Women Agency for Resilience and Transformation
Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class
Next to Turkish Embassy, Juba-South Sudan
Tel: +211 921241836
E: info.wartssd@gmail.com W: https://wart-ssd.org

VACANCY ANNOUNCEMENT

POSITION TITLE: Finance Officer (2)
DUTY STATION: JUBA (South Sudan)
REPORTING TO: Finance Manager
DURATION: 6 Months
STATUS: Full Time
OPENING DATE: 15/10/2026

COUNTRY PROGRAMME OVERVIEW

Women Agency for Resilience and Transformation (WART) is a national women-led organization established in 2017 by South Sudanese women with the vision of creating a resilient society free from hunger and violence against women and children. WART is fully registered under the Relief and Rehabilitation Commission (RRC) in accordance with the NGO Act of 2016.

From its inception, WART has focused on **gender equality, protection, and women's empowerment** supporting women and girls to overcome the impacts of conflict, poverty, and gender-based violence (GBV). The organization delivers life-saving protection services including GBV prevention and response, child protection, psychosocial support, and access to justice, peacebuilding, food security and livelihoods, health and nutrition, education, and WASH interventions in **Central Equatoria, Eastern Equatoria, Unity, Jonglei, Upper Nile and Northern Bahr el Ghazal States**, with its headquarters in **Juba.**

PURPOSE OF THE POSITION

WART are seeking a competent and detail-oriented Finance Officer to support the program financial management and reporting functions. This role will be critical in ensuring the accuracy, efficiency, and integrity of financial operations to support informed decision-making across programs. The Finance Officer will provide financial information to management by analyzing accounting data, preparing reports, and maintaining accurate and efficient financial records. Prepare assets, liability, and capital account entries by compiling and analyzing account information. Document financial transactions by entering account information.

KEY RESPONSIBILITIES

- Contribute to developing and maintaining functional and efficient financial systems, processes, and procedures.
- Ensure internationally recognized accounting standards are systematically applied and upheld.
- Ensure accurate financial tracking and record-keeping, enhanced internal controls, and compliance with fiscal and legal requirements.

APPROVED.

Approved by Executive Director
16/10/2026

Women Agency for Resilience and Transformation
Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class
Next to Turkish Embassy, Juba-South Sudan
Tel: +211 921241836
E: info.wartssd@gmail.com W: https://wart-ssd.org

- Monitor and ensure compliance with grant agreement requirements concerning financial matters.
- Contribute to WART's budget preparations and audit activities.
- Promote financial accountability and rational spending across the organization by ensuring prudence in the disbursement of travel/project advances and their accounting follow-ups.
- Contribute to the preparation of monthly, quarterly, and yearly internal budgets and reports on time, as well as donor reports as needed.
- Ensure all statutory obligations are honored on a timely basis.
- Coordination of program's budget execution and consolidation on a quarterly, semi-annually, and Yearly basis.
- Ensure prompt reconciliation of bank accounts and ledger accounts, (Payables, Receivables)
- In liaison with the Program Coordinator, undertake follow-up visits to project sites.
- Oversee maintenance of petty cash in compliance with WART financial procedures.

Required Qualifications and Experience

- A Bachelor's degree in Accounting, Finance or related field, with certified training in internationally recognized accounting standards. Possession of professional accounting qualifications such as ACCA will have an added advantage.
- A minimum of 5 years of experience in financial management with at least 2 years working in an NGO or development agency
- Demonstrated expertise in financial management and accounting practices, with solid understanding of financial regulations and reporting standards.
- Strong skills in general ledger management, preparation of journal entries, payroll processing and balance sheet analysis

Key Competencies

- Strong understanding of **financial** compliance regulations applicable in South Sudan.
- Proven experience in using computerized accounting systems and ERPs such as Serenic Navigator, Oracle, Sun-Systems or QuickBooks.
- Conversant with the financial procedures, policies and reporting requirements of donor agencies and NGOs
- Demonstrated ability in the preparation of accurate and timely management reports.
- High level of discretion and professionalism in handling sensitive and confidential financial information.

Languages

- Proficient in English

WOMEN AGENCY FOR RESILIENCE AND TRANSFORMATION
WART
SOUTH SUDAN

10.10.2026

Women Agency for Resilience and Transformation
Juba na Bari Residential Area, Plot No. (129), Block No: IV 3rd Class
Next to Turkish Embassy, Juba-South Sudan
Tel: +211 921241836
E: info.wartssd@gmail.com W: https://wart-ssd.org

PSEA

WART has a **ZERO TOLARANCE** to Sexual Exploitation and Abuse of Employees and Beneficiaries. Protection from Sexual Exploitation and Abuse (PSEA) is everyone's responsibility and all staff are required to adhere to the Code of Conduct, that enshrines principles of PSEA, always (both during work hours and outside work hours). Familiarization with, and adherence to, the Code of Conduct is an essential requirement of all staff, in addition to related mandatory training. All staff must ensure that they understand and act in accordance with this clause.

HOW TO APPLY

Qualified and interested candidates should send an **application letter**, **CV** with at least three referees, and copies of **academic documents** to recruitment.wart@gmail.com hand copies should be delivered to our head office in Juba, no later than **2st November 2026 at 5:00PM local time.** The subject line should read the 'Name of Position' being applied for, example National Coordinator. **Online applications are highly encouraged, shortlisting will be done on a rolling basis and only shortlisted candidates will be contacted.**

Female candidates are encouraged to apply.

WOMEN AGENCY FOR RESILIENCE AND TRANSFORMATION
WART
SOUTH SUDAN

LABOUR
10.10.2026