



Where childhood thrives, war does not.

Title:	Livelihood Coordinator
Start Date:	As soon as possible
Reports to:	Senior Program Manager - P2E
Department:	Programs
Grade:	Grade 7
Contract:	12 Months, renewable subject to performance and funding continuation.
Job Location:	Juba base with Regular and extensive field travel to P2E project locations, including Aweil Centre, Aweil West, Wau, Raja, Yei, Torit, Nimule/Magwi, Yambio, Awerial, Malakal, Maban, and Jamjang/Ajound Thok
Closing Date:	September 11, 2026
Special Notes:	No direct supervisory responsibility at present. Provides technical and capacity-strengthening support to livelihood- and skills-focused staff of RLO/CBO partners and consortium co-lead focal points delivering the program's skills development, employability, and business incubation activities.

Background

War Child Canada is an internationally recognized charity organization registered in Toronto, Canada, dedicated to helping children and their communities overcome the devastating effects of war. Its vision is "Accelerating Peace by Disrupting the Cycle of Violence" and its mission is "Driving Generational Change for The Hardest Hit by Investing in The Power of Local Communities."

Since being founded in 1999, War Child Canada has worked in 20 countries and is currently operational in Afghanistan, Yemen, Sudan, South Sudan, the Democratic Republic of Congo (DRC), and Uganda.

In South Sudan, War Child Canada leads a consortium implementing the Pathways to Empowerment for Youth in South Sudan (P2E) program, a six-year initiative funded by the Mastercard Foundation. Delivered with consortium partners Windle Trust International, Titi Foundation, and HDC, together with 14 Refugee-Led Organizations (RLOs) and Community-Based Organizations (CBOs), P2E targets young Returnees, Refugees, Displaced Persons (RDPs), and host community members, especially women, across 15 locations in South Sudan.

P2E's goal is that young RDPs, especially women, demonstrate increased resilience through improved access to education, market-relevant skills, and dignified and fulfilling employment, enabled by the growth of RLOs and CBOs within a supportive environment. The program is structured around four thematic areas:

- **Thematic Area 1: Improved access to alternative and formal secondary education programming.**
- **Thematic Area 2: Increased capacity of RDP and host community youth, through market-relevant TVET, tertiary education, and skills training.**
- **Thematic Area 3: Increased opportunities for dignified and fulfilling work, through employability skills, business incubation, and labour-market linkages.**
- **Thematic Area 4: Establishment of enabling environments for RDP populations, including policy influencing and RLO/CBO institutional strengthening.**

The Livelihood Coordinator coordinates the delivery of Thematic Areas 2 and 3, ensuring RDP and host community youth gain market-relevant technical and vocational skills, and translate those skills into



dignified employment, apprenticeships, or youth-led enterprises through the i-UPSHIFT business incubation model.

Child Safeguarding

The post holder is required to carry his/her duties in agreement with the War Child Safeguarding policy and other related policies. War Child Canada has "Zero tolerance" towards any form of sexual exploitation and abuse. He/she replicates commitment to the protection of children from abuse and "DO NOT HARM" principle.

Position Summary

The Livelihood Coordinator provides technical support and coordination for P2E's livelihoods portfolio, supporting the design, implementation, and continuous improvement of market-relevant TVET and tertiary skilling partnerships, youth employability, market linkages, and business incubation, including the i-UPSHIFT model. The role assures the quality, relevance, and coherence of livelihoods interventions and pathways from skills training to dignified work.

The role works closely with consortium co-leads, RLO/CBO partners, TVET and tertiary institutions, universities, and private-sector actors to strengthen pathways from skills training to dignified work, and reports to the Senior Program Manager - P2E.

Responsibilities

A. Technical Assistance, Coordination, and Reporting (40%)

- Coordinate the Market and Livelihood Technical Working Group (ML-TWG), providing technical leadership and organization to support the Working Group in delivering effective technical guidance across consortium partners for the timely delivery of Thematic Areas 2 and 3.
- Facilitate the Working Group's joint planning, technical review, problem-solving, and exchange of learning and good practice, providing direction and taking decisions within its mandate as needed to advance its objectives and strengthen programme quality, coherence, and market relevance.
- Support the development, review, and updating of work plans for Thematic Areas 2 and 3, covering skills development, employability, market linkages, and business incubation, in alignment with the P2E results framework and IPTT indicators.
- Participate in regular project coordination and implementation reviews, identifying technical issues, emerging challenges, and areas requiring adaptation or follow-up.
- Support quarterly coordination meetings with consortium co-leads and RLO/CBO partners to track progress, identify implementation challenges and bottlenecks, recommend appropriate adaptations or follow-up actions, and ensure coherence across education, skills development, employability, and business incubation activities.
- Contribute technical inputs and implementation updates to monthly and quarterly project implementation progress reports for WCC-HQ, the Mastercard Foundation, and other key stakeholders, and other reporting as needed.
- Support the documentation and sharing of learning, promising practices, and recommendations from implementation to inform ongoing programme improvement.



- Identify barriers to participation, retention, and completion among RDP and host community youth and recommend appropriate measures to strengthen equitable access and successful participation.

B. Project Design and Delivery Coordination (60%)

i. Market-Relevant Skills Development – TVET and Tertiary Education

- Coordinate and provide technical input to market and labour assessments to identify priority skills, occupations, and training opportunities relevant to RDP and host community youth, and use findings to inform the design and targeting of skills-development interventions.
- Support the identification and assessment of appropriate TVET, tertiary, and other skilling providers, and provide recommendations on partnerships and institutional strengthening required to deliver relevant, accessible, and quality training.
- Facilitate collaboration among training institutions, government line agencies, private-sector actors, universities, and other relevant stakeholders, including supporting the development and formalization of partnerships and MoUs in coordination with the Senior Program Manager.
- Provide technical support and coordinate with training institutions to develop and update TVET and tertiary curricula and short courses that align with market demand, including facilitating workshops and specialized technical assistance as required.
- Coordinate with universities, government bodies, and other relevant actors to address barriers to the recognition and accessibility of training, including, where relevant, certificate equivalency, translation services, and instructor capacity development.
- Coordinate with the Education Technical Working Group and relevant local stakeholders to establish and operationalize a transparent and equitable scholarship mechanism for eligible RDP and host community youth to access TVET, tertiary education, and other eligible skilling opportunities, including developing selection criteria, coordinating selection processes and scholarship provision, and promoting equitable access for women, youth with disabilities, and other youth experiencing barriers to participation.
- Coordinate and provide technical support to the piloting of digital and online learning approaches for TVET and tertiary education in RDP settlement areas, working with partner institutions to adapt content and instructional approaches for online delivery, strengthen instructor capacity, support learner outreach and enrolment, and monitor learner and instructor experiences and outcomes to inform ongoing adaptation and improvement.

ii. Employability and Transition to Work

- In consultation and coordination with the Senior Program Manager, support the establishment and strengthening of institutional market linkages and transition-to-work pathways connecting RDP and host community youth with employment, apprenticeship, and other work-based learning opportunities.
- Coordinate with consortium partners, employers, training institutions, and other relevant stakeholders to support the organization of periodic job fairs in strategically selected project locations.
- Coordinate the implementation of supported employment and apprenticeship placements, including planned apprenticeship cohorts, and work with relevant project teams and partners to facilitate associated youth stipends and employer incentives in accordance with approved project procedures.
- Support the establishment and functioning of job forums as platforms to connect RDP and host community youth with employers, employment opportunities, apprenticeship opportunities, and other labour-market actors.



iii. i-UPSHIFT Business Incubation

- Provide technical support and coordinate the adaptation, roll-out, and quality assurance of i-UPSHIFT youth business incubation model, ensuring its relevance to the P2E context and participating RDP and host community youth.
- Coordinate with RLO/CBO partners and other relevant actors on community outreach and participant identification for i-UPSHIFT, promoting transparent and equitable access to business incubation opportunities.
- Coordinate and support the delivery of soft-skills workshops, boot camps, and other activities to equip participating youth with relevant business and entrepreneurial skills.
- Coordinate mentorship and ongoing business-support structures for i-UPSHIFT participants, including mentor identification and preparation, pre- and post-seed-funding mentorship, and coordination with relevant project teams on mentor stipends, to strengthen the sustainability of youth-led enterprises.
- Coordinate the programmatic aspects of the seed-funding process for youth-led teams, including supporting transparent selection processes, final pitching events, stakeholder engagement, and coordination with relevant project teams responsible for seed-funding disbursement and financial controls.
- Provide technical guidance and coordinate with consortium partners and relevant stakeholders to establish and strengthen Village Savings and Loan Associations (VSLAs) for participating youth, promoting appropriate savings, financial literacy, access to finance, and responsible financial management to support the sustainability of youth-led enterprises.
- Facilitate linkages between youth-led enterprises, financial institutions, business-development service providers, and other relevant market actors to promote financial inclusion, market access, and business sustainability.

Respond to any other tasks or responsibilities as requested by management.

Qualifications

Experience & Knowledge

- Bachelor's degree in Business Administration, Economics, Development Studies, Education, Social Sciences, or a related field; a postgraduate qualification in a relevant field is an advantage.
- Minimum of five years' relevant experience in livelihoods, TVET/vocational skills development, youth employment, or business incubation programming, preferably within a humanitarian or development context serving refugee and host communities.
- Demonstrated experience in youth entrepreneurship and business incubation approaches (such as UPSHIFT/i-UPSHIFT or similar), including mentorship, business-development support, and seed-funding approaches.
- Knowledge of and practical experience with Village Savings and Loan Associations (VSLAs), financial literacy, financial inclusion, or similar community-based savings and finance approaches.
- Experience managing sub-grants or partnerships with TVET institutions, RLOs/CBOs, or private-sector actors, including consortium approaches.
- Experience with monitoring, evaluation, and results-based management tools and systems.
- Experience facilitating technical working groups, communities of practice, or other multi-stakeholder coordination mechanisms is an asset.
- A clear understanding of the TVET and tertiary education landscape in South Sudan is an asset.



Skills & Ability

- Strong technical coordination and facilitation skills, with the ability to bring diverse partners together around common technical approaches, identify and resolve challenges, and support collective decision-making.
- Strong analytical and problem-solving skills, including the ability to interpret labour-market and programme information and translate findings into practical programme recommendations.
- Demonstrated ability to think strategically, prioritize, and meet deadlines in a complex and challenging environment, working independently with minimal supervision.
- Strong diplomacy skills, with the ability to establish and maintain good working relationships with government, private-sector, and community stakeholders in a sensitive environment.
- Excellent English writing ability and verbal communication skills for reports, proposals, and stakeholder engagement; working knowledge of Arabic is an asset.
- Willingness and ability to travel regularly and extensively to field locations, including in difficult and sometimes insecure operating environments.
- Strong IT skills, including good knowledge of standard office software and online collaboration tools.

Personal Attributes

- Affinity with War Child Canada's mandate.
- Politically and culturally sensitive, with qualities of patience, tact, and diplomacy.
- Creative, energetic, adaptable, and flexible.
- Stress-resilient, able to cope with deadlines and complex problems.
- Ability and willingness to be extremely flexible and accommodating in a difficult and sometimes insecure working environment.

Compensation & Benefits

Salary will be commensurate with experience and qualifications. Benefits include insurance as per War Child Canada contractual standards.

Application Process

All interested applicants are invited to submit their application letter and copy of their updated CV to jobs.ssd@warchild.ca before September 11th, 2026.

War Child Canada South Sudan Office is located at Plot 1 Block, 2nd Class Residential Area, Juba Na Bari South Sudan

Only those applicants selected for an interview will be notified. Due to the urgency of the position and the project need, applications will be reviewed on daily basis We regret that we cannot entertain phone calls. War Child Canada is an equal-opportunity employer. Final candidates will be vetted in accordance with War Child Canada's Child Safeguarding Policy and Prevention of Sexual Abuse and Exploitation Policy, including appropriate reference and security checks.

