



30 October 2023

**Job-advertisement
VA No. VFHSS-23102023**

The Organisation background

Vision for Humanity South Sudan is a National NGO, Women led, non-profit and a non-partisan organization registered under the non-governmental organization act 2016 of the Republic of South Sudan by the Relief and Rehabilitation Commission (RRC) Organization that was established in 2019 April, dedicated to helping the needy and neglected children and women in South Sudan. Vision for Humanity South Sudan Holistic approach focuses on women's and children's basic needs like education, development, intervention, protection, care and overall development. Our beginning was simple, the intention was to create support structures that would help provide tools like education, shelter, food, and hope for those children and women of marginalized communities across South Sudan. We actively run and manage numerous grassroots level initiatives that facilitate basic education and development services for underprivileged children and women in communities in South Sudan

Our Strategies & Objectives VFH-SS plans to achieve its mission and overall goal by focusing on the two following strategies and objectives: 1. Women Empowerment Enhance women's agency to participate effectively in all political, social, economic, cultural, peace, and security processes at all levels and spheres within the south Sudan. 2. Ending Gender-based Violence eliminate all forms of gender-based violence and mitigate its effects on survivors and their families.

We know that great people make a great organization, and that our employees play a crucial role in helping us achieve our ambitions. We value our people and offer a meaningful and rewarding career, along with a collaborative and inclusive workplace where ambition, creativity, and integrity are highly valued.

Job Title: Senior Project Manager
Location: JUBA
Reports to: Head of the Program Implementation
Contract Period: 12 Months



ROLE PURPOSE:

The Senior Project Manager will be responsible for the overall management and successful implementation of the project 'Support to the education and gender mainstreaming in schools in central Equatoria, South Sudan'. This will include managing the entire Project's required deliverables/outcomes, ensuring both technical, financial control and compliance and management requirements are met, and managing relevant government/stakeholder and donor liaison requirements.

KEY AREAS OF RESPONSIBILITY/DELIVERABLES:

Project Management

- Manage the human, financial and material resources of the project as per scheme of delegation of the project
- Ensure the project is delivered according to the contractual requirement of the donor, i.e. all activities and deliverables are completed within the agreed timescale and budget, reports are submitted as per the agreed schedule and formats and any other requirements or criteria are fulfilled as specified in signed agreements.
- Provide operational and technical guidance and supervision to the program staff, together with the head of Program Implementation and Field Office Manager, to ensure they have clear objectives and received regular support and supervision and expected to manage the overall operational issues in the intervention areas.
- Prepare monthly; quarterly and annual plan in close consultation with the government and vision for humanity staffs and other stake holders
- Update detailed work plans of project staff with project implementation and ensure this is used by the whole project team to monitor project progress towards completion
- As budget holder for the program, responsible for the management and revision of realistic budget, ensuring proper authorization and regular monitoring of expenditures in line with the budget and donor guidelines, vision for humanity grant management and financial guidelines
- Ensure that established protocols for communication and management arrangements are followed by the project team
- Work with other program managers to ensure the integrations and complementarities of the project at operational level
- Work towards creating linkages and coordination among different activities of the project and other similar actors in the area to bring desired results and ensure sustainability.
- Participate in regular partners' coordination and also field based project review meetings, to include grant management, finance and operations at Juba level
- Write periodic standard reports: monthly update, quarterly report, intermediate and final reports including best practices documentation and analysis which includes an analysis of the reports received from the field staff
- Attend workshops on behalf of the organization.

Technical Programme Effectiveness

- In collaboration with the Field Office Manager and Technical Specialists, identify technical support needs of the projects and staff, and, jointly agree how these needs will be addressed within the project.



- Assist project staff in the use of key generic and VFHSS tools and guidelines to ensure the quality of work. These include, among others, child participation, child right programming and mainstreaming of gender, diversity and HIV/AIDS.
- Technically oversee, the monitoring and evaluation plan for the project, to include outcome, output and input indicators.
- Facilitate regular technical support visits to the project implementation sites

Strategic Programme Development

- Ensure learning from the project informs VFH-SS strategic approach to the technical areas covered in the project.
- Ensure learning from the project informs the strategic design of new interventions, as appropriate.
- Provide relevant project input to support the development of internal annual operational plans.
- Provide project input to the internal programme planning and review meetings, field team meetings quarterly and annual reports.

Policy Analysis, Policy Engagement and Advocacy for Policy Change

- Be fully aware of national and regional policy debates, and engage with relevant government and other stakeholders in the sector or thematic area covered.
- Represent VFH-SS at relevant technical external task forces working groups, seminars or other meetings/fora which have been identified as critical for the project and related technical debates.
- Develop good relations with government, other NGOs, development and UN agencies etc working in the sector to advance common approaches.

Other

- The Senior Project Manager may be responsible for additional tasks and duties as and when required to support the overall Country Programme priorities

BEHAVIOURS (Values in Practice):

Accountability:

- Holds self-accountable for making decisions, managing resources efficiently, achieving and role modelling VFV-SS values.
- Holds the team and partners accountable to deliver on their responsibilities - giving them the freedom to deliver in the best way they see fit, providing the necessary development to improve performance and applying appropriate consequences when results are not achieved.

Ambition:

- Sets ambitious and challenging goals for themselves (and their team), takes responsibility for their own personal development and encourages others to do the same
- Widely shares their personal vision for VFH-SS, engages and motivates others
- Future orientated, thinks strategically



Collaboration:

- Builds and maintains effective relationships, with their team, colleagues, members and external partners and supporters
- Values diversity, sees it as a source of competitive strength
- Approachable, good listener, easy to talk to

Creativity:

- Develops and encourages new and innovative solutions
- Willing to take disciplined risks

Integrity:

- Honest, encourages openness and transparency



QUALIFICATIONS AND EXPERIENCE

- At least 6 years of relevant experiences.
- Demonstrated experience and knowledge of Education, gender and livelihood based programs
- Demonstrated ability in complex field operations and coordination; and willingness to take initiative and solve problems coupled with strong communication and influencing skills and mentoring staffs.
- Experience of managing donor(s) funded projects or programs.
- A good understanding of development issues in the project implementation areas in particular
- Practical understanding of the challenges and opportunities in realizing children's rights, in relation to the thematic areas.
- Proven ability to manage a complex and demanding workload
- Proven analytical and strategic planning skills and good advocacy, communication, presentation and facilitation skills
- Have a good proposal writing skills
- Cultural and gender sensitivity
- Strong interpersonal skills and an ability to mentor staff
- Willingness and ability to travel to all project areas, within approved security frameworks
- Work experience in diverse international NGOs is an asset.
- Excellent Report Writing and English proficiency skills.
- Demonstrated application of micro soft Office: Ms Word, Excel and Power Point.

Child Safeguarding and Code of Conduct:

The post holder will adhere to Vision for Humanity's Child Safeguarding Policy and Code of Conduct set out.

Vision for humanity's work is based on deeply held values and principles, it is essential that our commitment to children and women's rights and humanitarian principles is supported and demonstrated by all members of staff. Vision for humanity's Child Safeguarding Policy and Code of Conduct set out the standards which all staff members must adhere to:



FURTHER INFORMATION & HOW TO APPLY:

Interested candidates should submit applications containing updated CV, Motivation Letter, Reference contacts, and ONLY Copies of Nationality ID, Academic documents & relevant certificates to: The VFH-SS HR Juba Resources Office via the email below. *The position must be clearly indicated in your subject-line*

Deadline for receiving applications is on 17th, Nov, 2023 by 5.00 PM via email at: vision4humanityssd@gmail.com

This position is open to South Sudanese nationals only.

- Female Candidates are strongly encouraged to apply!
Only candidates who meet the selection criteria will be contacted.

