

## REQUEST FOR QUOTE No. RFQ0043

### SUPPLY OF 12 CANOES AND ACCESSORIES

<b>Buyer Name:</b>	<b>Ship To Name:</b>	<b>Vendor Name:</b>	<b>Business Size:</b>
DT Global South Sudan  Email: shejehsalam-procurement@dt-global.com  Location: Juba, South Sudan	Attention: Jill Morris Address: Kololo Road, Plot No. 57, Block Number 3K South, Tong Ping City/State/Zip: Juba, South Sudan	Attention: Address: City/State/Zip: Telephone: Fax: Email:	

<b>Issue Date:</b>	February 28, 2022	<b>Required Delivery Date</b>	<b>Commercial Item:</b>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<b>Quote Due Date:</b>	March 11, 2022, 5:00PM	Immediately after Signing of the purchase order	<b>Payment Terms:</b>	Wire Transfer
<b>Quote Valid Until:</b>	Not less than 3 months		<b>Freight on Board (FOB):</b>	<input type="checkbox"/> Origin <input type="checkbox"/> Destination

Line Item	QTY	U/M	Item	Description/Condition	Unit Price \$	Total Amount \$
1.	12	Pieces	Fiberglass Canoe	L.O.A -16 ft to 18ft Beam – 2.6 ft to 3 ft Depth – 1.6ft to 1.9ft Weight – approx. 50kg Carry Capacity – 250kgs minimum Two stainless steel eye/U bolts Buoyance - unsinkable Supplied with 2 pieces paddles, Aluminum, unsinkable		
2.	72	Piece	Life Jacket	Reflective Orange Color, regulation floatation devices, over the head type with front buckles, certified for 75kg-100kgs person		
3.	12	Piece	Peddles	Canoes paddles with wide end and handle at the grip end: unsinkable, unbreakable, Aluminum material handle		
4.	12	Piece	Rope	Towing rope, UV resistance, Material: Nylon, length: 10 meters and Thickness: 12mm		
5.	72	Piece	Torch	Torch Type: LED, Battery Size: C Cell battery, Material Cover: Aluminum, supplied with 2 pairs of heavy-duty C cell battery.		
6.	1	Trip	Transport Service	Delivery of the above-mentioned canoes and accessories from Juba to Akobo town, South Sudan.		
					<b>Freight</b>	NIL
					<b>Tax</b>	NIL
					<b>Grand Total</b>	

**Note:** Offerors shall provide products specifications (photos, dimensions, manuals) of the canoe and accessories mentioned in the above table. Offerors are requested to provide quotations containing the information above on their official letterhead or official quotation format.

Depending on price reasonableness of the transport service offered and DT internal approved budget, DT Global may select/award or may not select/award item # 6 Transport Services indicated in page 1 of this RFQ.

## PLEASE SUBMIT OFFER ON YOUR LETTERHEAD

### Instructions to Offerors:

- **Submission Deadline:** Final submissions will be due no later than **March 11th 2022, 5.00 PM hrs.**
- **Question & Answers:** Questions regarding the **RFQ0043** – Supply of Canoes in Juba, shall be addressed to [shejehsalam-procurement@dt-global.com](mailto:shejehsalam-procurement@dt-global.com)

DT Global will not respond to questions pertaining to this RFQ over the phone. DT Global will not in any way assist Offerors in preparing their bids nor reimburse any bid preparation costs incurred by the Offeror.

**Mandatory Submission Requirements:** Failure to meet the below requirements may lead to disqualification.

1. Bidder must submit quotation specifying.
  - a. **Payment Terms, and**
  - b. **Price Validity.**
2. Bidder must submit the specific **brand** and **model** of all equipment to be provided, including **data sheets** for easy review of technical specifications.
3. Bidder must submit copies of valid:
  - a. **Company registration certificate,**
  - b. **Tax identification number certificate,**
  - c. **Current, valid tax clearance certificate,**
  - d. **Operational License (If company registered in South Sudan) and**
4. Provide At least three (3) full names of your company Directors as they appear in your company's Article of Association and copy of their IDs or passports.
5. Bidder must provide evidence of at least 2 years' experience in Supply of such related items. Please provide at least three (3) recommendation letters and contact list of clients, especially INGOs, NGOs, UN, and Corporate Clients.
6. Quotation must be submitted in United States Dollars (USD) currency.
7. Bidder must submit USD Bank Account Details only (Issued on a Bank Letterhead with Company Name, Bank name, Bank Address, Account number, Bank branch name and swift code),
8. Bidder must submit quotations and required documents in the English Language.

This request for quote does not constitute an order. Buyer will not pay offer preparation costs. Buyer may accept other than the lowest priced offer based on trade-offs between cost and quality or to further its socioeconomic programs. Buyer reserves the right to reject offers (a) received after the date and time specified, (b) not responsive to the solicitation, (c) with unbalanced line-item pricing, or (d) from vendors restricted from doing business with the U.S. Government.

Notwithstanding the terms of this Request for Quote/Proposal, offeror acknowledges that DT Global reserves the right to reject any or all Quotes/Proposals for whatever reason DT Global determines, in its sole discretion, to be in its best interests. Offeror further acknowledges that DT Global may for whatever reason waive any or all formalities and terms of this Request for Quote/Proposal and that nothing in the terms of this Request for Quote/Proposal shall give rise to any claim or cause of action, including without limitation any claim for breach of implied-in-fact contract to treat Quotes/Proposals in accordance with the terms herein.

The following apply to this Request for Quote:

- Tax Exempt as provided
- Prime Contract Flow Downs as provided in Mandatory Flow Downs

Terms and Conditions:

- Terms and Conditions—Commercial

### **Background:**

DT Global South Sudan was selected by USAID to implement the 5-Year SHEJEH SALAM Activity in South Sudan, commencing on September 30, 2020. SHEJEH SALAM Activity will help USAID/South Sudan process toward its overall goal to strengthen the foundation for a more self-reliant South Sudan by empowering citizen and community actors who have been deeply affected by current conflict.

### **Description of Scope:**

DT Global South Sudan is seeking to select the best supplier/vendor for Supply of 12 Canoes and Accessories. This RFQ will be used to solicit quotes from potential suppliers/vendors for an award of Firm Fixed Price (FFP) Purchase Order (PO) to the best bidder.

To realise the above objectives, DT Global South Sudan is therefore calling for qualified, competent supplier/vendor to participate in competitive bidding in Supply of 12 Canoes and Accessories for SHEJEH SALAM Program. In most of the procurement processes DT Global South Sudan ensures that competitive prices and value for money is obtained by way of "Competitive Negotiated Procedure".

### **Selection Criteria**

The award will be made to a responsible offeror whose offer is technically responsive to the RFQ instructions, meets the eligibility requirements, and meets or exceeds the minimum requirements mentioned in this RFQ and provide reasonable price quotation that is within the competitive market price. Prior to award, DT Global representatives will conduct a site to ensure the bidders' meet the minimum requirement of this RFQ.

### **Evaluation Criteria**

As indicated below, evaluation criteria shall be based on technical responsiveness, compliance to RFQ requirements and reasonable price,

### **Technical Responsiveness**

- Experience of the company in Supply of 12 Canoes and Accessories to clients especially INGOs, NGOs, UN Agencies, and Corporate Clients (at least 2 years).
- List of current and previous clients indicating – Name of Client, size of purchase, contact person's name, title, email, and phone number.
- Meet Specification provided in the item description on pg. 1. (Bid shall be accompanied by the a manual specifying description of

Compliance to RFQ requirements

- Adhere to "Submission Deadline" and,
- Meets "Mandatory Submission Requirements"

### **Reasonable Price:**

All quotations received will be analyzed for price reasonableness to determine fair and reasonable price.

### **Deliverables:**

As indicated in page 1 of this RFQ.

**ANNEX 1****Offeror Checklist:**

To assist offerors in preparation of the quote, the following checklist summarizes the documentation to include an offer in response to this RFQ:

- Payment terms and Price Validity
- Valid Company Registration Certificate
- Tax Identification Number Certificate
- Current, valid Tax Clearance Certificate
- Valid Operational License (If Registered in South Sudan)
- Company or individual business profile
- Provide at least three (3) full names of your company's Directors.
- A minimum of three (3) references (with name and contact information), at least 2 years' experience
- Company Bank Account Details in USD currency
- Official price quotation as per the item description in page 1 of this RFQ