

TENDER NOTICE- ADVERTISEMENT

Reference Number:	RI-SSD-JUBA-2024-240
Office	Relief International South Sudan
Deadline for Submission	2:00 PM, Wednesday 28 th August 2024
Tender Subject	Provision of Customs Clearance & Forwarding Services for 2 years to RI Juba Office in South Sudan – ITT-RI-SSD-JUBA-2024-240

Invitation:

Relief International, an International Humanitarian Organization based in Juba, invites authentic companies to participate in tendering for the above-mentioned tender subject matter.

Tender instructions:

1. Interested reputable companies can obtain tender documents by downloading them from South Sudan NGO Forum Tender Advertisement Platform.
2. Complete bid documents package must be dropped in a tender box at Relief International Juba Office no later than **2:00 PM Local Time on Wednesday 28th August 2024**, clearly marked **Reference RI-SSD-JUBA-024-240 – Customs Clearance & Forwarding Services (Framework Agreement)**.

Bidders shall submit sealed bids addressed to:

The Tender Committee,

Relief International
Plot Number 347, Block NO 2-K
Juba Na-Bari, Thongping
Juba, South Sudan

1. Bidders must sign the bid register form at the security office at the gate of the office indicating their company name, telephone number, and date of submission.
2. In addition to the signed and stamped hard copy of your pricing proposal, please submit an **excel** copy of the pricing proposal in a USB alongside your sealed envelope.
3. Only companies specialized in Custom Clearance services shall be considered. Relief International reserves the right not to consider companies with no speciality in the subject matter.
4. Bidder must have all legal documents valid , RI will disqualify / reject any bidder that not meet the mandatory criteria.
5. Relief International – South Sudan reserves the right to accept or reject any incomplete bid document.
6. Bids received after submission deadline above, will not be accepted.

Bids submitted in any other manner than listed in tender documents will be rejected.

Any kind of Canvassing is prohibited and shall lead to disqualification.

