

50-H-3  
Approved by  
Inspector of Labour  
23/6/2026



## South Sudan JOB VACANCY



**Position Title:** Coordinator (Health & Nutrition)

**Location:** Maban

**Reports to:** Project Manager

**Supervises:** Health Officers, Nutrition Officers, MMU Teams, Hospital Staff, Stabilization Centre Staff

**Relocation:** Non-relocatable

**Contract Type:** Fixed term contact

**Vacancy Number:** RI-SSD-HR-2026.06-MB004

### About RI:

Relief International is an international non-profit organization that partners with communities impacted by conflict, climate change and disaster to save lives, build greater resilience and promote long-term health and wellbeing. People living in fragile settings face complex, interconnected and deep-rooted crises that often tear a hole in the social fabric of communities. When this happens, our teams work closely with community leaders; first focusing on critical health needs, and then, as communities recover, focusing on both health and wellbeing programming that helps reweave the social fabric for greater resilience in the future. Our team of more than 7,000 staff and local volunteers work in 15 countries across Africa, Asia, and the Middle East, providing Health and Nutrition, WASH (Water, Sanitation, and Hygiene), Education and Livelihoods programming that is safe, truly local, conflict sensitive, climate smart, evidence based, and reaches those in need. Relief International is a 60-year-old international NGO alliance that is the product of mergers and alliances between four organizations. Today, Relief International is comprised of Relief International, Inc., Relief International-France, Relief International-UK and Relief International-Europe, all of which are led by a single senior leadership team.

### Position Summary

The Health & Nutrition Coordinator will provide strategic, technical, and operational leadership for integrated lifesaving Health and Nutrition interventions in Maban. The role ensures high-quality program implementation, adherence to humanitarian and donor standards, sound budget management, and timely reporting. The coordinator will support emergency response activities, including Mobile Medical Units (MMUs), outpatient and inpatient nutrition services, and disease surveillance, while strengthening coordination with local health authorities and partners.



## Key Responsibilities

### Project Management & Implementation

- Lead planning, implementation, monitoring, and reporting of integrated Health and Nutrition activities.
- Ensure alignment with approved proposals, clinical protocols, national guidelines, and donor requirements.
- Oversee emergency lifesaving services including MMUs, hot meals, PHCC/PHCU support, Stabilization Centers, OTP/TSFP services.
- Support rapid response to diseases outbreaks or any PH emergency, acute malnutrition, and displacement-related needs.
- Contribute to program design, assessments, and proposal development.

### Technical Oversight & Quality Assurance

- Provide technical guidance on primary health care, CMAM, IMCI, MNCH, and referral systems.
- Ensure adherence to Sphere standards, WHO/UNICEF protocols, and national treatment guidelines.
- Monitor service quality, clinical governance, and patient safety.
- Support capacity building, mentoring, and supportive supervision of field teams.

### Budget Management

- Support the Project Manager in budget oversight by monitoring expenditures, tracking burn rates, and flagging variances or risks.
- Contribute to Budget Versus Actual (BVA) reviews, providing Programme inputs to inform forecasting and adjustments.
- Coordinate with logistics and supply chain teams to help ensure timely procurement and uninterrupted availability of medicines and nutrition supplies.

### Monitoring, Evaluation, and Reporting

- Ensure accurate collection and validation of Programme data and indicators.
- Oversee donor reporting (narrative and quantitative) within agreed timelines.
- Support evaluations, audits, and monitoring visits.

### Coordination & Representation

- Serve as focal point for Health and Nutrition coordination at field level.
- Liaise with County Health Departments (CHDs), Nutrition Cluster, Health Cluster, UN agencies, and partners.
- Strengthen collaboration with local authorities and community stakeholders.

### Compliance & Safeguarding

- Ensure compliance with organizational policies, humanitarian principles, and protection standards.
- Promote accountability to affected populations and safeguarding practices.

**NOTE:** The role cannot be limited to the duties listed. Flexibility is required to respond to evolving humanitarian needs.



### Qualifications & Experience

- Advanced university degree in Public Health, Nutrition, Medicine, Nursing, or related field.
- Minimum five (5) years of relevant experience in humanitarian Health & Nutrition coordination.
- Demonstrated experience managing emergency/lifesaving programmes.
- Strong familiarity with CMAM, MMUs, disease surveillance, and outbreak response.
- Experience working with government health systems in fragile contexts.
- Excellent written and spoken English required.
- Women are strongly encouraged to apply.

### Skills & Competencies

- Strong leadership and programme management skills
- Excellent technical knowledge in Health & Nutrition
- Budget management and donor compliance experience
- Strong analytical and reporting abilities
- Excellent communication and coordination skills
- Ability to work under pressure in insecure environments.

### GENERAL CONDITIONS:

- Applicant must not be a person <sup>with</sup> ~~without~~ bad records or have been convicted of Sexual Exploitation and Abuse (PSEA), Sexual Harassment and Child Abuse cases.

### We would like to share Relief International's values with you:

- We uphold the Humanitarian Principles: humanity, neutrality, impartiality, and operational independence. We affirmatively engage the most vulnerable communities. We value:
- Inclusiveness
- Transparency and Accountability
- Agility and Innovation
- Collaboration
- Sustainability

### APPLICATION SUBMISSION CRITERIA

#### HOW TO APPLY:

Aspiring, potential, and interested applicants should submit copies of non-returnable motivational letter, national ID, CV and copies of academic documents through <https://ri.bamboohr.com/careers/368>

Or

All above mentioned documents in a sealed envelope to Relief International office in **Juba Na-Bari Plot 347, Block 2-K or field offices**. All above mentioned documents should be non-returnable

**Note:** Because this position is urgently needed to be fill, short listing shall be conducted before the deadline/as applications are being received (On rolling basis) and only shortlisted applicants will be contacted within two weeks of closing date. Deadline: 13<sup>th</sup> July 2026-4:30 pm SSD local time

*This is a national position, Open to South Sudanese Nationals Only.*

Qualified Female candidates are highly encouraged to apply

