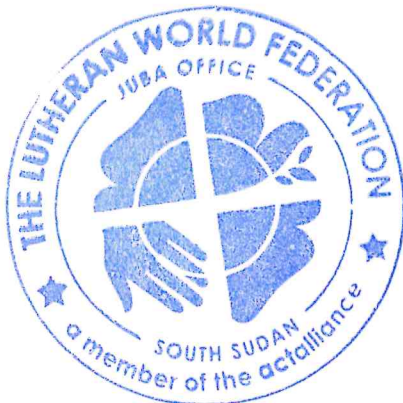


TERMS OF REFERENCE (ToR) FOR END-LINE EVALUATION CONSULTANCY IN JAMJANG AND MABAN COUNTIES OF RUWENG ADMINISTRATIVE AREA AND UPPER NILE STATE.

Organization	Lutheran World Federation (LWF)
Project Title	Safe Access to Protection and Education for Children in Jamjang and Maban
Sector(s)	1. Education 2. Child Protection
Project period	15 September 2022 to 14 September 2023
Period covered by the evaluation	15 September 2022 to 31 July 2023
Assignment	Conduct End-line Evaluation
Specific Assignment Location(s)	Jamjang: Ajuong Thok and Pamir refugee camps and host community Maban: Doro, Yusuf Batil, Kaya and Gendrassa refugee camps and host community
Reporting To:	Program Coordinator based in Juba with support from Deputy Program Coordinator, Area Coordinators-Jamjang & Maban and Planning Monitoring Evaluation and Reporting (PMER) Manager
Duration	30 days
Possible start date	21 st August 2023
Possible end date	20 th September 2023



1.0 INTRODUCTION

The Lutheran World Federation (LWF) South Sudan program with financial support from The Bureau of Population, Refugees, and Migration (PRM) is implementing a 1-year (2022-2023) project that **enhances safe access to protection and education for children in Jamjang and Maban, Ruweng Administrative Area and Upper Nile State in South Sudan**. The program aims to achieve this by increasing access to inclusive quality education in a protective environment for 73,681(37,127F, 36,554M) children and their duty bearers in Maban and Jamjang refugee camps and the surrounding host community in South Sudan. The project is being implemented in Jamjang County's Camps of Ajuong Thok and Pamir, as well as the surrounding host communities, and in Maban County's camps of Doro, Yusuf Batil, Kaya, and Gendrassa, as well as the surrounding host communities.

2.0 COMMISSIONING ORGANISATIONS/ OWNER'S TEAM

The Lutheran World Federation (LWF) as an implementing partner is an International Non-Governmental Organization with its headquarters in Geneva and represented by a Country office in Juba, the capital of South Sudan. The Country office is further developed into LWF's four sub-offices of Jonglei (since 2004), Maban (since 2012), Ajuong Thok (Jamjang, since 2012); and Magwi (since 2019). The LWF South Sudan Program focuses on three programmatic areas, namely Livelihoods, Quality Services, and Protection and Social Cohesion targeting the most vulnerable rights holders, including refugees, IDPs, returnees, refugee-hosting communities, and other at-risk local communities.

3.0 AIM OF THE CONSULTANCY

The end-line evaluation aims to assess the relevance, coherence, efficiency, effectiveness, sustainability and impact of the project on the target beneficiaries. The evaluation will help to identify lessons learned, best practices and areas of improvement in the implementation of future similar projects.

3.1 Scope

The evaluation will cover the period from 15th September 2022 to 31st July 2023 to create an accurate and comprehensive picture of the project implementation, generating findings on evaluation criteria and documenting best practices and lessons learned. It shall be conducted in Ajuong Thok, Pamir, Doro, Yusuf Batil, Kaya and Gendrassa refugee camps and surrounding host communities in Jamjang and Maban Counties of Ruweng Administrative area and Upper Nile State.



4.0 PROJECT

4.1 Expected Outcome and Impact

To Increase access to inclusive quality education in a protective environment for 73,681 children and their duty bearers in Maban and Jamjang refugee camps and the surrounding host community in South Sudan

4.2 Objectives

The project has the following objectives:

1. Increase access to inclusive quality education for refugee and surrounding host community learners.
2. Enhance safe and protective environment for vulnerable children in refugee and host community.

Table 1: Logical Framework

Objective #1: Increase access to inclusive quality education for refugee and surrounding host community learners																																																																																																					
Indicator	Indicator type	Target # and/or %	Baseline # and/or %	How measured/ documented/collected																																																																																																	
Indicator 1: Proportion of children successfully transitioned to the next level of schooling	Impact	Jam Jang 3 – 5 years 90% (5,400/6,000) 90% M, 90%F (2,700/3,000) 6 – 13 years 75% (13,500/18,000) 75%M, 75%F (6,750/ 9,000)	Jam Jang 3 – 5 years (Feb 2022) 81% (3,748/4,616) 83%M (1,880/2,274) 80%F (1,868/2,342) 6 – 13 years (Feb 2022) 60% (9,882/16,439) 64%M (5,493/8,621) 56%F (4,389, 7,818)	School examination reports School enrolment records.																																																																																																	
		Maban 3 – 5 years 80% (13,089/16,361) 80% M (6,618/8,272) 80% F (6,471/8,089) 6 – 13 years 75% (21,389/28,518) 75%M (10,364/13,819) 75%F (11,025/14,699)	Maban 3 – 5 years (March 22) 11% (1,644/14,875) 12%M (890/7,521) 10%F (754/7,354) 6 – 13 years (March 22) 31% (8,151 /25,925) 34%M (4,271/12,563); 29%F (3,880 /13,362)																																																																																																		
Indicator 2: Number and percentage of students enrolled and regularly attending schools/learning spaces	Output	Jamjang Number Enrolled (Target)	Jamjang Number Enrolled (Feb '22)	School enrolment database Records of registration Progress report Referral Records																																																																																																	
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Number Attending (Target)				Number Attending (Feb '22)			
JJ	M	F	T	JJ	M	F	T
3 – 5	2,529	2,529	5,058	3 – 5	1,900	1,766	3,666
6 – 13	7,429	7,489	14,918	6 – 13	7,143	5,360	12,503
CWD incl	242	183	425	CWDincl	201	148	349
Total	10,200	10,201	20,401	Total	9,244	7,274	16,518
Percentage Attending (Target)				Percentage Attending (Feb '22)			
JJ	M	F	T	JJ	M	F	T
3 – 5	84%	84%	84%	3 – 5	84%	75%	79%
6 – 13	83%	83%	83%	6 – 13	83%	69%	76%
CWD incl	85%	85%	85%	CWD incl	81%	79%	80%
Total	85%	85%	85%	Total	85%	72%	78%
Maban Number Enrolled (Target)				Maban Number Enrolled (Mar '22)			
MAB	M	F	T	MAB	M	F	T
3 – 5	8,272	8,089	16,361	3 – 5	7,521	7,354	14,875
Ref	7,042	6,943	13,985	Ref	6,402	6,312	12,714
Host	1,230	1,146	2,376	Host	1,119	1,042	2,161
CWD incl	110	90	200	CWD incl	78	68	146
6 – 13	13,819	14,699	28,518	6 – 13	12,563	13,362	25,925
Ref	13,457	14,561	28,018	Ref	12,234	13,237	25,471
Host	362	138	500	Host	329	125	454
CWD incl	240	160	400	CWD incl	227	146	373
Total	22,091	22,788	44,879	Total	20,084	20,716	40,800
Number Attending (Target)				Number Attending (Mar '22)			
MAB	M	F	T	MAB	M	F	T
3 – 5	6,017	5,883	11,900	3 – 5	5,470	5,348	10,818
6 – 13	10,051	10,689	20,740	6 – 13	9,137	9,718	18,855
CWD incl	280	200	480	CWD incl	223	156	379
Total	16,068	16,572	32,640	Total	14,607	15,066	29,673
Percentage Attending (Target)				Percentage Attending (March '22)			
MAB	M	F	T	MAB	M	F	T
3 – 5	80%	80%	80%	3 – 5	73%	73%	73%
6 – 13	80%	80%	80%	6 – 13	73%	73%	73%
CWD incl	80%	80%	80%	CWD incl	73%	73%	73%
Total	80%	80%	80%	Total	73%	73%	73%



<p>Indicator 3: Number of teachers and other education personnel receiving periodic, relevant, and structured training according to needs and circumstances</p>	<p>Outcome</p>	<p>Jamjang Number of education personnel trained (Target)</p> <table border="1"> <thead> <tr> <th></th> <th>JJ</th> <th>M</th> <th>F</th> <th>T</th> </tr> </thead> <tbody> <tr> <td>ECD facilitators</td> <td>49</td> <td>47</td> <td>96</td> <td></td> </tr> <tr> <td>Lower primary teachers</td> <td>50</td> <td>50</td> <td>100</td> <td></td> </tr> <tr> <td>Pri Head Teachers / Deputies</td> <td>14</td> <td>6</td> <td>20</td> <td></td> </tr> <tr> <td>Primary teachers</td> <td>37</td> <td>11</td> <td>48</td> <td></td> </tr> <tr> <td>ECD PTA</td> <td>100</td> <td>64</td> <td>164</td> <td></td> </tr> <tr> <td>Edu Officers</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>CP focal points</td> <td>24</td> <td>24</td> <td>48</td> <td></td> </tr> <tr> <td>Total</td> <td>274</td> <td>202</td> <td>476</td> <td></td> </tr> </tbody> </table> <p>Maban Number of education personnel trained (Target)</p> <table border="1"> <thead> <tr> <th>MAB</th> <th>M</th> <th>F</th> <th>T</th> </tr> </thead> <tbody> <tr> <td>ECD teachers</td> <td>69</td> <td>55</td> <td>124</td> </tr> <tr> <td>Lower primary teachers</td> <td>77</td> <td>52</td> <td>129</td> </tr> <tr> <td>Primary teachers</td> <td>289</td> <td>34</td> <td>323</td> </tr> <tr> <td>ECD PTA</td> <td>219</td> <td>177</td> <td>396</td> </tr> <tr> <td>Total</td> <td>654</td> <td>318</td> <td>972</td> </tr> </tbody> </table>		JJ	M	F	T	ECD facilitators	49	47	96		Lower primary teachers	50	50	100		Pri Head Teachers / Deputies	14	6	20		Primary teachers	37	11	48		ECD PTA	100	64	164		Edu Officers	0	0	0		CP focal points	24	24	48		Total	274	202	476		MAB	M	F	T	ECD teachers	69	55	124	Lower primary teachers	77	52	129	Primary teachers	289	34	323	ECD PTA	219	177	396	Total	654	318	972	<p>Jamjang Number of education personnel trained</p> <table border="1"> <thead> <tr> <th></th> <th>JJ</th> <th>M</th> <th>F</th> <th>T</th> </tr> </thead> <tbody> <tr> <td>ECD facilitators</td> <td>33</td> <td>30</td> <td>63</td> <td></td> </tr> <tr> <td>Lower primary teachers</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>Pri Head Teachers / Deputies</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td>0</td> <td>0</td> <td>0</td> </tr> <tr> <td>Primary teachers</td> <td>0</td> <td>0</td> <td>0</td> <td></td> </tr> <tr> <td>ECD PTA</td> <td>35</td> <td>107</td> <td>142</td> <td></td> </tr> <tr> <td>Edu Officers</td> <td>6</td> <td>2</td> <td>8</td> <td></td> </tr> <tr> <td>CP focal points</td> <td>28</td> <td>20</td> <td>48</td> <td></td> </tr> <tr> <td>Total</td> <td>102</td> <td>159</td> <td>261</td> <td></td> </tr> </tbody> </table> <p>Maban Number of education personnel trained</p> <table border="1"> <thead> <tr> <th>MAB</th> <th>M</th> <th>F</th> <th>T</th> </tr> </thead> <tbody> <tr> <td>ECD teachers</td> <td>66</td> <td>58</td> <td>124</td> </tr> <tr> <td>Lower primary teachers</td> <td>77</td> <td>52</td> <td>129</td> </tr> <tr> <td>Primary teachers</td> <td>65</td> <td>51</td> <td>116</td> </tr> <tr> <td>ECD PTA</td> <td>215</td> <td>181</td> <td>396</td> </tr> <tr> <td>Total</td> <td>423</td> <td>342</td> <td>765</td> </tr> </tbody> </table>		JJ	M	F	T	ECD facilitators	33	30	63		Lower primary teachers	0	0	0		Pri Head Teachers / Deputies							0	0	0	Primary teachers	0	0	0		ECD PTA	35	107	142		Edu Officers	6	2	8		CP focal points	28	20	48		Total	102	159	261		MAB	M	F	T	ECD teachers	66	58	124	Lower primary teachers	77	52	129	Primary teachers	65	51	116	ECD PTA	215	181	396	Total	423	342	765	<p>Attendance List, Training Reports</p>
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<p>Indicator 4: Percentage of primary beneficiaries who report an improved sense of safety and well-being at the end of the program, disaggregated by age and gender</p>	<p>Outcome</p>	<p>Jamjang 75% Maban 65%</p>	<p>Jamjang 67% Maban 63%</p>	<p>Outcome Assessment Report, End of Project Evaluation</p>																																																																																																																																															



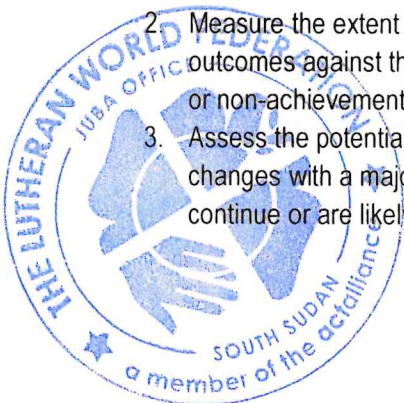
Objective #2: Enhance safe and protective environment for vulnerable children in refugee and surrounding host community				
Indicator	Indicator type	Target # and/or %	Baseline # and/or %	How measured/ documented/collected
Indicator 1: Number and/or percentage of UASC who are placed in long-term alternative care and are receiving individual case management support, disaggregated by gender and age.	Output	100% 200 (100M, 100F)	100% 83 (35F,48M)	IA_CPIMS Database, Outcome Assessment
Indicator 2: Percentage of children, youth, caregivers, or community members surveyed who have knowledge of dangers and safe behavior to prevent unintentional injury to children	Outcome	85%	87%	Outcome Assessment Report, End of Project Evaluation
Indicator 3: % of caregivers of CWDs surveyed who report improved well-being at household level.	Outcome	25%	32%	End of Project Evaluation

5.0 STUDY PURPOSE

5.1 Specific objectives

The evaluation specifically serves to;

1. Assess the appropriateness of the intervention design and approaches in addressing the identified problems, considering the context, adaptability in the context of conflict/displacement and reaching the interventions to the marginalized people
2. Measure the extent to which the intervention has achieved its intended results, i.e. the outputs and outcomes against the project log frame which includes identification of major reasons for achievement or non-achievement of results
3. Assess the potential for, or contribution and progress made in, achieving lasting solutions and behaviour changes with a major focus on sustainability and the extent to which the net benefits of the intervention continue or are likely to continue.

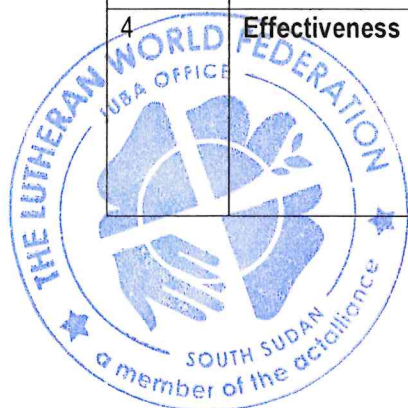


4. Measure the extent to which the intervention has achieved or contributed to the achievement of the project's goal/impact and the wider scope of the development goal.
5. Assess the synergies between the project and other LWF interventions, the coherence of the intervention with policies and programs of other partners operating within the same context and also assess if the intervention design and delivery was in line with the humanitarian principles.
6. Identify key lessons learnt, best practices and challenges and draw evidence-based recommendations for future similar programming

5.2 Evaluation Criteria and Questions

Table 2: Evaluation Criteria and Proposed EQs

S/No	Evaluation elements	Proposed evaluation questions
1	Relevance	<ol style="list-style-type: none"> 1. Did the project address the real needs or issues in the community or target groups? 2. Was the project aligned with the objectives and goals of the organization or funder? 3. Were the activities and outputs of the project consistent with the development goal and the attainment of its objective? 4. Were the activities and outputs of the project consistent with the intended impacts and effects? 5. How effective were the project's strategies for reaching the target audiences? 6. Was the project implemented in a way that was responsive to the changing needs of the target group?
2	Coherence	<ol style="list-style-type: none"> 1. To what extent were context factors (political stability or instability, population movements, etc.) considered in the design and delivery of the intervention? 2. To what extent was the intervention coherent with the policies and programs of other partners operating within the same context? 3. To what extent was the intervention design and delivery in line with the humanitarian principles 4. What have been the synergies between the intervention and other LWF interventions?
3	Efficiency	<ol style="list-style-type: none"> 1. Was the project completed within the allocated budget and timeline? 2. Were the project's resources (staff, materials and equipment) used effectively? 3. Could the project have achieved the same outcomes with fewer resources or in less time?
4	Effectiveness	<ol style="list-style-type: none"> 1. To what extent were the project goals and objectives achieved? 2. What outcomes and impacts were achieved by the project 3. What were the main factors that contributed to or hindered the achievement of the project objectives? 4. How well did the project respond to challenges and unexpected developments?



5	Sustainability	<ol style="list-style-type: none"> 1. Will the project continue to have long-lasting or positive effects after it has ended? 2. Are there plans in place to sustain the project's outcomes and impacts in the future? 3. What lessons can be learned to support the sustainability of similar projects in the future? 4. What were the major factors which influenced the achievement or non-achievement of sustainability of the project?
6	Impact	<ol style="list-style-type: none"> 1. What were the wider effects of the project beyond the intended target audiences or beneficiaries? 2. Did the project contribute to positive change towards increased safe access to protection and education for children? 3. How could the project have been improved to have a greater impact?

7.0 Evaluation Methodology/Design

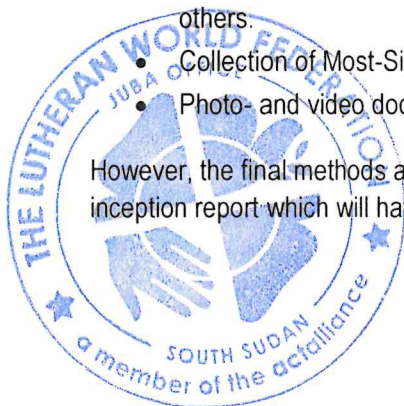
The evaluation methodology will be proposed by the evaluator after a thorough study of TOR's requirements. The evaluator is expected to use a mixed method approach and/or Most Significant Change Technique (MSCT), collecting both qualitative and quantitative information from targeted households and community members

Data will be disaggregated into gender, age, disability, diversity, location, and other relevant markers to allow precise analysis of the Project's impact on target beneficiaries in different locations, and on different age groups and stakeholders.

Potential methods to be used:

- Desk review of project documents (proposal, log frame, detailed monitoring plan, progress reports including project monitoring data and studies, budget and financial documents) and other Relevant internal and external documents, literature, and secondary data.
- Household survey
- Key Informant Interviews with Country office staff, project officers, community members, partner organizations' staff, religious leaders, Cultural leaders, Women Leaders and County Authorities among other stakeholders.
- Focus Group Discussions with targeted beneficiaries (female and male of different age groups as well as Persons with disability).
- Visits to selected project sites and direct observation of the conditions of schools, and households among others.
- Collection of Most-Significant-Change stories
- Photo- and video documentation with before/after comparison and GPS tagging if legally possible.

However, the final methods and tools to be used will be discussed and agreed upon after the development of the inception report which will have been informed with the exposure to the project documents and reports.



8.0 ROLES AND RESPONSIBILITIES

Below are the expected roles and responsibilities of each partner but may expand further in the contract with more specificity:

LWF shall;

1. Contract the consultant(s)
2. Facilitate transport from Juba to field locations and back to Juba including local transport while in the field
3. Provide food and accommodation for the consultant(s) while in the field locations during the data collection exercise
4. Help the consultant(s) to identify and have to access the relevant actors for interviews and field visits and will provide the consultant with available documentation.
5. Support to the consultant(s) to access any relevant documents from any of its sub-granted partners as may be required by the consultant.
6. Identify and engage data collectors or enumerators in consultation with the consultant

The Consultant(s) shall;

1. Submit clear technical and financial proposals as indicated in this Terms of Reference(TOR)
 - **Technical proposals should include:**
 - a) Elaboration of sampling strategy
 - b) Elaboration of data collection methods
 - c) Tentative evaluation grid
 - d) Elaboration on analytical methods and presentation of results
 - e) Recommendations
 - **Financial proposals have to show explicitly:**
 - a) The total amount in US Dollars (USD)
 - b) incl. any/all fees and withholding tax if applicable
 - c) incl. detailed costing for each staff on a day/half-day basis
 - d) incl. detailed costing for any other expenses (if not taken care of by another party as stipulated above)
2. The consultant will be responsible to:
 - Conduct a comprehensive review of the project documents including the project proposal, detailed implementation plans, monitoring report, baseline report and any other relevant reports
 - Submit an inception report upon reviewing the project documents and relevant literature.
 - Develop data collection tools including a survey questionnaire, FGD and KII
 - Train enumerators on data collection.
 - Conduct field visits to project sites to collect data from project beneficiaries, partners and stakeholders
 - Upon return from the fieldwork, the consultant shall summarize the findings and debrief LWF SSD.
 - Submission of the draft evaluation report for subsequent comments/feedback.
 - Prepare and submit a draft and final reports of the end-line evaluation both in hard and soft copies
 - Complete the work within 30 days



8.0 DELIVERABLES

1. Brief Inception Report Upon reviewing the project literature to inform on the methodology, the tools and the work plan of the evaluation.
2. The draft evaluation report of one hard & soft copy to LWF SSD.
3. Upon review and comment on the draft report and debriefing workshop to LWF SSD, the consultant will incorporate the comments and prepare & submit hard and soft copies of the end-line evaluation report.

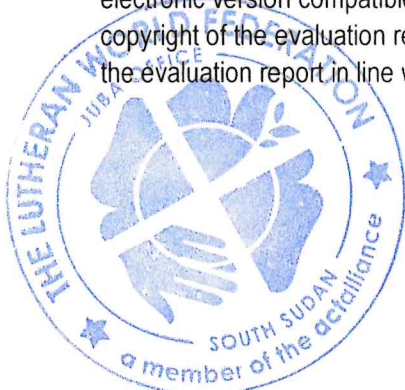
9.0 STRUCTURE OF THE EVALUATION REPORT

The evaluation report shall be written in English and has to include the following contents:

- 1) **Information Page:** Basic organizational data, duration of the project to be evaluated, the title of the evaluation, principal of the evaluation (who commissioned the evaluation), contractor of the evaluation and date of the report.
 - 2) **Executive summary:** tightly drafted, to-the-point, free-standing document (maximum 2 pages), including the key issues of the evaluation, main analytical points, conclusions, lessons learnt and recommendations.
 - 3) **Introduction:** the purpose of the evaluation, scope of the evaluation and key questions. Short description of the project to be evaluated and relevant frame conditions.
 - 4) **Evaluation methodology/ design including sampling and limitations**
 - 5) **Key results/findings:** about the questions pointed out in the ToR and also the project-specific intervention components.
 - 6) **Two Stories of change and quotes from respondents**
 - 7) **Conclusions:** a summary based on evidence and analysis.
 - 8) **Recommendations:** on the findings leading to suggestions to be used for the way forward.
 - 9) **Lessons learnt:** all relevant information beneficial to the partnership between LWF SSD and PRM.
 - 10) **Annexes** (ToR, finalized data collection tools, Relevant maps and photographs of the evaluation areas where necessary, List of interviewees with accompanying informed consent forms, Bibliography of consulted secondary sources, copy of any relevant documentation used for the assessment and CV of the evaluation team).
- A PowerPoint presentation summarizing the key findings and recommendations presented to LWF, and other key stakeholders.

The main evaluation report should be concise and not exceed 30 pages; excluding annexes, (supporting data and details can be included in annexes).

All draft and final outputs, including supporting documents, analytical reports and raw data provided in an electronic version compatible with Ms WORD. Ownership of the data from the evaluation rests with LWF. The copyright of the evaluation report will rest exclusively with LWF. Key stakeholders can make appropriate use of the evaluation report in line with the original purpose and with appropriate acknowledgement.



10.0 ETHICAL CONSIDERATIONS

The consultant shall organize the end-line evaluation in a participatory way, including consultation with both the refugees and the surrounding host community. For all the evaluation participants, the three key ethical principles – informed consent, confidentiality and anonymity – must be adhered to. The consultant shall also provide sufficient and easy-to-understand information about the evaluation in good time, conduct interviews in places deemed safe, private and comfortable by study participants and anonymize their identity in any write-ups from this evaluation.

In addition, the design and implementation of the end-line evaluation must ensure that the principles of gender equality, inclusion and non-discrimination are applied and that there is meaningful participation of the most vulnerable groups and other key stakeholders at all times.

11.0 MANAGEMENT ARRANGEMENTS

The Program Coordinator will be the Overall in charge with delegated authority to DPC and PMER Manager all based in Juba and the Area Coordinator supported by PMER Officer based in Jamjang.

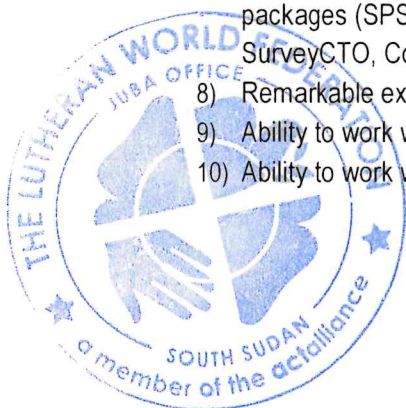
The Designated personnel will ensure the evaluation takes place according to the ToR. They will facilitate the exercise and ensure consultation with relevant LWF team members and stakeholders throughout the evaluation process.

The team in Juba will provide the necessary support to the Consultant and discuss any technical, methodological or organizational matter that may arise. The Consultant will be responsible for delivering the above evaluation outputs using a combination of methods mentioned here above.

12.0 PROFESSIONAL QUALIFICATION AND EXPERIENCE

The following constitute minimum qualifications and requirements:

- 1) Postgraduate studies in International Development Studies, Social Sciences, Education, Social work, demographic studies, and other related disciplines or any other relevant field.
- 2) Demonstrated experience in undertaking Endline Surveys in the humanitarian and development sector, preferably South Sudan, using both qualitative and quantitative methodologies.
- 3) Ability to provide evidence of similar works done including the final reports.
- 4) Familiarity with the study area.
- 5) Excellent analytical, research, writing and communication skills
- 6) Extensive experience in research, and ability to write high-quality reports in English
- 7) Proven experience and Sound knowledge of computer-based statistical analysis and visualization packages (SPSS, STATA, R, Power BI, Tableau, etc) as well as mobile data collection tools (KoBo, SurveyCTO, Commcare, etc)
- 8) Remarkable experience in using qualitative data analysis packages (Nvivo, Atlas-ti, MAXQDA, etc)
- 9) Ability to work within the expected timelines and locations.
- 10) Ability to work with communities in relevant local languages would be an advantage.



13.0 TIMELINES

The following timelines will guide the implementation of this assignment.

Table 3: Timelines

SNo.	Task	Dates
1.	Advertisement for the consultancy	24 th July – 14 th August 2023
2.	Analysis and communication to successful bidders	14 th August – 18 th August 2023
3.	Contract signing	21 st August 2023
4.	Inception meeting	23 rd August 2023
5	Submission of the inception report	28 th August 2023
6.	Data collection, analysis and presentation of the first draft report	30 th August–13 th September 2023
7	A PowerPoint presentation with the preliminary findings and recommendations	18 th September 2023
8	Presentation of the final copy	20 th September 2023

14.0 SUBMISSION

Please send your CV, Technical and financial proposals detailing evaluation methodology, work plan and budget, and all relevant documents as a single file to: consultancy.southsudan@lutheranworld.org

The deadline for expression of interest is on 14th August 2023.

