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### South Sudan Program

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Kololo, Juba

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[www.arcrelief.org](http://www.arcrelief.org)

## VACANCY ANNOUNCEMENT

**POSITION TITLE:** Senior Protection Officer (Roving) 1 Position  
**DUTY STATION:** Aweil North and Aweil East Counties  
**REPORTS TO:** Protection Specialist-Juba (Technical Supervisor)  
County Coordinator for Northern Bahri el Ghazal  
(Administrative Supervisor)  
**STATUS:** Full Time

### COUNTRY PROGRAM OVERVIEW

The overall objective of the ARC South Sudan program is to assist the South Sudanese to respond and react to community needs. To achieve this objective, ARC implements a multi-sectorial program that includes Water and Sanitation, Nutrition, Gender based violence prevention and response activities. ARC is expanding its outreach mechanisms and introducing innovative new initiatives. ARC currently has program activities in Aweil, Kapoeta South, Ulang, Budi and Kajo-keji Counties.

### PRIMARY PURPOSE OF THE POSITION

The Senior Protection Officer will be leading and oversee smooth implementation of protection activities in Aweil North and Aweil East Counties, including technical oversight and support to all Protection staff working in the two counties. In collaboration with the Protection Officer, the post holder will provide leadership towards efficient and effective delivery of day-to-day protection activities at field level including implementation and monitoring PSN identification, leading in protection assessments, verification and NFI distributions and returnee tracking and cross-border monitoring as well as day to day monitoring of protection issues in the two Counties in collaboration with the community and other stakeholders.

### MAJOR AREAS OF ACCOUNTABILITY

#### 1. Coordination

- Coordinate with other organizations, including local associations, to strengthen multi-sectorial services and to integrate Protection issues into different sectors
- Work with partners and community members to develop a referral pathway for available services to support referrals
- Contribute to the positive image and overall credibility of the organization, notably through the application of the organization's Code of Conduct





- Collaborate with local authorities, government Ministries and other stakeholders and maintain good working relationships with other service providers
- In collaboration with UNHCR, lead Protection Cluster in Aweil North and East and represent ARC and Protection Cluster in other coordination forums and give updates as appropriate

## **2. Assessment and Program Planning**

- Lead in periodic protection assessments to gather information on protection issues in Aweil North and East and share reports with UNHCR
- Contribute to assessments, ensuring adherence to safety and ethical recommendations.
- Mapping of hotspots for returnees, IDPs and refugees and monitoring cross-border movements in Aweil North and Aweil East
- Identify and work with community structures, community and other stakeholders in monitoring protection issues in Aweil North and Aweil East
- Provide timely reports and updates to UNHCR on emerging protection issues in the two Counties and mobilizing response from relevant stakeholders
- Contribute to concepts or proposals as requested

## **3. Human Resources Management**

- Identify, train, monitor and support program staff and volunteers
- Develop support strategies for staff and introduce principles of self-care
- Work closely with the HR personnel in the recruitment and orientation of local staffs
- Lead in the performance appraisals for the Protection Project staffs in Aweil North and Aweil East

## **4. Program Implementation and Capacity Development**

- Lead Protection team in conducting regular household visits, population movement tracking and monitoring visits to IDPs, returnees and host households to identify protection concerns and persons with specific needs (PSNs) are correctly and time done
- In collaboration with Protection Officer, mentor the Protection Monitors to effectively and accurately gather and disseminate info to and from the community
- Coordinate and oversee handling of Core relief items and ensure it reaches the targeted beneficiaries
- Coordinate and strengthen community structures to provide conducive protection environment to persons of concern and in identifying PSNs according to UNHCR's vulnerability criteria
- Lead in developing training modules and facilitating and workshops for the local population and relevant stakeholders on human rights, responsibilities and other protection-related material
- Issues Establish localized referral pathways with community input
- Establish safe information sharing procedures
- Train GBV staff and select community focal points to become activists of GBV prevention and response
- Coordinate with others sectors to ensure appropriate response services are in place. Provide recommendations, trainings as appropriate
- Organize information sharing campaigns and meetings to share key protection messages with communities and gather information on protection
- Compile monthly and quarterly reports, on time and with accurate data
- Maintain an updated and accurate Kobol data collection system and share with UNHCR as appropriate





- Maintain flexibility to take on added responsibility as and when needed
- Prepare timely and concise donor reports as appropriate

#### **5. Financial Management**

- Develop work plans in line with financial BVAs
- Budget management and reviewing BVAs shared by finance and provide feedback
- Work with Finance and Logistics to plan and procure supplies within program budgets
- Ensure compliance with donor regulations

#### **6. Security**

- Ensure compliance with security protocols and policies
- Consider security implications of all program activities, reviewing all new initiatives with local staff and community leaders
- Any other duties as requested by the supervisor

#### **Qualifications, Skills and Experience:**

- Higher Diploma or Degree in Social Sciences, Law, or related field
- At least 3 years community-based training experience involving human rights and/or protection and protection monitoring/human rights experience
- Comprehensive understanding of human rights and protection principles
- Excellent interpersonal skills and works well with people of different cultures, gender and backgrounds
- Ability to facilitate capacity building and awareness training with diverse participants
- Commitment to human rights and protection principles
- Familiarity with customary laws, judiciary systems and legal developments and issues in Southern Sudan
- Works collaboratively with team members to achieve a desired results
- Remains productive when under pressure with the ability to prioritize effectively, and respects and adheres to deadlines
- Able to work in a variety of environments and is prepared to conduct field missions for most of the week, often overnight, to remote locations with few amenities

#### **Language Skills:**

- Fluency in English, Arabic and local language required
- Proficiency in Microsoft Word, Excel and Email application software
- Ability to effectively present information and respond appropriately to questions from senior managers in the field and HQ, counterparts, government representatives and others

#### **HOW TO APPLY**

Qualified and interested candidates should submit their applications which include the cover letter, together with an updated CV with at least three professional referees addressed to ARC South Sudan office located in Goshen House 2<sup>nd</sup> Floor. Applications can also be submitted to the following email address: [ssvacancies@arcrelief.org](mailto:ssvacancies@arcrelief.org) or ARC field offices in Aweil Centre and Aweil West.

Please note that ARC retains all applications and the files will not be returned to the applicants at the end of the recruitment process. Due to the urgency of the position, applications will be reviewed on regular basis hence these positions may be filled before the expiry date of the advert. **Only shortlisted candidates will be contacted for an interview.**

The Deadline for receiving applications is 21<sup>st</sup> July, 2020 at 5:00 pm local time.

