



HEALTH POOLED FUND

Job Title: Vaccination Roll-Out Officer (consultancy)
Location: Juba, South Sudan
Start date: July 2022

1. Who we are?

ShimaHr consultants is a Human Resource Consulting and Outsourcing Company that is currently managing the Human resource component of crown agents under the Health Pooled Fund3 (HPF) program.

The Health Pooled Fund began its third phase (HPF3) in October 2018 and is supported to run until 2023 by the Foreign, Commonwealth & Development Office (FCDO), the Government of Canada, the Swedish International Development and Cooperation Agency (SIDA), United States Agency for International Development (USAID), Gavi – The Vaccine Alliance and the EU.

HPF3 merges two previous health programmes - Health Pooled Fund 2 (HPF2), which provides healthcare at health facility level, and the Integrated Community Case Management 2 (ICCM2) programme, which provides healthcare to children under-five within more remote communities. HPF3 supports delivery of community level, essential primary health care, secondary health care and referral health services, stabilisation of local health systems, and procurement and supply chain management of essential medical commodities.

HPF supports services in eight states of South Sudan known as: Eastern Equatoria, Central Equatoria, Western Equatoria, Northern Bahr el Ghazal, Western Bahr el Ghazal, Warrap, Unity and Lakes.

The programme impact will be an improved health and nutrition status for the population that saves lives and reduces morbidity (including maternal, infant and under-5 mortality), and has the following principal outputs:

- Output 1:** Enhanced delivery of integrated health services through a network of health facilities.
- Output 2:** Expanded Community health services for the prevention and treatment of common conditions based upon the Boma Health Initiative Guidelines.
- Output 3:** Strengthened management of the Supply Chain for essential drugs and commodities.
- Output 4:** Stable health systems that are responsive and accountable to the needs of communities and individuals accessing health services.
- Output 5:** Funds and processes that are efficient, effective, inclusive and offer value for money

To attain these outcomes, the HPF3 team is responsible for:

- Effective programme management, including robust risk management.
- Ensuring continuity of and support to service delivery, with a focus on improving quality.
- Specialist technical assistance covering health service delivery, community engagement, nutrition, health planning, information, and HRH.
- Procurement and supply chain management of essential medical commodities
- Management of the Implementing Partner fund
- Management of fiduciary risk associated with use of donor funds.

2. Position Summary

The role of the Vaccination Roll-out Officer is to support the implementation of Covid-19 vaccination service delivery activities such as monitoring the campaigns and mobile activity, demand generation strategies, and AEFI. The role will also ensure all data from the vaccination team areas are entered into ODK. The role also includes training as well as supporting all MOH data management activities





3. Responsibilities

- Ensure issues in Covid-19 vaccination supplies and reporting tool management are identified and actively addressed at all levels.
- Proactively liaise with implementing partners to evaluate and improve data collection systems and procedures
- Coordinate with the MOH and implementing partners and train the campaign vaccination team.
- Ensure that COVID - 19 rollout is done in compliance with the relevant standards set by the MoH.
- Quality control of the one-day orientation to Boma health workers (BHWs) on the importance of COVID-19 vaccines and where to get the vaccine, for purposes of demand creation.
- Ensure that the EPI team involved in COVID- 19 vaccination is using relevant documentation as provided by the MOH (registers, tally sheets, cards, consent forms etc).
- Provide regular technical support to EPI vaccinators throughout the COVID- 19 vaccination rollout period to ensure the provision of quality services.
- Support the implementing partners and MoH and compile micro plans and movement plans of the vaccination teams and follow up to ensure that vaccination is conducted as scheduled and health standards are adhered to.
- Ensure that all the linking facilities have AEFI kits and that an effective referral system is in place to refer any person to the next level of health services, if necessary, for further management and report any case of AEFI to the MoH and HPF for follow – up.
- Ensure that all the linking facilities during the campaign have a focal person to manage any adverse event following immunisation (AEFI).
- Ensure waste management procedures are adhered to; Proper use of safety boxes and incinerators to avoid needle stick injuries to persons and animals within the facilities and community.
- Support share data of persons vaccinated daily with MoH/ HPF through the ODK system.
- Share the daily summary sheet for each vaccination team with HPF
- Coordinate with the MoH at the State and county levels and participate in all relevant meetings.
- Participate in the review meetings/after-action review meetings at the county level
- Coordinate with key stakeholders (at State and county level) supporting immunisation activities including social mobilisation

4. Reporting and communication.

The consultant will work closely with the Covax Implementation Specialist, HSSD manager deputy team leader and the EPI team.

5. Requirements.

The individual (s) must have:

- University degree/Diploma preferably at an advanced level, in Monitoring and Evaluation, Public Health, Health Information Systems, relevant to information management including immunization, Community Health
- Extensive work experience relevant to this post may be considered as a replacement for formal qualifications.
- Excellent knowledge of MS Excel or MS Access (e.g., pivot tables and functions); proven technical expertise for managing data capture and storage, analysing diverse datasets, and presenting information in understandable tables, charts, graphs, and reports.

How to Apply:

Interested candidates should submit their electronic application with the subject line Vaccination Roll-Out Officer (consultancy) to jobs@shimahr.com. The cover letter should accompany a current CV detailing their experience for the post including day time telephone contacts and three referees, preferably previous line managers. The closing date for receiving applications will be **Wednesday 6th July 2022, 5PM CAT**.

Please note that due to the urgency of the position, applications will be reviewed before the deadline.

Only shortlisted candidates will be contacted

