



Invitation for Expression of Interest (EOI)
for Legal Services in South Sudan

Reach Alternatives (REALS) is an International NGO based in Japan and with a presence in the Middle East and Africa. Our organization specializes in implementing a wide variety of projects, ranging from community security and safety, research and training in peace and security, protection of war-affected populations, prevention of and response to gender-based violence, livelihood empowerment, and peace-building programs with a strong focus on capacity-building of communities and stakeholders affected by conflict. In South Sudan, REALS is a duly registered NGO and has been actively implementing programs focusing on conflict prevention, SGBV/PSS, Agriculture, and WASH since 2012.

REALS South Sudan is seeking a legal consultant who shall provide legal services on a need basis.

The Scope of the Consultancy:

- Represent in the case of disputes with local or national authorities.
- Draft or prepare staff employment contracts; handling labour disputes and representation at labour office/court hearings.
- Draft or prepare contracts with suppliers and service providers, handling disputes with the same.
- Liaise with local or national authorities and law enforcement, including the South Sudan police service, and collect and document relevant information as needed.
- Assist and/or negotiate in cases of injury to the public by agency vehicles or other accidental injuries.
- Deal with demands of families of staff in the case of staff death or injury on the job.
- Conduct a review of existing employment or work contracts, service contracts, consultancy contracts, casual labor contracts, or any other



contracts that REALs South Sudan Office enters in its different areas of intervention.

- Review all REALs South Sudan Office's rules and regulations and confirm their compliance with the relevant laws of South Sudan.
- Provide legal advice on their legality and validity, including NGO registration procedures.
- Provide timely and accurate advice and services to support the control and management of legal risk.
- Assist with documentation review and contractual certainty.
- Advise on all aspects of labour and property laws and regulations and all those that affect business activities in general.
- Provide legal and negotiation services whenever required by REALs South Sudan; and
- Make recommendations regarding changes when required by laws, rules, and regulations.

Terms of Contract and Payment

The Consultant agrees to the following terms of a contract and payment:

- The Consultant shall perform the part time consulting service detailed above at the request of the Client.
- The Consultant shall present a bill if any kind of services are rendered for the Client within the subject.

Required Experience

- Experience in the provision of legal services to similar NGOs as REALs
- Fluent English language
- Conversance with RRC regulations and immigration department regulations

Eligibility

The interested consultant should submit the following documents.

- Tax compliance certificate
- Valid practicing Certificate
- Personal Pin Number
- Curriculum Vitae
- Samples of past work
- At least 3 References of a similar nature as REALs
- Certificate of Good Conduct



Application Process Closing date for submission of proposals:

Application process closing date for submission of proposals is 23rd October 2023 at 10:00 AM. Interested candidates should send the above documents to hr-africa@reals.org.

Only those who are pre-qualified will be contacted by REALs.

Kindly note: Canvassing will lead to disqualification and blacklisted for future engagements.

