment immediately to the Car Dispatcher.
- Maintains the logbook or electronic logbook of the vehicles.
- Pays specific attention and assures refueling and recording in the log book
- Reports changes in security or road safety situations immediately to his superior
- Reports any incident / accident immediately and ensures the timely establishment and submission of the relevant report.
- Drives in such a way that the fuel consumption is minimized (select proper gear etc.)
- Checks vehicle condition (ensure clean Air & Fuel-filter etc.) to minimize pollution.
- Ensures refueling of vehicle without spilling fuel or oil on the ground



### Application Instructions

- Applicants should create an account in the e-recruitment system via [Job Ad | Southsudanjob.com](#) before applying. All applications must be submitted online or via email to [jub\\_sshrrecruitment\\_services@icrc.org](mailto:jub_sshrrecruitment_services@icrc.org), addressed to the HR Manager.
- The deadline for application submission is on **Monday 4<sup>th</sup> November 2024 at 5:00 P.M.**

A one-page Cover Letter and CV of no more than 2 pages, in English should be provided to support your application.

### Commitment to Diversity

The ICRC values diversity and is committed to creating an inclusive working environment. We welcome applications from all qualified applicants, especially women and persons with disabilities.

We encourage persons with impairments to clearly indicate in their application how we can assist them during the recruitment process.

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### Code of Conduct and Confidentiality

The ICRC does not tolerate fraud, sexual exploitation and abuse, any kind of harassment, including sexual harassment and discrimination. Therefore, selected candidates will be subject to rigorous reference and background checks. All staff hired by ICRC are also expected to follow the ICRC's Code of Conduct.

All applications will be treated with the strictest confidentiality.

