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Approved by A/Director
MOL/RSSJT
25/11/2026

WAR child CANADA

MINISTRY OF LABOR
REPUBLIC OF SOUTH SUDAN
25 NOV 2026

JOD ADVERTISEMENT

Position	**Grants & Compliance Coordinator**
Location	Juba
Start Date	As Soon as Possible
Open Date	November 25th 2027
Contract	Fixed Term
Reporting to	Head of Finance and Operations
Background	War Child Canada is a registered Canadian charity based in Toronto that works to accelerate peace and disrupt the cycle of violence by investing in and empowering local communities to build brighter futures through comprehensive, evidence-informed programs that foster resilience, self-reliance, and self-determination. War Child Canada is globally recognized for our grassroots, community-driven model of humanitarian action that's rooted in collaboration and entirely locally led. We have developed a solid track record of long-term, sustainable impact supporting children and families living in areas dominated by conflict. War Child Canada works with some of the most vulnerable populations around the world and is a leader in developing and implementing programs specifically targeting and protecting children, women, and displaced people living in the most complex humanitarian environments in Afghanistan, the Democratic Republic of Congo, South Sudan, Sudan, Uganda, and Yemen. The Pathways to Empowerment for Youth in South Sudan (P2E) programme, supported by the Mastercard Foundation, works with consortium partners and refugee-led and community-based organizations to expand education, skills and employment pathways for displaced and host-community youth.
Position Summary	The Coordinator provides grant-specific financial compliance, partner financial assurance, and financial reporting quality control for P2E. The role translates applicable funding agreement conditions and WCC policies into practical financial controls; monitors expenditure and financial risks across Refugee-Led Organizations (RLOs) and consortium partners; coordinates financial reporting, budget monitoring and analysis; and strengthens partner financial management capacity. While the Head of Finance and Operations retains overall responsibility for the organization's financial management and compliance, the coordinator provides technical leadership in promoting effective resource management, transparency, accountability and compliance across the P2E consortium. The position supports the coordination and effective functioning of the P2E Finance and Grants Technical Working Group (TWG), facilitating joint financial planning, budget monitoring, financial reporting, risk management and compliance oversight. The coordinator also provides technical guidance and capacity strengthening to consortium staff and RLOs/CBOs, promoting consistent financial management practices, effective collaboration and timely resolution of financial and compliance issues.
Child Safeguarding	The post holder must comply with WCC safeguarding, prevention of sexual exploitation and abuse, child protection, code of conduct, confidentiality, anti-fraud and other applicable policies, and report concerns through designated channels. War Child Canada has "Zero tolerance" towards any form of sexual exploitation and

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	abuse, He/she replicate commitment to the protection of children from abuse and "DO NOT HARM" principle.
Responsibility	**Consortium Budget Planning, Monitoring and Financial Reporting** 1. Coordinate and provide technical support to consortium partners in developing annual budgets, implementation-linked expenditure plans, budget revisions and financial forecasts aligned with P2E programme priorities and targets. 2. Support consolidated budget monitoring across the consortium, analysing expenditure against approved budgets, financial commitments, burn rates, cash requirements and significant variances. 3. Work closely with programme teams, co-leads and RLO/CBO partners to align financial planning and resource allocation with implementation schedules, programme targets and emerging operational priorities. 4. Coordinate the preparation, review and consolidation of timely and accurate financial reports from consortium partners, ensuring consistency with donor reporting requirements and WCC financial standards. 5. Provide regular financial performance analysis and recommendations to P2E management, the Finance and Grants TWG and relevant consortium governance structures to inform resource allocation, budget adjustments and programme management decisions. 6. Support financial forecasting and cash-flow planning to facilitate timely disbursement of funds and minimize implementation delays, underspending and overspending. **Donor Financial Reporting & Compliance** 1. Support the P2E consortium, including co-leads and RLO/CBO partners, to understand and comply with Mastercard Foundation funding requirements, WCC financial policies and applicable grant agreements. 2. Develop and maintain a consortium-wide grant compliance framework covering financial reporting, eligible expenditure, budget amendments, procurement, asset management, financial documentation and approval requirements. 3. Provide technical guidance to consortium partners on the application of donor financial requirements, ensuring consistent financial management practices and timely resolution of compliance issues. 4. Coordinate financial aspects of partner agreements, budget amendments, transitions, suspensions and grant close-out, working closely with WCC management, programme teams and relevant consortium partners. 5. Maintain consolidated grant registers, financial reporting schedules, compliance trackers and supporting documentation to facilitate effective grant management and audit readiness. **Financial Risk Management, Audit and Accountability** 1. Support the identification, assessment and management of financial and compliance risks across the P2E consortium, including weaknesses in internal controls, procurement, expenditure documentation and financial accountability. 2. Maintain a consolidated financial risk and compliance issues tracker, working with consortium partners to develop and monitor corrective actions and escalating significant concerns through established WCC procedures. 3. Coordinate financial compliance reviews and support internal, external and donor audits, ensuring timely preparation of financial records, responses to audit findings and implementation of agreed recommendations. 4. Provide technical guidance to consortium partners on financial integrity, fraud prevention, conflict-of-interest management, procurement compliance and appropriate use of donor funds.

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	5. Support consortium-wide asset management practices, including maintaining appropriate records, conducting periodic asset verification and ensuring accountability for donor-funded equipment and other assets. 6. Promote consistent application of financial risk management and accountability measures across consortium partners, taking into consideration differences in organizational capacity and operational contexts. **Consortium Financial Capacity Strengthening and TWG Coordination** 1. Support the coordination and effective functioning of the P2E Finance and Grants Technical Working Group, facilitating collaboration, information sharing, joint financial planning and consistent application of financial management and compliance standards across consortium partners. 2. Work with the TWG Chair and Secretariat to coordinate TWG meetings, technical discussions, agreed actions and follow-up on financial management, reporting, budget monitoring and compliance priorities. 3. Provide technical guidance and financial management support to consortium partners, including co-leads and RLO/CBOs, to strengthen budgeting, financial reporting, procurement controls, recordkeeping, internal controls and financial accountability. 4. Coordinate the identification of financial management capacity gaps and support the development and implementation of partner-specific capacity-strengthening plans, including training, coaching and practical financial management tools. 5. Facilitate peer learning, sharing of good practices and harmonization of financial management approaches across the consortium, while recognizing partners' different organizational systems and capacities. 6. Work with the Finance and Grants TWG to identify common financial management challenges, recommend practical solutions and monitor implementation of agreed improvements. 7. Prepare and present consolidated financial performance, compliance and capacity-strengthening updates to the Finance and Grants TWG, Project Management Committee (PMC) and other relevant P2E management structures. 8. Coordinate with KPMG, the Mastercard Foundation and other relevant technical stakeholders, within their agreed mandates and established WCC coordination and accountability arrangements, to strengthen consortium financial oversight and partner financial management capacity.

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Person specification	**Experience & Knowledge** • Bachelor's degree in Accounting, Finance, Business Administration or related field; ACCA, CPA or equivalent professional qualification desirable. • At least seven years of relevant experience in grants finance, donor compliance, financial reporting or partner financial oversight in international development or humanitarian programmes. • Demonstrated experience with partner financial reviews, grant compliance, expenditure verification, internal controls, audit follow-up and capacity strengthening. • Strong Excel skills and experience with financial systems; NetSuite experience desirable. • Knowledge of South Sudan financial and tax operating environment, and experience working with RLOs or CBOs, desirable. • Strong English communication, analytical judgement, discretion, collaboration and commitment to safeguarding, inclusion and WCC values. **Illustrative performance measures** • Partner financial reports reviewed within agreed internal deadlines, with exceptions documented and followed up. • Monthly consolidated financial variance and risk analysis provided to programme leadership. • High-risk partners reviewed under an approved risk-based monitoring plan. • Audit findings and corrective actions tracked with owners and due dates. • Outstanding advances and overdue liquidations reviewed monthly; capacity improvement plans tracked for identified partners. **Skills & Abilities** 1. Excellent written and verbal communication skills in English, with the ability to engage effectively and influence stakeholders at different levels. 2. Strong strategic thinking, analytical and problem-solving skills, with the ability to respond effectively to changing circumstances and emerging challenges. 3. Ability to coordinate and support cross-functional teams, manage complex activities and maintain a strong focus on programme objectives and results. 4. Strong cultural awareness and sensitivity, with the ability to work effectively with diverse teams and stakeholders in complex operating environments. 5. Excellent organizational, planning and analytical skills, with the ability to prioritize and manage multiple responsibilities in a fast-paced environment. 6. Self-motivated, adaptable and resilient, with the ability to work independently and collaboratively as part of a team. 7. Strong commitment to War Child Canada's values and principles, including safeguarding and protecting children's rights, promoting gender equality, diversity and inclusion.

Application Process

All interested applicants are invited to submit their application letter and copy of their updated CV to jobs.ssd@warchild.ca. before January 15th 2027.

War Child Canada South Sudan Office is located at Plot 1 Block, 2nd Class Residential Area, Juba Na Bari South Sudan

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