



COALITION FOR HUMANITY
Improving Community Resilience

50-14-3
Approved by Senior Inspector
MOE/RS/107
Juba
17 MAR 2023
REPUBLIC OF SOUTH SUDAN

Location:
Gudele Block 8
Plot No. 311, North of Zain Customer
Care Shop, Juba, South Sudan

VACANCY ANNOUNCEMENT

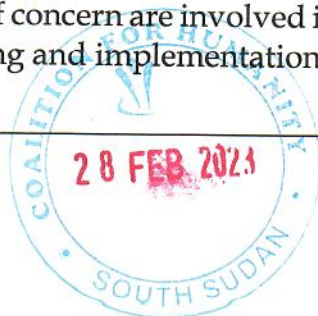
About Coalition for Humanity

Coalition for Humanity (CH) is a National NGO with many years of experience in implementing humanitarian and development/resilience projects in South Sudan. We focus on Food Security and Livelihoods (FSL), Water, Sanitation and Hygiene (WASH), Gender Based Violence (GBV), General Protection (GP), Health and Nutrition. Coalition for Humanity has experience in integrating projects, forming a nexus across sectors in order to leverage on resources. We consider Protection/GBV, Housing, land and property rights (HLP), peacebuilding and conflict transformation as cross cutting issues.

We have successfully integrated these in WASH, FSL, Nonfood items, Health and Nutrition. CH has its headquarters in Juba but with presence in Northern Bahr el Ghazal, Greater Pibor Administrative Area, Ruweng Administrative Area, Upper Nile State, Unity State and Central Equatoria State. Our ultimate goal is to reach out to people in need across the entire country South Sudan. As a national organization, Coalition for Humanity is committed to working with communities to build their resilience as well as to nurture the capacity of locals in delivering holistic and local context specific responses.

Coalition for Humanity is therefore seeking qualified and suitable candidates for the following below positions:

Job specification	
Job title	GBV & Protection Officer
Number of Positions	3 Positions
Job location	Aweil West, Pochalla and Pariang (Ruweng Administrative Area)
Job Grade	Based on CH's Job Grades
Contract type/Duration	1 year with possibility of extension
Reporting to	Programs Manager
Job Purpose	The Project Officer shall work under the direct guidance and supervision of the Programs Manager. The Officer is responsible for planning, leading & coordinating quality timely and effective protection/GBV response to the needs of the vulnerable affected populations. This includes ensuring protection mainstreaming methodologies and safeguarding by ensuring that all persons of concern are involved in decisions that affect them through technical support to project planning and implementation, monitoring and reporting of activities.



Contact us:

Tell: +211 (0) 924 822 220/ +211 916 666 225

Email: info@ch-ssd.org/ Website: www.ch-ssd.org

Key duties/Responsibilities

- Lead the development of project overall implementation work plan with support and consultation with the programs manager.
- Oversee and manage the implementation of project activities ensuring technical quality and standards are considered and respected during the project implementation.
- Support the programs manager in developing new or adapted activities, awareness raising materials, training curricula, FGDs, safety audit questionnaire and M&E tools in collaboration with the M&E/Programme coordinator and other program teams.
- Take the lead in preparing the reports of conducted protection assessments, safety audits home visits and analyze the trend of needs for identified persons with special needs.
- Lead in field monitoring and supervision to provide feedback and guidance to protection officer and assistants to improve the services provision to targeted beneficiaries in the project location
- Support project monitoring and evaluation in coordination with the project assistants, partners and beneficiaries during project activity implementation.
- Take the lead to orient and build the capacity of protection assistants through hands-on approach in project location (County and Payams) to effectively implement planned activities.
- Ensure the project is implemented in accordance with relevant coalition for humanity technical guidelines and standards as well as donor policies and guidelines.
- Ensure proper project budget utilization and physical targets achieved are documented and reviewed throughout the project implementation period.
- Proactively anticipate and mitigate risks and trouble-shoot any unforeseen challenges during the project implementation.
- Prepare, manage and report on context specific budget forecasts during project activity implementation in liaison with the finance department.
- Identify opportunities for collaboration, coordinate with partners for complementarity of efforts and resources rather than replication.
- Facilitate and coordinate field visits organized by the project donors and other partners in the project location in collaboration with state protection cluster focal points
- Provide regular and timely update of project implementation progress to supervisor and state cluster focal persons in accordance to the set reporting timelines.
- Ensure preparation and submission of weekly general protection updates from project implementation to the programs manager.
- Ensure lessons learnt are well documented, shared and reflected in project planning and decision making during the project implementation.



- Ensure the efficient utilization of project resource in line with agreed policies and guidelines both internally for coalition for humanity and donors
- Contribute to preparation of internal project activity narrative of implementation status as required by the project donors
- Facilitate and coordinate field visits organized by the project donors and other partners in the project location in collaboration with state protection cluster focal points.
- Ensure project records and documents (finance, logistics, administration/human resource, beneficiary lists, donation certificate, attendance sheets and compiled in accordance to coalition for humanity procedures.
- Participate actively in general protection coordination meetings with other partners contributing to sharing of lessons learnt, challenges and experiences with aim to avoid duplication of resources and efforts.

Person Specification

Education & Experience

- Bachelor's degree (e.g. social science, humanitarian programming, international development, human rights, Social Work, democracy and governance, gender studies) desirable.
- Certification preferably in Social work, Counseling, Psychology or any other related field is desirable
- Minimum 2 years of proven experience in NGO project implementation, particularly in managing GBV and protection projects.
- Experience in protection, SGBV/GBV and women's and community empowerment related programming
- Proven experience liaising with government departments, UN agencies, and donor projects

Core & Behavioural competencies

- Advanced communication skills, including active listening skills and excellent written communication.
- Excellent knowledge of general protection, GBV and PSS basic principles
- Excellent knowledge of GBV case management principles
- Good communication and psychosocial first aid skills
- Exceptional professionalism and interpersonal skills and an ability to work collegially with team members and stakeholders.
- Ability to represent the organization and its objectives in highly professional and responsible manner.
- Flexibility in approach and an ability to adapt to varying demands and work hours
- Ability to identify problems and resolutions.
- Ability to work unsupervised
- Proficiency and experience working with MS Office
- Ability to work well with a cross-cultural team



- Ability to exercise sound judgment, to remain flexible to a changing environment, and to make decisions independently
- Familiarity with international humanitarian operations, coordination structures, and the mandates of donors, UN agencies, and other NGOs

Note: Applicants should review the job requirements carefully before applying ensuring that he/she meets the requisite qualification

Applications, along with CVs) should be addressed to:

**Human Resource & Administration Manager,
Coalition for Humanity**

Juba South Sudan.

And emailed to: jobs@ch-int.org

Hard copies should be delivered to our Office in Juba located in Gudele Block 4 North of pity oil petrol station approximately 1.6km. Application deadline: **18/03/2023**.

Only short-listed candidates will be contacted. Qualified South Sudanese females are encouraged to apply

Indicate the position you're applying for in the Subject line for E-mail application or on the envelop for hand delivered applications.

