



(Letter head)

9 November 2021

Request for Quotations for Vegetable Seeds and Fishing Kits

Re: RFQ_Vegetable seeds Aweil_2021_001 and Fishing kits RFQ_Aweil_2021_002

For delivery of vegetable seeds and Fishing kits to Help Restore Youth Warehouse in Naivasha
Aweil office

- A. Annex 1: Specification of Tendering
- B. Annex 2: Bill of Quantity

We look forward to receiving your tenders by or before the submission deadline on 20th
November 2021 at or before 4:00 pm via E-mail to: info@heryss.org and heryss11@gmail.com

Please write in the Subject line of your email with tender: RFQ_Aweil_2021_001 for vegetable
seeds and RFQ_Aweil_2021_002 for Fishing kits

Thank you for your cooperation.

Sincerely Yours,

Daniel Deng,

Procurement and Logistics officer





A. SPECIFICATION OF BIDDING

Related to our advertised Request for Quotations (RfQs) for delivery of vegetable seeds and Fishing kits to Help Restore Youth Warehouse in Naivasha Aweil office under the following reference number: **SSD-21/HSS10/RA1/FSL/NGO/20228**

1. Description of the organization and its activities

Help Restore Youth (HeRY) is a national Non-Governmental Organization, has more than 10 years of experience in humanitarian relief and resilience. It covers around 4 projects in NBeG and Juba, annually worth USD1.2m. It provides aid in parts of South Sudan without discrimination i.e. Religion, race, or political affiliation to the most vulnerable population. Christian values and the humanitarian principles and standards guide our work. We envision a harmonious, prosperous, and resilient South Sudan where young people live productively happy. Driven by the goal to reduce morbidity, mortality and improve the quality of life amongst the productive youthful population [targeting vulnerable households including women, girls, men & boys, elderly, PWDs, children U5, HIV & chronically sick persons], we design and implement multi-sectoral programs/projects to increase access to basic services in South Sudan. HeRY's strategic focus include:

a. Multisectoral programming in line with humanitarian, development and peace nexus within South Sudan (with a particular focus in Aweil and other dire humanitarian hubs) in Food security & Nutrition, WASH, Education, Child protection for vulnerable community as well as support peacebuilding & community dialogue to harness improved human rights, dignity and rallied efforts for rural population resilience.

b. Continuously improve operational systems, risks management, good aid stewardships and accountability to affected population. We check our performance through continuous improvements on partner feedback arising from due diligence exercises, project monitoring/evaluation and quality assurance audits.

1. Objective of Request for Quotation:

In accordance with the overall targets of above-mentioned operations, HeRY is raising RFQ for delivery of Vegetable seeds and Fishing kits.

The technical specifications and conditions of the tendering process are described below in the Specification of Tendering and in the Annex 2: Bill of Quantity which are part of this RfQ.

Suppliers are invited to present tenders complying with the requirements here below specified.

2. Tender Presentation



The tender shall be via E-mail to: info@heryss.org and heryss11@gmail.com due to Covid-19 restrictions

- The deadline for the delivery of the tenders is: 20 Nov 2021 at or before 4:00pm
- The tender shall be written in English
- The tender should be valid for 90 days after the deadline
- The format BoQ can be used or a separate one depending on supplier's choice.

3. General conditions

The tender shall be typed or written and signed on each page by the legal representative of the supplier,

- The winning supplier might be requested to provide catalogues, pictures, technical descriptions and/or samples of items at the order stage when required,
- The prices of the tenders will be expressed in United States Dollars. The prices must be on unit price basis as well as by totals,
- The prices will be considered fixed. No additional change of whatsoever nature and type will be accepted by Malteser International,
- HeRY reserves the right to accept or reject all tenders depending on prevailing condition at the time.

4. Technical specification

No	Items	Qty	Unit	Collection Point	Unit Price	Total Cost
1	Amaranth	3,775	20g Sachet	Aweil		
2	Collard	3,775	20g Sachet	Aweil		
3	Eggplant	3,775	20g Sachet	Aweil		
4	Okra	3,775	20g Sachet	Aweil		
5	Onion	3,775	20g Sachet	Aweil		
6	Pumpkin	3,775	20g Sachet	Aweil		
7	Tomato	3,775	20g Sachet	Aweil		
8	Watermelon	3,775	20g Sachet	Aweil		
9	Hook4	3,775	Packet	Aweil		
10	Hook5	3,775	Packet	Aweil		
11	Monofilament	3,775	Coil	Aweil		
12	Twine12	3,775	Spool	Aweil		
13	Twine15	3,775	Spool	Aweil		
14	Hoe	3,775	Pieces	Aweil		



15	Rake	3,775	Pieces	Aweil		
16	Gunny Bags	3,775	Pieces	Aweil		

Please Note the following:

1. Variety Purity must be greater than (minimum 98%) Type equation here.
2. Analytical Purity must be between (minimum 97%)
3. Germination (Viability) of seeds (minimum 70%, but 75% for tomatoes), minimum 80% for International tender
4. Moisture content Maximum 8%
5. Bidder must liaise with Seeds Traders Association for quality testing (certification) Email: seedtradeassociation@gmail.com Tel: +211926512468, +211916880124

The "GMO Free" certificate must be provided with delivery of the Seeds to the HeRY Office in Aweil.

5. Timetable

Activities	DATE	TIME
Deadline for submission of tenders	29 th Nov 2021	04:00 pm
Opening of submitted tenders	30 th Nov 2021	-
Notification of award to the successful contractor	1 st Dec 2021	-
Signature of contract agreement	2 nd Dec 2021	-
Delivery date of inputs in Aweil	15 th Dec 2021	

* All times are local time in Juba, South Sudan

6. Validity of tenders

Each company is bound to the tender submitted for a period of 30 days from the deadline for submission of tenders.

7. Language of tenders

All tenders, official correspondence between companies and HeRY as well as all documents associated with the tender request will be in English.

8. Submission of tenders

All tenders must conform to the following conditions:

8.1. Each tender shall be submitted via E-mail to: info@heryss.org on 20 Nov 2021, at or before 04:00 pm (local time).



9. Content of tenders

All submitted tenders must conform to the requirements mentioned in the RfQ. Furthermore, they must include the following documents:

Part 1 - Tender: A tender for the bided delivery of vegetable seeds and Fishing kits to HeRY warehouse in Aweil. The format BoQ can be used or a separate one depending on supplier's choice. Additional sheets may be attached for further details.

Part 2 - Legal documents

- Copy of the company's certificate of incorporation,
- Copy of Chamber of Commerce registration,
- Copy Tax Identification Certificate,
- Copy of Certificate of Operation,
- Company's Bank Statement of last three months,
- Company's official address,
- Bank account details (where money would be paid)
- Seed Germination certificate

10. Ownership of tenders

HeRY reserves/funds ownership of all tenders received. Therefore, bidders will not be able to stipulate requirements that their tenders are to be returned.

11. Opening of submitted tenders

The tenders will be opened on 21 November 2021 in HeRY Office in Aweil, South Sudan, by the Evaluation committee. The selection process will be recorded in writing by the committee.

12. Tenders' evaluation

The criteria applied for the evaluation will be the legal conformity, the price, the technical experiences, the compliance with technical specifications and quality standards, and the capacity to deliver, delivery time and meet timeframes as specified. The work will be awarded to the winning bidder according to the timetable mentioned above.

13. Specific Technical and Financial Evaluation Criteria to standards:

- Comparative Bid Analysis and justification basing on responsiveness of the selected supplier by evaluation committee.
- Contract agreement will directly be issued to the selected supplier upon approval.

14. Terms of payment

The payment will be done in United States Dollar by bank transfer or cheque as specified below:

- Payment terms will be within 10 business days after receipt of goods and invoice, by electronic bank transfer.



Annex 2: Bill of Quantity

For delivery of vegetable seeds and Fishing Kits to HeRY warehouse in Aweil

No	Items	Qty	Unit	Collection Point	Unit Price	Total Cost
1	Amaranth	3,775	20g Sachet	Aweil		
2	Collard	3,775	20g Sachet	Aweil		
3	Eggplant	3,775	20g Sachet	Aweil		
4	Okra	3,775	20g Sachet	Aweil		
5	Onion	3,775	20g Sachet	Aweil		
6	Pumpkin	3,775	20g Sachet	Aweil		
7	Tomato	3,775	20g Sachet	Aweil		
8	Watermelon	3,775	20g Sachet	Aweil		
9	Hook4	3,775	Packet	Aweil		
10	Hook5	3,775	Packet	Aweil		
11	Monofilament	3,775	Coil	Aweil		
12	Twine12	3,775	Spool	Aweil		
13	Twine15	3,775	Spool	Aweil		
14	Hoe	3,775	Pieces	Aweil		
15	Rake	3,775	Pieces	Aweil		
16	Gunny Bags	3,775	Pieces	Aweil		

On behalf of Help Restore Youth

9 November 2021

Sincerely,

Daniel Deng

Procurement and Logistics officer

