



TENDER FOR SUPPLY AND INSTALLATION OF 22 HAND WASHING FACILITIES IN KAPOETA NORTH, REF; NO. IRSS/LOT-12/03/2022

BACKGROUND/INTRODUCTION

Islamic Relief is an independent humanitarian and development UK-based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic relief began its humanitarian operation in South Sudan in 2004 focusing on providing lifesaving aid and implementing developmental Programmes to support people affected by the flood, drought, and Conflict establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap. A satellite office in Yei and the Main office in Juba.

As well as responding to disasters and emergencies, Islamic Relief promotes sustainable economic and social development by working with local communities - regardless of race, religion or gender.

Our vision:

Inspired by our Islamic faith and guided by our values, we envisage a caring world where communities are empowered, social obligations are fulfilled and people respond as one to the suffering of others.

Our mission:

Exemplifying our Islamic values, we will mobilize resources, build partnerships, and develop local capacity, as we work to:

Enable communities to mitigate the effect of disasters, prepare for their occurrence and respond by providing relief, protection, and recovery.

Promote integrated development and environmental custodianship with a focus on sustainable livelihoods.

Support the marginalized and vulnerable to voice their needs and address root causes of poverty. allocate these resources regardless of race, political affiliation, gender, or belief, and without expecting anything in return.

INTRODUCTION

The Installation work is expected to be implemented in Najie Payam in Kapoeta North. All costs of work should include the cost of Purchasing handwashing facilities, labor local materials, transportation, and any other related costs inclusive. All locations are well accessible and, security is okay. The furthest point is about **10km**, while an estimated average distance of 5 km inter-site. The work is expected to take maximum 10 days. The work will involve:

Minor Installation

All Hand washing facilities will undergo minor construction, implies Installation of 22 Hand Washing Facilities of 250L capacity plastic tank.

DELIVERY DETAILS

Case	Delivery Destination
A supplier must have export permission or be able to supply locally from South Sudan.	Delivered Duty Paid (DDP) to defined destinations inside South Sudan (70 Km Kapoeta North) as a “just in time” exercise and as a matter of great urgency.


BILL OF QUANTITIES

Please also use our table when filling in the prices. If you do not have the item just keep it empty. Your offer should be for the quantity that we request, not less and not more.

Please only use USD (\$) as the currency for your offers as per the guidelines.

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S/no	Item description	Quantity	Unit	Unit cost- USD	Amount - USD
01	Provide and Install a 250L water Tank (black in color).	22	Pcs		
02	Provide and fix Metallic stands for the Water tanks	22	Pcs		
04	Provide 250g of bar soap for the Hand Washing.	03	Cartoons		
	Metallic stand installation materials.				
05	(i) Cement(50 Kgs ordinary)	11	Bags		
	(iii) Sand(River sand)	22	Wheel Barrows		
	(iv) Aggregate(gravel)	22	Wheel Barrows		

06	Visibility (screened 18cm x 14 cm) with IRW logo to be screened on either side of the Hand Washing Tank.  Sample IRW logo (for the stickers)	22	Pieces		
Grand total USD					

All tenders are required to be submitted before **Monday 14th Mar 2022 at 4.00 pm (Local time)** under the attached guidelines for submitting a quotation and be returned to; **IRSS TENDER BOX hand delivery is preferable** upon registration on the bid receipt form.

For any issues relating to the tender or its contents please email directly to; IRSS.Tender@islamic-relief.com.ss

All quotation providers are requested to fill in Appendix 1 and 2 below when submitting their proposal to IRW.

APPENDIX 1

Summary of Bid Prices

<i>No.</i>	<i>Description</i>	<i>Total Price in USD (\$)</i>
1	Grand Total Bid Price	
2	Discount Ratio (if any) ... % and the amount	
3	Grand Total after Discount	
4	Delivery time scales (in days)	

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price **USD (\$)**

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

APPENDIX 2

Please ensure the documentation trail below is followed the below sequence;

- a. Updated Company Profile with all registration certificates i.e. registration certificate, operation license, tax clearance/TIN, membership certificate (Chamber of commerce, Industry, and agriculture Import and export License)
- b. Experience (similar)
- c. Value of contracts completed in similar trade (last two years)
- d. Being the sole distributor of mentioned items will be added value
- e. Delivery location
- f. Duration of validity of quotation
- g. Company Bank statement for the last 03 months i.e. Oct, Nov and Dec 2022 with sufficient balance to accomplish the task.
- h. Delivery timelines

NB. All above documents should be in the same sequence and divided by separators.

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;
and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labor;

Principle 5: The effective abolition of child labor;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.