



South Sudan Program
Plot 709 3K-South, (Behind Phenicia Supermarket),
Off Ministry Road, Kololo Juba.

Date: 13th December 2023

REQUEST FOR EXPRESSION OF INTEREST FOR VENDOR PRE-QUALIFICATION

ALIGHT is an international humanitarian agency working with refugees, displaced people, and those at risk. To help them survive disasters and rebuild lives of dignity, health, security, and self-sufficiency.

In order to fulfill its mission and vision in South Sudan, ALIGHT seeks to engage with specialized companies/vendors/firms/institutions in various fields for its pre-qualification process with the possibility of entering into framework agreements for the year 2024.

ALIGHT will be interested in companies that are specialized in:

1. Provision of Insurance services – Assets & Medical Insurance Services.
2. Provision of Hotel services – Accommodation, catering, conference facilities etc.
3. Provision of Travel agency services – Air ticketing both local and international.
4. Provision of Printing services – Design & print visibility materials.
5. Provision of Motor vehicle repairs & servicing – Scheduled servicing, and impromptu repairs.
6. Provision of Money transfer services – Juba to all the field sites
7. Supply of ICT equipment – Printers, Laptops & Copiers.
8. Supply of office stationery - Writing and printing materials
9. Staff house items – Cleaning Materials
10. Supply of motor fuel – Diesel and petrol.
11. Supply of shelter materials – Tents, tarpaulins, mats.
12. Supply of non-food relief items (NFIs) – Kitchen sets etc.
13. Supply of Solar Energy Materials – Solar Panels, Batteries, inverters etc.
14. Supply of youth games and sports items - Uniforms and Sports equipment.
15. Supply of skill building materials – For girls and women friendly space centers.
16. Supply of Hardware and Construction Materials – Timber, Iron Sheets etc.

A complete set of expression of interest bidding documents can be requested via the following email, Procurement.Juba@Wearealight.org

Interested bidders in different categories should submit their duly completed expression of interest documents with the following:

- References – contacts of at least two references that can be contacted with their day time telephone numbers
- Legality – legal status, statutory business certificates and licenses.
- Financial strength – audited books for the last 1 financial years.

A handwritten signature in blue ink, consisting of a stylized 'S' followed by a flourish.

- At least two years' experience in the chosen category – to be justified by work completion certificates, executed contracts or purchase orders.
- ISO or any other quality assurance certificates if any.
- Bidders VAT registration and Tax Clearance certificates.

Shortlisted vendors will be added to ALIGHT 2024 vendor database and invited to submit their bids as a requirement for entering into 2024 framework agreement with ALIGHT.

Kindly submit the requested information following the guidelines given in a sealed envelope not later than 12pm on 22nd December 2023.



Rajkumar Selwyndas
Executive Director

