

world relief

South Sudan



STAND / FOR THE VULNERABLE

World Relief South Sudan
 Hai Cinema P.O.Box 41
 Juba, South Sudan
 +211 (0) 922 400 031
 www.worldrelief.org

Position: WASH & Construction Officer (Female Applicants are strongly encouraged)

Department: Programs

Reports to: Administratively to Area Coordinator-Koch (Technical line – Area/manager/WASH Focal Point).

Supervise: WASH Officer & WASH Assistants (Koch, Fangak and Rubkona).

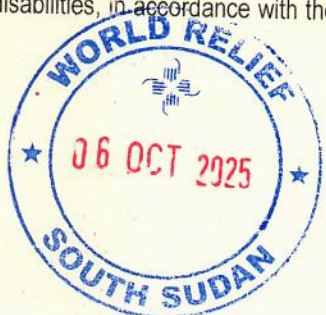
Duty Location: Koch (Extension Field-Rubkona, Leer, Koch, Fangak and Juba).

World Relief South Sudan is the south Sudanese branch of world relief, an international non-governmental organization dedicated to partnering with the local church, to see the most vulnerable people transformed economically, socially and spiritually. Since 1998 world Relief has been working with the local church to address humanitarian and development needs related to Health, Nutrition, Food Security & livelihoods (FSL), WASH (wash, sanitation & Hygiene), protection, Disaster Risk Reduction (DRR) and Church Empowerment.

A. POST SUMMARY / BROAD DESCRIPTION OF ROLE:

The WASH & Construction Officer serves as the technical support within the WR's WASH and Construction team. This individual will collaborate closely with all program coordinators and officers to guarantee that WASH, construction and rehabilitation activities are executed in accordance with project designs and objectives. The officer will be tasked with ensuring that construction efforts in WR are centered around human needs and facilitate universal access. Therefore, the WASH & Construction Officer:

1. Will be responsible for contributing to the technical designs and reviewing the Bills of Quantities (BoQs) for water and sanitation interventions, as well as for housing constructions, renovations, temporary shelters, and health and nutrition shelters. This role will address immediate needs while also considering long-term strategies to enhance resilience against future crises and ensure responsible resource management.
2. Will assist in conducting technical assessments as needed and agreed upon, providing technical recommendations for further interventions based on the context and identified gaps in assistance. This may include developing additional project proposals for donors when necessary.
3. Will offer technical support to the internal procurement team during the review of bids and quotations, ensuring that value for money is maximized.
4. Will ensure effective, high-quality technical planning and implementation of water and sanitation projects in line with agreed standards and technical designs, while monitoring progress against established indicators.
5. Will guarantee that program implementation is effective and efficient, remaining accountable and relevant to children, women, men, and individuals with disabilities, in accordance with the objectives and results



specified by the donor. Additionally, the officer will provide technical supervision of water and sanitation projects to ensure compliance with agreed technical standards.

A. DUTIES / RESPONSIBILITIES

B.1 WASH

B.1.1 Hygiene Promotion

- Facilitate and ensure clear connections between safe water supplies and Hygiene Promotion to establish a sustainable system for community-based hand pump maintenance and operation.
- Train the hygiene promotion team on effective hygiene promotion strategies.
- Conduct training sessions for Water Point caretakers and Water User Committees regarding rehabilitated water points.
- Ensure that Hygiene promotion outreach activities are reported promptly in accordance with the IPTT guidelines provided.
- Create guidelines for the selection and formation of Water caretakers and User Management Committees.

B.1.2 Water Supply

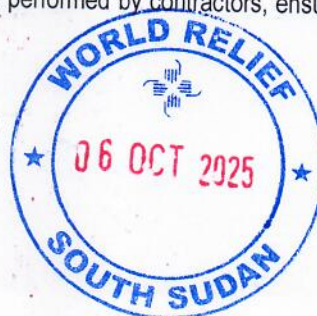
- Provide supervisory support for the rehabilitation, repair, and drilling activities of Water points in the program counties of South Sudan. Identify Hand Pump Mechanics and perform detailed assessments of hand pump systems and their sanitary conditions to enhance the quality of protected water sources.
- Evaluate water points for potential extraction methods such as Solar, Motorized, and the use of sand-gravel filters.
- Offer supervisory support and monitoring for WR water point rehabilitations, repairs, and training of water user committees. Ensure effective management of hand pump rehabilitation in selected institutions like Schools and Health centers, collaborating closely with county staff from rural water and sanitation and committees.

B.1.3 Sanitation:

- Ensure that all institutional sanitation services adequately address the specific needs of children, women, people with disabilities, and other vulnerable groups.
- Design and develop cost-effective Bill of Quantities (BoQs) for climate-smart institutional sanitation facilities.
- Oversee sanitation construction projects, including the certification of completed works.

B.2 Constructions & Rehabilitation Works.

- Creates and implements standard construction designs, Bill of Quantities (BoQs), and guidelines for all engineering projects in collaboration with both technical and non-technical teams.
- Works alongside local authorities and project management committees to ensure active community involvement in construction initiatives.
- Oversees the construction of VIP latrines and permanent washing facilities by contractors, closely coordinating with State/County water and health officials. Manages onsite contractor relationships, identifying issues and negotiating solutions as needed.
- Provides supervisory support for construction sites, closely monitoring adherence to building and construction management principles.
- Offers technical oversight of construction activities performed by contractors, ensuring compliance with standard designs and specifications.



- Compiles reports for all water-related projects in the target counties executed by WR and issues WASH/Construction completion certifications.

B.3 Cross-Cutting and Others

a) WaSH Representation

- Actively participates in the WASH cluster at County, Sub-National, and National levels (where applicable).
- Collaborate and coordinate with government, NGOs, and local sub-cluster on WASH issues at County and state levels with close support of his/her supervisors. Participate in the County and state level WASH meetings and relevant humanitarian coordination meetings.
- Promote and reinforce relationships with County local government including the technical authorities.

b) WaSH Humane Resources management:

- Supervise a team of WASH staff and volunteers on appropriate techniques of community wash activities.
- Establish and monitor staff performance management including **routine**
- Assess WASH staff capacity and engage them provide appropriate remedial actions them accordingly to ensure quality in approaches and technicians.

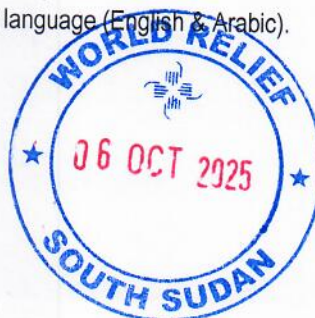
c) Monitoring, Learning and Reporting.

- In collaboration with the MEAL team, support evaluation surveys (baseline and end line) as per the commitments to DOS Funding.
- Organize after action reviews with stakeholders in the project including the beneficiaries.
- Participating in intersectoral assessments, synthesis the report to share with stakeholders.
- Monitor project activities in the field including validation of progress reports from the field staff to ensure quality controls and assurance.
- Contribution to the preparation of internal and external reports including regular reports, expenditure reports and project plan.
- Compile and write weekly updates, Monthly reports, quarterly and annual reports.
- With a generous and serving spirit perform all other tasks and responsibilities assigned for the benefit of World Relief.
- Maintain a Christian witness to the communities.

C.1 Requirements

C.1.1 Skills, competencies

- Bachelor Degree in any of the following: Environmental health Engineering, Geology and or higher Diploma in Civil or Water Engineering with relevant field experiences in WASH for at least 5 years.
- Experience and competent in using engineering program designs and illustration of WaSH & construction related BoQs.
- Good experiences and knowledgeable about engineering challenges in Greater Upper Nile.
- Candidate have solid experience in facilitating community actions and understanding of Human resources needs for WaSH.
- Strong working knowledge of written and spoken local language (English & Arabic).



- Proficient application Microsoft office program (MS Word, MS PPT, MS Excel etc). Outlook and internet websites navigations.

C.1.2 Desired candidate's attributes:

- Self-motivated, Enthusiastic, desire to learn. Aptitude for community mobilization and engagement.
- Team-player with good interpersonal skills.
- Willing to support others and share workloads.
- Capacity to work under pressure and manage personal stress levels.
- Creative, open-minded, flexible, self-learner
- Ability to adapt communication strategies for different situations.
- Strong communication skills and in particular verbal
- Able to take initiative, encourage others, and working within hostile environments and deal with conflict.
- Problem solver and positive attitude, motivator, Ability to plan and follow activities.

Application Procedures:

Potential candidates desiring consideration for this this position should submit the following:

- Application letter expressing your motivation for the position.
- Current CV, copies of Bachelor/Diplomas and Certifications, including Nationality ID/Passport (no original documents).
- List of three former supervisors who can serve as job references, as well as a church reference, with valid email addresses and contact numbers.

Interest Potential candidates should submit the above items and their applications in any of the following ways:

Submission to the [World Relief Juba Office in Hai Cinema Tender Box](#) or Online Submission by email to WRSSRecruitment@wr.org and copying JGuido@wr.org .

Including the Job title in the subject line or email.

Applications must be received by 27TH October 2025 at 5:00 PM. Applications will be reviewed as they are being received and only shortlisted candidates will be contacted.

