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Approved by *senior inspector*
MoL/p/5/17
Charite
30/01/2023



amref
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FOUNDATION

Clinical Officer – Vacancy

Organization: Amref - CCM Foundation South Sudan
Position: Clinical Officer
Number of Positions: 4
Location: Tonj East/Tonj South
Start Date: 1st of March 2023
Closing date for application: 21st February 2023

JOB PURPOSE

The Clinical Officer will be responsible for providing overall management as well safe, effective, and quality patient care services for all the patients coming in to one of the 4 Mobile Clinics set within Greater Tonj (Tonj East and South) under the supervision of the Program Manager and Head of Programs.

Roles & Responsibilities

- Participate in daily morning meetings at the Mobile Clinic.
- Hold weekly meetings at his/her health post with the staff (Midwife, Nurse & Cleaner) and forward issues to be addressed to the Program Manager.
- Do curative consultations for under 5 or above 5 of age and prescribe drugs as per MoH/WHO guidelines.
- Supervise service delivery [MCH, EPI, Nutrition, HIV/AIDs, FP etc.] at the Mobile Clinic
- Examine patients daily at the Mobile Clinic.
- Refer medical cases which cannot be managed at the Mobile Clinic to PHCCs and Hospitals
- Ensure patient registers are well filled and legible
- Ensure disease monitoring charts are updated
- Certify and submit the weekly and monthly morbidity reports at his/her Mobile Clinic
- Develop duty roster and ensure it is followed according to the schedules
- Carry out minor procedures when necessary
- Ensure health education is undertaken periodically
- Coordinate leave days for the staff in Mobile Clinic
- Supervise all the staff and train them how to follow the MoH guidelines.
- Supervise the general hygiene of the mobile clinic (waste management principles)
- Participate in clinical meetings and general staff meetings
- Collaboration with staff from other agencies and SMoH





- Control the rational use and dispensation of all drugs and medical equipment provided to the mobile clinics and coordinate with the Program Manager and Medical Logistician to manage inventory on a **weekly basis to submit consumption reports**.
- Carry out any other duties as deemed necessary by Program Manager.

KEY COMPETENCIES & ATTRIBUTES:

- Ability to communicate effectively, both orally and in writing.
- Demonstrated ability to establish effective and cooperative working relationships built on trust.
- Excellent organizational and time management skills.
- Should be self-motivated
- Proficiency in computer skills, report writing and data collection using collection tools
- Should have good interpersonal and communication skills
- Ability to work under pressure with minimal supervision and independently **in extremely remote locations**.

MINIMUM REQUIREMENTS:

- Diploma in Clinical Medicine from a recognized Institutions in East and Central Africa.
- At least 3 years of experience in a known Hospital (**preferably within Warrap State**).
- Valid Professional Practice License from the Clinical Officers' Council

Application Procedure:

Interested applicants can submit updated CV, Cover Letter, relevant academic certificates and contact details of at least 3 professional references to the following email: recruitment.ssd@ccm-italia.org mention the position in the subject line as **"CLINICAL OFFICER – MOBILE CLINIC, GREATER TONJ"**

Hand delivery to: Amref - CCM Foundation Juba office located in Thong Piny, Airport Road to the attention of the HR Department (**Please indicate the name of the position you are applying for on the envelope**).

Closing date:

Position is open to South Sudanese only. Due to the urgency of the position, candidates will be shortlisted on a rolling basis and the position will be assigned as soon as the best candidate is identified. Female candidates are encouraged to apply.

Child Safeguarding and PSEA Commitments:

Amref - CCM Foundation has a zero tolerance for any form of abuse/harassment and staff are expected to uphold the organizational values. We are determined to keep our beneficiaries safe so our selection process, which includes rigorous background checks, reflects our commitment to the protection of vulnerable children and adults from any form of abuse.

