



Islamic Relief
Worldwide

Faith inspired action

REQUEST FOR TENDER (RFT): REF. NO: PREQ00007730/2026 Rehabilitation of 5 Hand Pumps in Bazia Payam, Wau County

27th July 2026

Delivery Location: Bazia Payam Wau County (Incoterm DAP)

Background

Islamic Relief is an independent humanitarian and development UK based organization, with an active presence in over 40 countries across the globe, we strive to make the world a better and fairer place for people still living in poverty. Islamic Relief South Sudan began its humanitarian operation in South Sudan in 2004 focusing on providing life-saving aid and implementing developmental programmes to support people affected by drought and conflict by establishing three sub-offices in Narus (Kapoeta East), Wau, Warrap and its main offices in Juba.

In this regard, IRSS invites qualified and competent bidders to submit quotations for Rehabilitation of 5 Hand pumps in Bazia Payam, Wau County

List of Indian MK II & III hand pump spares and pipe fittings required

S/ n	Village	G.I, Pipes	Conn rods	Head assembly	Water tank	Pedestal	Cylinder assembly	Cement	Sand	Gravel
01	Goti Gava (MK III)	20	20	01	01	01	01	08	1.5m ³	1.5m ³
02	Ayet (MK II)	14	14	01	01	01	01	08	1.5m ³	1.5m ³
03	Goti Abuna (MK III)	20	20	01	01	01	01	08	1.5m ³	1.5m ³
04	Tagot Abuna (MKII)	14	14	01	01	01	01	08	1.5m ³	1.5m ³

05	Taban (Church) – (MK II)	14	14	01	01	01	01	08	1.5m ³	1.5m ³
Total		82	82	05	05	05	05	40	7.5m³	7.5m³

BILL OF QUANTITY FOR REHABILITATION OF 05 DEFUNCT BOREHOLE:

Location: Bazia Payam, Wau County.

S/no	Item description	Quantity	Unit	Unit cost- USD	Amount - USD
01	Site Visit, Mobilization & transportation of materials	01	Lump sum		
02	Provide and allow for dismantling Head assembly MK II hence allow for fixing new one.	05	Pc		
03	Provide and allow for dismantling Head assembly MK III hence allow for fixing new one.	05	Pc		
04	Provide and allow for dismantling water tanks, hence provide and allow for fixing in place new one	05	Pcs		
05	Provide and allow for dismantling of G.I. pipes including connecting rods, provide and allow for installing in place new G.I. pipes including connecting rods.	82	sets		
06	Provide and fix new MK II and MK III Cylinder assembly well screwed on G.I. pipes.	05	pc		
07	Provide and fix new MK II & MK III Cylinder assembly well screwed on G.I. pipes.	05	pc		
08	Allow for dismantling damaged parts of aprons, hence provide and allow for repair of aprons and drainage channels at least 6m in 1:2:4 concrete smoothly finished. Construct Wastewater trough to collect	40	bags		

	wastewater that can be used for irrigation of vegetables and animal water drink point. Provide but cement, sand, aggregate, labor and transport.	7.5 7.5	M ³ M ³		
09	Provide Wire mesh for platform reinforcement as per the drawing	10	Pcs		
10	Installation of solar light: provide and install 200Watts, 6000 lumens automatic solar light well fixed on 4 inches dia. and 6m high GI metallic pole installed on each borehole.	05	Pcs		
11	Provide and allow for fixing fabricated metallic rails to provide maximum protection of the borehole handle.	05	Pcs		
12	Visibility: there will be two categories of visibility.				
	i) Metallic plate 10cm x17cm, 04Pcs in total with IRW logo and IR Germany logo riveted on the borehole sides of the head assembly	10	Pcs		
	ii) Fabricated signpost bearing the project name, year of rehabilitation, location and the two logos for IRW and IR Germany (board size 120cm x 90cm and stand of 180cm high from the ground level)	05	Pcs		
13	Decommissioning- allows for removal and safe disposal of all wastes generated from concrete work.	05	Sites		
	Grand Total				
	Work Duration				

We have carefully checked and examined all bid documents and we are offering the costs above on a fixed basis and they are not subject to any changes or alterations including those due to currency fluctuations.

Total Price USD (\$)

In words [_____]

Bidder's Signature

Stamp

Date

Bidder is required to stamp this document with their legal company stamp no bid will be accepted without a genuine company stamp

EVALUATION CRITERIA

Score criteria for 5 hand pump Rehabilitation		
A	Mandatory Criteria (Fail will not be considered for next stage)	Pass/Fail
	Certification of Incorporation	Pass/ Fail
	Tax Clearance Certificate. Must be valid and updated.	Pass/ Fail
	Operation License - Must be valid and updated.	Pass/ Fail
	ID/Passport copy of the director (s).	Pass/ Fail
	Memorandum of Understanding (MOU) Must be valid and updated/ stamped page	Pass/ Fail
	South Sudan membership certificate (Chamber of Commerce) Must be valid and updated.	Pass/ Fail
Pass Mark		
NOTE:	Bids lacking any of the documents listed as Mandatory will lead to automatic disqualification and shall Not be considered for technical evaluation	
B	TECHNICAL ANALYSIS	100
1	Value of Similar Work Experience with INGOs in last 3 years (Copy of Contract/Completion Certificates)	
	No similar past work experience (Copy of Contract/Completion Certificates)	0
	One (1) similar past work experience (Copy of Contract/Completion Certificates)	10
	Two (2) similar work experience (Copy of Contract/Completion Certificates)	20

	Three (3) similar past work experience (Copy of Contract/Completion Certificates)	30
	Four (4) similar past work experience and above (Copy of Contract/Completion Certificates)	40
2	Brief Company Profile with verifiable physical location/address, Areas of expertise, tools and equipment, Organograms maximum 5 pages.	15
3	List of Key Personnel (CVs of the personal) (Degrees- 15, HNDs - 10, Diplomas - 8)	15
4	List of Referees with their contact details (Name, telephone number, official email, location, and Organization)	10
5	Work Plan and Implementation Schedule (Realistic timeline. Activity sequencing. Resource allocation, etc)	20
	Pass mark 70%. Note: Bidders who will not score 70% and above in the technical analysis will automatically be disqualified and shall not be considered for financial evaluation	
C	c). FINANCIAL ANALYSIS	100
1	Stamped & Signed Certified Bank statement of last three months (1 st April 2026 to 30 th June 2026) with closing balance to sufficiently cover the value of the RFT.	50
2	Within Budget	30
	Not within Budget	0
3	Evidence of Certified letter of credit facilities from the reputable bank, indicating maximum credit allowed.	20
	Pass mark 70%.	
	N/B: Bids who will not score 70% and above in the financial analysis will automatically be disqualified and shall not be considered for further evaluation	

Supplier Code of Conduct

1 Islamic Relief's Supplier Code of Conduct

2 Islamic Relief Worldwide requires all suppliers to adhere to:

The Modern Slavery Act 2015

The International Labour Standards as defined by the ILO (International Labour Organisation).

The United Nations Global Compact's 10 principles as stated below:

Human Rights

Principle 1: Businesses should support and respect the protection of internationally proclaimed human rights;

and

Principle 2: Make sure that they are not complicit in human rights abuses.

Labour

Principle 3: Businesses should uphold the freedom of association and the effective recognition of the right to collective bargaining;

Principle 4: The elimination of all forms of forced and compulsory labour;

Principle 5: The effective abolition of child labour;

and

Principle 6: The elimination of discrimination in respect of employment and occupation.

Environment

Principle 7: Businesses should support a precautionary approach to environmental challenges;

Principle 8: Undertake initiatives to promote greater environmental responsibility;

and

Principle 9: Encourage the development and diffusion of environmentally friendly technologies.

Anti-Corruption

Principle 10: Businesses should work against corruption in all its forms, including extortion and bribery.

Interested bidders are required to strictly follow the specified criteria and submit all documents online to the following email address: Tendering.IRSS@islamic-relief.com.ss with the subject of the email as;

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All Bids must be submitted before **Friday, 7th August 2026 at 04:00 PM CAT**

For any issues relating to the tender or its contents please email directly to; Procurement.IRSS@islamic-relief.com.ss

Late submissions or failure to adhere to the submission requirements will result in disqualification.

Instructions to Interested Bidders

- No hardcopy submissions will be accepted.
- All tenders should be submitted via email to the above-mentioned email & subject of email.
- The size of the email should not exceed 25MB
- Interested suppliers should send the documents in PDF format that is not password protected.
- Any links sent or password protected documents will not be considered.
- Suppliers are encouraged to send documents as one batch in one email.