

Hilfe Zur Selbsthilfe



Job vacancy: Nutrition Coordinator.

Help - Hilfe zur Selbsthilfe is a non-profit, independent organization, which was founded on the occasion of the war in Afghanistan in 1981 and is now active worldwide. With an annual project volume of 25-30 million Euro, Help provides rapid assistance in the event of disasters and sustainable reconstruction for and with people in need, especially in Africa, Asia and Europe.

As a globally operating humanitarian aid organization, Help receives funding and the highest recognition from national and international donors and is committed to the national and international standards of humanitarian aid as well as the transparent use of funds and impact monitoring.

The overall objective of the **Help – Germany** in South Sudan program is to assist the South Sudanese to respond and react to community WASH needs. To achieve this objective, Help - Germany implements a multi-sectoral program that includes Food Security & Livelihood, Nutrition, WASH as key activities. Help -Germany currently works closely with the County WASH Departments in large scale county wide WASH and Nutrition programming. Help's Nutrition and Food Security programming is expanding its outreach mechanisms and introducing new initiatives. Help - Germany has program activities in Lakes State.

Scope of position: Full-time (40 hours/week)
Place of work: Mingkaman Field Office
Contract duration: 7 months with possibility of extension depending on availability of funds
Start date: Immediately
Direct Reporting: Nutrition Manager
Doted Reporting: Director of Programs
Overall Supervision:

Overall Job Purpose:

The nutrition Coordinator will support the Nutrition Manager in the overall management and supervision of planning, implementation, monitoring and evaluation of nutrition projects.

The Coordinator will also work closely with all staff and the County Health Departments to build staff capacity to ensure high standards of Program Quality, management of CMAM components of the program as well as promoting community-based nutrition services.

KEY RESPONSIBILITIES:

a) Programme Quality:

- Lead the continuous assessment of nutrition related needs and ensure that these are appropriately reflected in new concept notes and project modifications

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- Ensure regular project monitoring and Accountability to affected persons working closely with other sectors like WASH and Food Security and Livelihoods.
- Regularly assess and provide feedback and recommendations on the quality of nutrition programmes and interventions during field visits.
- Maintain resource library for the nutrition team including the relevant checklists, standards and guidelines for regular on-site training and support supervision.
- Provide guidance on routine nutrition monitoring and evaluation activities.
- Support the Nutrition Manager in ensuring timely submission of accurate reports (Weekly, Monthly, Quarterly) Hilfe Zur Selbsthilfe and donors report as required.
- Support the Nutrition Manager to closely monitor budget to avoid over or underspending and accurate and timely financial reports are generated with support from finance team.
- Ensure that the program is well integrated to the health system, WASH, FSL and community level.
- Monitor the usages of supplies in the centers, main warehouse, and that records are accurate kept and stock cards well balance.
- Work closely with logistic team to ensure that project materials are timely ordered, procured on time, transported to the sites and properly recorded, stored and used for intended purpose.
- Participate in recruitment of local staffs and selection of CNVs per the Hilfe Zur Selbsthilfe South Sudan HR protocol.
- Participate in project proposal development as required.

b) Capacity Building

- Ensure all Nutrition Programme staff, partners and CNVs receive the necessary and appropriate technical support and training to deliver on their mandate.
- Regularly train staff in treatment and prevention of both chronic and acute malnutrition and management of the Stabilization Centers.
- Ensure that partners, community and staffs understand the project through participatory meetings, community engagement, refresher trainings.

c) Management

- Support and deputize for the Nutrition Manager in budget management, donor reporting and staff management.
- Attend sub national nutrition cluster coordination meetings as delegated by the Nutrition Manager.
- Coordinate with the stake holders in various levels (CHD, SMOH, and WFP, UNICEF- Partners and community local leaders) on matters of Programme Quality.
- Conduct community feedback meetings at community level with community leaders in collaboration with the MEAL Team.
- Providing regular feedback on project/program activities for analysis and reporting;
- Participate in gap analysis assessments missions and discussions with WFP, UNICEF, SMOH/CHD and identify gaps for potential expansions



Minimum Requirements

Essential

- Health / Public Health / Nutrition / Nursing degree or equivalent qualification.
- Demonstrable Nutrition management experience, including budget holding and capacity building responsibility
- At least 3 years of experience in emergency nutrition work and the design and implementation of feeding programmes (SAM, CMAM, IYCF-e), including monitoring and evaluation
- Experience in conducting nutrition assessments and an understanding of nutritional surveillance and information systems.
- Experience of working with local partners and local authorities and building capacity
- Proven capacity to supervise, train and coach staff
- Willingness and capacity to be flexible and accommodating when faced with difficult and frustrating working conditions
- Ability and willingness to frequently travel and stay at the field
- Commitment to and understanding of HELP www.help-ev.de values and principles
- Experience and ability to represent HELP in South Sudan's nutrition work in external meetings
- Demonstrable ability at report writing and excellent communication skills
- Computer literacy and proficiency in MS Word and Excel spreadsheets
- Fluency in written and spoken English

Desirable

- Qualified nurse with primary health care / health care experience
- Ability to speak the main local languages is an added advantage
- Previous experience managing Stabilisation centres
- Knowledge of UNICEF, WFP, GFFO rules and regulations in program management

HOW TO APPLY

Interested candidates who meet the above criteria should submit their applications which shall include a cover letter, together with an updated CV with at least three referees with their telephone and email contacts.

Address your application to: **The Human Resource Department, HELP Hilfe zur Selbsthilfe South Sudan.** Qualified female candidates are particularly encouraged to apply

Applications can be submitted online to this email recruitment-ssd@help-ev.de. **Closing Date for receiving applications is: 27th/05/ 2023 @ 5:30 PM Local Time and Applications will be reviewed on a rolling basis and the position might be filled before the closing date.**

