



INTERNATIONAL MEDICAL CORPS - SOUTH SUDAN
Plot# 311-313, Block# 3-K South, Thongpiny, Juba, South Sudan
www.InternationalMedicalCorps.org

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20/4/2026



JOB VACANCY ADVERTISEMENT

International Medical Corps never asks job applicants for a fee, payment, or other monetary transactions. If you are asked for money in connection with this recruitment, please report to International Medical Corps at the website provided at the end of this document.

Job Title:	Primary Health Coordinator (Position 2)
Country Program:	South Sudan
Location of Position:	Malakal (1) and Kowach (1)
Position Opened for:	South Sudanese only (Internal/External)
Report To:	Medical Coordinator
Desired Start Date:	ASAP
Advertised date	20-April-2026
Closing Date for Applications:	8 th May' 2026.

Organizational Background

International Medical Corps is a global, humanitarian, nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Established in 1984 by volunteer doctors and nurses, International Medical Corps is a private, voluntary, nonpolitical, nonsectarian organization. Its mission is to improve the quality of life through health interventions and related activities that build local capacity in underserved communities worldwide. By offering training and health care to local populations and medical assistance to people at highest risk, and with the flexibility to respond rapidly to emergency situations, International Medical Corps rehabilitate devastated health care systems and helps bring them back to self-reliance.

Job Summary

The Primary Health Care Coordinator (PHCC) will provide overall technical leadership and oversight of health project activities in supported health facilities and mobile clinic sites in Malakal and Canal Pigi counties. He/She will lead implementation, supervision,



coordination, reporting, and capacity building to ensure quality primary health care delivery. The PHCC will report directly to Medical Coordinator.

ESSENTIAL JOB DUTIES / SCOPE OF WORK:

- Lead the planning, implementation, and monitoring of all primary health care project activities in line with approved workplans and budgets.
- Provide technical oversight to ensure quality delivery of OPD, MCH, EPI, nutrition, and other essential health services.
- Strengthening the capacity of frontline health workers through training, mentorship, on-the-job coaching, and supportive supervision.
- Conduct regular supervision visits to supported health facilities and mobile clinic sites and ensure follow-up on action points.
- Coordinate closely with County Health Departments, Ministry of Health representatives, and other partners to ensure alignment with national policies and guidelines.
- Lead outreach and mobile clinic planning to ensure services reach hard-to-reach and vulnerable populations.
- Ensure proper use and management of medical supplies, equipment, and pharmaceuticals in collaboration with pharmacy and logistics teams.
- Oversee data collection, reporting, and data quality assurance to ensure accuracy and completeness.
- Prepare and submit weekly, monthly, and quarterly project activity reports in a timely manner.
- Monitor project indicators, analyze performance gaps, and develop corrective action plans.
- Support effective referral systems between community, mobile clinics, and higher-level health facilities.
- Ensure adherence to infection prevention and control measures, safeguarding, PSEA, and organizational policies.
- Facilitate regular coordination meetings with health teams and stakeholders to review progress and address challenges.
- Contribute to proposal development, work planning, and donor reporting as required.
- Ensure community engagement strategies are implemented to improve service uptake and Accountability

Safeguarding

It is all staff shared responsibility and obligation to safeguard and protect populations with whom we work, including adults who may be particularly vulnerable and children. This includes safeguarding from the following conduct by our staff or partners: sexual exploitation and abuse; exploitation, neglect, or abuse of children or, adults at risk, and any form of trafficking in persons.

Compliance & Ethics: Promotes and encourages a culture of compliance and ethics throughout International Medical Corps. As applicable to the position, maintains a clear understanding of International Medical Corps' and donor compliance and ethics





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standards and adheres to those standards. Conducts work with the highest level of integrity.

Ethical conduct for IMC staff: The International Medical Corps maintains a code of standards of conduct that shall govern the performances of its employees engaged in the award and administration of contracts. No employee, officer, or agent shall participate in the selection, award, or administration of a contract supported/ by donor funds if a real or apparent conflict of interest would be involved. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or about to employ any of the parties indicated above, has a financial or other interest in the firm selected for an award. IMC officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, or parties to sub-agreement. These standards shall provide for disciplinary actions to be applied for violations of such standards by IMC officers, employees, or agents.

Competencies & Requirements

- Degree in Medicine, Public Health, Nursing, or a related health field.
- At least 3–5 years of experience in primary health care programming or health project management.
- Proven experience in supervising and building capacity of health teams.
- Strong knowledge of national health policies, PHC guidelines, and humanitarian health programming.
- Excellent leadership, coordination, analytical, and reporting skills.

HOW TO APPLY

Interested candidate (**South Sudanese Nationals**) who meets the above criteria, should submit their Application (cover letter) indicating daytime, contact numbers, copies of Updated CV with at least three referees, their telephone and email contacts, South Sudanese Nationality ID Card or Passport, Birth Certificate, Academics Certificates, (**Documents are not returnable once submitted**) addressing to Human Resource Department IMC. If you are submitting your application through email, please submit to SS-Recruiting@internationalmedicalcorps.org. Or To the IMC Main Office Thongping

Note: Clearly indicate the position you are applying for on the back of your Envelop OR on subject line of your e-mail.

We appreciate your applications; however, Only Shortlisted Candidates will be contacted for interviews.

Please note the applications received will be reviewed on a rolling basis and this position might be filled before the closing deadline.





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Website for reporting misconduct: www.InternationalMedicalCorps.ethicspoint.com.
Please do not submit your CV or application to this website, it will not be considered for review

Grants Administration & Reporting Coordinator

