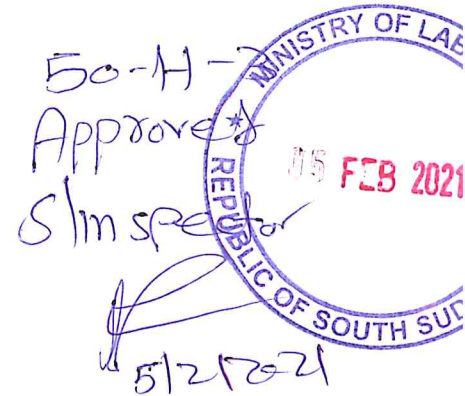




Vacancy Announcement

Job Title: Driver
Band/Level / Grade: 10B –Support
Department: Supply Chain
Location: Juba

Overtime Eligible: Yes



Background: The International Rescue Committee, one of the world's largest humanitarian agencies, provides relief, rehabilitation and post-conflict support to victims of oppression and violent conflict in 42 countries. IRC is committed to bold leadership, innovation and creative partnerships. South Sudan, an independent nation since 9 July 2011, is emerging from decades of brutal civil war rooted in disputes over religion, ethnicity, resources, governance, and self-determination. The security situation remains fragile and the operational context is challenging. IRC has been in South Sudan since 1989 and currently operates in Northern Bahr el Ghazal, Lakes, Unity, and Central Equatoria States.

The Main Purpose

The main purpose for this Job is to provide safe, secure, timely, and reliable transportation for IRC staff and implementing partners. To maintain the vehicles up to IRC standards through performance of regular checks. To comply with the IRC driving rules and regulations as well and South Sudanese traffic laws.

Responsibilities

- The safe transportation of IRC personnel
- The safe transportation of IRC materials
- The care and maintenance of IRC vehicles and their accessories

Key Competencies

- Minimum two years work as a professional driver.
- No road safety-related fines or convictions
- Thorough knowledge of road rules and regulations
- Skills in routine vehicle maintenance and minor repair
- Knowledge (or ability to quickly learn) of HF, VHF and satellite communications equipment.
- Team spirit and problem solving abilities.
- Able to carry out limited, un-supervised tasks.
- Drivers must display an attitude and behavior that reflects well on both themselves and the IRC.

Expected Deliverables

- Strict adherence to the IRC's vehicle policies and procedures, including the use of seatbelts by all passengers.
- Daily and pre-long distance vehicle checks. Accurate upkeep of the vehicle's log sheet.
- Maintaining the vehicle clean, fueled and mechanically sound.
- Inspecting and maintaining all vehicle accessories.
- Advising the Transport manager of pending inspections, insurance renewal or any defects or problems.



Key Working Relationships:

- Position Reports to: Fleet Assistant
- Position directly supervises: None.
- Other Internal and/or external contacts:
 - *Internal: IRC Staff.*
 - *External: None*

Requirements

- Secondary school Certificate
- Valid driving license
- Written and spoken English.
- Able to pass IRC driving test.

Working Environment:

Security level orange. The situation in Juba is calm at the moment. Hopes the signed peace agreement will improve the life of the people all over the country.

Standards of Professional Conduct:

The IRC and IRC workers must adhere to the values and principles outlined in the IRC Way – Code of Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Harassment-Free Workplace, Fiscal Integrity, Anti-Retaliation, Combating Trafficking in Persons, and several others.

Gender Equality:

IRC is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including parental leave, gender-sensitive security protocols and other supportive benefits and allowances.

IRC is an Equal Opportunity Employer. IRC considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability or any other characteristic protected by applicable law.

How to apply:

Interested applicants should submit a **CV with 3 references** and a copy of their **national ID** to the **Juba IRC** Head Office-Located in Goshen House 2nd floor or you can e-mail applications to SS-HR@rescue.org not later than **24th February 2021**.

NOTE: Only short listed candidates will be contacted and attach photocopies only while original will be asked at the interview panel and all the photocopies will remain the property of IRC.

CLEARLY LABEL YOUR APPLICATION DRIVER-JUBA
FEMALE APPLICANTS ARE HIGHLY ENCOURAGED TO APPLY

