

08 July 2019

RE: Request for Quotations: Supply of Power Tillers/11742/00053/2019.

As part of implementing project: "Integrated Food Security and Livelihoods Lakes State, South Sudan" funded by the Ministry of Foreign Affairs Finland, Finn Church Aid South Sudan (FCA) is seeking to procure power tillers for farmers mechanised training in Lakes State.

Interested bidders should submit their quotations in a sealed envelope addressed to the Procurement Committee, Finn Church Aid, mentioning the RFQ **No. 11742/00053/2019** to the following address:

- Juba Na Bari Area, Behind Midan Rembo, Bilpham Rd.

The sealed quotations should be dropped in the RFQ box at the security room in the address mentioned above. Kindly note that the bidder must register upon submission of their quotation documents. All quotations should be in English.

All questions about this RFQ must be put in writing and sent by email to Procurement.Ssuco@kua.fi clearly indicating the RFQ Number as the subject.

The following criteria will be used to analyse the quotations:

- Competitive price/value for money (include in your bid special features that may lead to higher cost depending on brand and quality)
- Quality of power tiller quoted (subject to physical verification where applicable)
- Compliance/validity of registration certificates (see NOTE 1A below)
- Compliance with the tender requirements and instructions
- Delivery period

NOTE (1A):

1. Bidders must attach copies of valid company registration documents as listed below:
 - a. Certificate of Incorporation from the Ministry of Justice including the renewal stamps.
 - b. Membership Certificate
 - c. Tax Identification Certificate
 - d. Most up to date Tax Clearance Certificate
 - e. Operation Licence from the State Ministry of Finance & Economic Development
2. Evidence of delivery of similar supplies within South Sudan (within the last 12 months)
3. Prices should be quoted in USD only and should include a breakdown of all applicable domestic taxes.
4. The procurement committee reserves the right to reject unsealed and incorrectly marked bids.
5. Failure to provide or complete the documentations required will lead to automatic disqualification.
6. All prices must include delivery and handling cost at FCA warehouse in Juba
7. The vendor shall provide fixed prices valid for at least 3 months

8. This form should be duly filled and accompanied by a vendor's proforma invoice
9. **Do not attach company profile at this stage.**
10. **Do not bind your quotation documents**

FCA does not negotiate prices with vendors. As such, total prices should be net after deduction of any discount offered. This form must be completed and returned with your official proforma invoices/quotation.

A. Power Tillers for Mechanized Training of Farmers

Item No.	Description	Qty required	Unit	Unit price (USD)	Total (USD)
1	Power Tiller Specs: Fuel: Petrol or Diesel Machine attachment: Seed Cum Fertilizer Drill Start type: Key start option No of Gear Speed: 3+ reverse & 2 range Type of Engine: Single Cylinder, Horizontal, Water Cooled Diesel Engine Gear Shifting: Manual Power: At least 12 HP Rotary Blades	2	Pcs		
Total Amount					

Quotation validity	
Delivery time (days)	
Mode of Payment e.g. Advance payment, After delivery	

“FCA reserves the right to accept or reject any bid, and to annul the bidding process and reject all bids at any time prior to contract award, without thereby incurring any liability to Bidders.”

Deadline for submission is no later than **19th July 2019 at 16:00.**

Finn Church Aid
 South Sudan Country Office

Name of company: _____

 Signed & Stamped by Service Provider