



Assistance for Relief and Development Agency

(ARUDA)

Central Equatoria, Thongpiny

Close to Juba Regency hotel

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FOOD SECURITY & LIVELIHOOD OFFICER

ARUDA is a national NGO working in South Sudan. ARUDA and its partners work with vulnerable communities to address the underlying causes of poverty and promote peace and development, through its strategic goal to reduce poverty by empowering women, enhancing access to resources and services and improving governance.

ARUDA is looking for a suitable candidate to fill the position of Food Security and Livelihood OFFICER to be based in Nimule with trips to Mugali. **(1 Position)**

Job Summary:

Job title: Food Security & Livelihood Project Officer

Job Location: Nimule/Mugali (EES)

Reports to: FSL Manager

Contract Type; Fixed term with possibility of extension.

General Description of the Role

The Food Security & Livelihoods (FSL) officer will be responsible for leading project staffs in the implementation of the FSL project funded by FAO in Nimule and Mugali. The FSL Officer will provide technical support required for the implementation of the project and play a key role in supervision and management FSL Assistant and extension workers involved in this project. You will be responsible for accurate reporting according to required standard; this involves activity and financial reports and liaised FSL manager for any field related challenges.

Programme Implementation:

- Prepare order requests for project related requirement necessary to programme implementation, with support from FSL Manager and the Procurement/Logistic Officer.
- Coordinate ARUDA's programs with the county and the local authorities.
- Carry out community awareness in preparation for beneficiary selection through the help of the local community leaders.
- Supervises beneficiary selection in collaboration of the local communities according to beneficiary selection criteria.
- Conduct capacity assessment for the Agricultural Extension Workers before they are engaged into communities related work.
- Develop a targeted training tools aimed at addressing identified gaps among the beneficiaries.



- Work with FSL Assistant and Extension Workers to set first quarter work plans.
- Conduct a safety audit and selection of distribution sites with the community leaders.
- Do preparation and verification of distribution list for all beneficiaries
- Organize and supervise credible distribution of vegetable seeds and tools to beneficiaries
- Deliver training and supervision of beneficiaries on vegetable production, home gardening, vertical farming etc.
- Form vegetable farmers' groups and train them various vegetable production skills
- Knowledge in demo garden setups and management
- Ensure community ownership of the project through active and effective participation, including better feedback strategy throughout the project implementation process.
- Coordinate closely with the FSL manager in areas of report and project progress.
- Prepare monthly budget requests for the coming planned project activities;
- Training of market vendors on vegetable post-harvest handling and marketing
- Conduct awareness campaigns to promote good practices (in markets and through radio programming) on COVID-19 safety rules and regulations
- Form and conduct trainings for the market protection committees
- Submit detailed monthly project implementation plans that respond to the annual programme plan, noting delays and other challenges;
- Ensure proper utilization of project resources through transparent management and reporting; Ensure all financial supporting documents are in place for all transactions.

Monitoring, Evaluation and Learning

- Establish an appropriate monitoring system, in collaboration with the FSL Manager to track project progress.
- Provide oversight, training, data management support (forms, tools, monitoring systems) and guidance for M&E to concerned project staff.
- Guide the technical direction of M&E approach and strategy; lead work related to monitoring and evaluation activities of the project
- Conduct post distribution monitoring of project through timely and accurate data collection, analysis and reporting.
- Prepare and submit in timely manner project's weekly and monthly progress reports
- Ensure regular monitoring visits are conducted and ensure data is recorded appropriately in the programme database;
- Provide training on monitoring tools and support Extension Workers in developing monitoring skills
- Review project log frame work and indicators regularly and suggest changes if required.
- Actively contribute in the preparation of quarterly and final donor reports, as required;
- Document success stories from the project, with support from the FSL Manager.
- Participate in end line project survey together with the donor.

Representations & Coordination

1. Liaise regularly with partners, clusters working in FSL sector and maintain close coordination with international and local NGOs and institutions.
2. Represent ARUDA in NGO and UN FSL Cluster meetings and relevant working groups at national and local levels when required.
3. Ensure ARUDA visibility (e.g., sharing of studies) on relevant FSL activities.



Qualifications, Skills and competencies

a) Education

- Degree in Agricultural studies preferred, Animal production, Development studies, Veterinary or related courses acceptable with relevant experience.
- Project Management and M& E Courses will be an added advantage

b). Experience & Competence

- At least 2-3 years' experience of FSL project management with previous work related to FAO projects.
- Demonstrated experience in inputs distribution and management.
- Good agronomic knowledge and IPM
- Experience in establishment of demo plots and gardens
- Knowledge in farmers' group formation and management
- Experience in project implementation, monitoring and evaluation
- Skill in digital data collection by use of Kobo collect and ODK among others.
- Excellent command of English (both written and spoken)
- Knowledge of **Arabic** and local language is an advantage

Interested candidates who meet the above conditions should forward their CV and cover letter ONLY (which should include the contact details for at least two professional references from previous employers to: jobs@aruda-ssd.org, or hand deliver to our office in Juba, Thongpiny near Regency Hotel close to former CHADO office. Please indicate on the envelope OR Email subject **APPLICATION FOR FSL OFFICER** Deadline for application: 21st April 2021 midnight. This position is open for South Sudanese **ONLY**.

Due to the urgency of this position, applications will be reviewed on a rolling basis. Only qualified candidates who meet the selection criteria will be contacted. Kindly Consider yourself unsuccessful if you don't hear from us TWO weeks after the deadline date. Women are highly encouraged to apply for positions

