

**MEDAIR**

Job Advertisement

Nutrition Manager

Leer County Project Site

Relocatable Position



Job Purpose

The Nutrition Manager leads the implementation of CMAM programmes, providing technical supervision, staff capacity building, programme monitoring, reporting, and stock management to ensure quality nutrition services for children under five and pregnant and lactating women.

Key Responsibilities

Nutrition Management

- Be responsible for the implementation, management, supervision and support of the CMAM programme in line with the time frame of the relevant project proposal and any applicable national and international guidelines and standards with an emphasis on clinical management of malnourished children.
- Conduct regular supervision in the nutrition clinic sites to support staff with on the job training when able and ensuring quality of service delivery.
- Provide training for local staff in line with the appropriate national and international guidelines.
- Oversee and manage medical complications of malnourished children with the involvement of clinical OTP/TSFP staff
- Implement participatory Behaviour Change Communication methods in nutrition project in coordination with the Psychosocial support team.
- Provide input into the integration of beneficiary participation and accountability in all aspects of the project.
- Oversee the process of data collection, collation and dissemination to meet the requirements and deadlines set by Medair and/or external GIK partners.

Staff Management

- Assist in the recruitment of local field staff within the intervention location following all HR policies of Medair and the Government of South Sudan
- Line manages and oversees the assigned nutrition staff including recruitment, day-to-day management, development and training, appraisals, etc. The team includes certified health staff (e.g. nurses), other nutrition staff (e.g. Nutrition Assistants, Community Nutrition Worker) and support staff (e.g. cleaners, guards)
- Ensure the assigned nutrition team members receive relevant and appropriate supervision, coaching, mentoring and training in order to develop their personal and professional skills, knowledge and understanding.

Financial Management

- Work with the Project Manager and the PSM to manage finances within the field location and payment of salaries.
- Coordinate and oversee petty cash requirements, ensuring all required paperwork is completed accurately and in a timely manner.

Communication and Coordination

- Maintain appropriate, regular, transparent and supportive communication structures with the assigned nutrition team, Medair in-country and advisors and other relevant stakeholders (e.g. beneficiaries, community leaders, local and national government officials, UN agencies and other NGOs)
- Represent Medair at relevant local level coordination meetings involving local authorities, UN agencies and other NGOs.

Logistics

- Manage the correct and timely ordering of needed stocks and supplies to the field location in coordination with the Project Manager and logistics responsible person.
- Manage all stocks within the field locations ensuring proper stock management systems are in place.

Quality Management

- Promote and use the Medair intranet and other operating procedures, ensuring that all standardised formats are used and guidelines are followed.
- Implement relevant policies and standards relating to nutrition service delivery including Sphere and HAP standards, Ministry of Health and donor guidelines and other good practice.

Essential Requirements

- Degree in Nutrition, Public health with nutrition specialisation.
- 2 years post-qualification nursing / medical professional experience.
- Experience working in nutrition programme in a developing country, preferably in a humanitarian context.
- Good English (spoken and written).
- Computer literate with good working knowledge of Microsoft Excel, Word, Outlook and PowerPoint.
- Strong Christian commitment.
- Passionate about serving the most affected.

Adaptability

- Capacity to work under pressure and manage personal stress levels.
- Able to work effectively in a wide variety of situations.
- Strong nutrition background.
- Able to develop and maintain effective relationships with colleagues, beneficiaries, other agencies and local authorities.
- Aptitude for community mobilisation and capacity-building.

Management and leadership

- Able to set clear objectives for staff and to delegate.
- Committed to consultative and servant minded leadership.

Area of expertise

- Nutrition
- Management
- Public Health

Desirable

- Education/training/experience in humanitarian work.
- 1 year Management experience in a health/nutrition context
- Ability to speak, or willingness to learn the local language.
- Experience of living and working in a multicultural team.
- Experience in training/mentoring/coaching staffs.
- Knowledge of humanitarian principles, Sphere and HAP Standards and other international humanitarian guidelines and protocols.

Application Period: 7 July 2026 – 27 July 2026.

An exhaustive Job Description of this position is available on request from the email below. Only shortlisted candidates will be contacted.



How to Apply

Interested Applicants are invited to submit:

1. A comprehensive Curriculum Vitae (CV) detailing contact information, educational and training background, relevant work experience, and three (3) professional referees.
2. A cover letter demonstrating how your qualifications, skills, and experience meet the requirements of the position.

Applications should be addressed to the **Human Resources Department, Medair South Sudan**, and submitted either in person at the Medair Office, Bilpam Road, Juba, or, for applicants based in Leer, at the Medair Office in Leer County. Applications may also be submitted by email to recruitment-sds@medair.org.

