



Advertisement For Cash Based Interventions (CBI) Project Officer, Based In Rumbek

Norwegian People's Aid (NPA) South Sudan is an International Non-Governmental Organization involved in humanitarian, relief and long-term development cooperation in South Sudan. NPA has worked in South Sudan since 1986 and currently runs three programmes: Civil Society Development Rural Development, and Emergency Response.

NPA is currently implementing Emergency intervention of Cash Based Response in Lakes state and wishes to recruit a highly competent, proactive and self-driven individual (South Sudanese), for the position of **ash Base Interventions (CBI) Project Officer** based in Rumbek.

The contract for this position is Definite Contract with possibility of extension based on funding and satisfactory performance.

Purpose of the Position:

The Cash-Based Interventions (CBI) Project Officer will contribute towards successful delivery of NPA Cash-Based Responses in Lakes State in the Counties of Rumbek Centre, Rumbek East and Cueibet Counties, South Sudan. The Cash Based Intervention Officer is responsible for the implementation of cash-based food security project activities in Rumbek Centre, Rumbek East and Cueibet. The responsibilities include, participating in developing the work plans, mobilizing and orienting target beneficiaries, support Income Generating Activity (IGA) Groups, organizing and coordination with NPÄ's financial service provider during cash transfer and distribution to beneficiaries, lead post distribution monitoring, markets and traders' assessment, training/orientation of beneficiaries and reporting. All responsibilities and reporting have to be carried out in accordance with NPA policies and the delegation of authority among others. The job holder shall report to the Team Leader. The CBI Project Officer is going to be based in Rumbek Field Office and roving to Cueibet and Rumbek East.

Duties and Responsibilities:

- Facilitate discussions and planning processes within project/programme.
- Participate in the development of project proposals through the provision of technical expertise using standard formats.
- Propose implementation targets with monitoring and evaluation indicators.
- Preparation of project budgets in accordance with the donor and NPA requirements.
- Participate in capacity building of project staff and beneficiaries through suitable training activities identified and recommended after conducting the capacity assessment.
- Support the training, manual designing and development for different groups including the IGA groups.
- Conduct regular Markets assessments in various locations.
- Conduct Post distribution monitoring and beneficiary satisfaction survey Markets, Traders and Price monitoring.
- Participate in baseline surveys, other appropriate assessments and submit reports for necessary actions.
- Supervise Community-Based Extension Workers and provide appropriate technical backstopping.

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- Using standardized tools and formats such as the project management Frame Work, provide regular internal reporting such as weekly update, monthly, quarterly and annual report and submit to the Team Leader.
- Liaise with local authorities on project issues as required by NPA.
- Mobilize community members (in coordination with local authorities) for required activities (e.g. registration, verification, training and cash distribution).
- Formation, restructuring and Training of Cash Distribution Committees.
- Mobilization and sensitization of communities at county/Payam/Boma level for all project activities.
- Take lead in beneficiary identification/registration and verification and cash distribution.
- Provision of basic instructions on Cash-Based Interventions practices to the beneficiaries and Cash Distribution Committees.
- Conduct orientation to the beneficiaries on Cash-Based Transfers.
- Participate in Monitoring assessments and Evaluation including Post Distribution Monitoring (PDM's).
- In collaboration with the Cash Distribution Committees (CDC), resolve beneficiary complaints and escalate main grievances to the Team Leader.
- Capture and share project significant change stories.
- Maintain close relationship with local authorities in the project areas and professionally deliver project objectives to the community leaders.
- Prepare and submit timely progress and technical evaluation reports (quarterly, bi-annual or otherwise specified and as per the donor requirement), This Will include the collection of accurate data on project results and objectives, supported by appropriate information and analysis.
- As delegated by the Team Leader, represent NPA at the County level in monthly humanitarian coordination meetings, Inter-agency Initial Rapid Needs Assessment (IRNA) and Cluster-specific assessments.
- Cultivate coordinated and collaborative delivery of assistance with other International and National NGO's, UN agencies and Government Stakeholders to avoid overlap and/duplication of efforts, ensuring synergies and reach as many beneficiaries as possible with limited resources across spectrum of needs.
- Monitor the humanitarian situations in the Counties especially in Cueibet and Rumbek East and update the Team Leader in the timely manner on the emerging needs to inform needs assessment and response.
- Conduct himself/herself both professionally and personally in such a manner as to bring credit to NPA.
- Fully comply with the NPA Code of Conduct and all NPA policies.
- Perform any other duties as will be assigned to him/her from time to time by line manager.
- **Any other duties that may be requested and assigned by the supervisor from time to time.**

KEY PERFORMANCE INDICATORS:

- Project activities implemented as per work plans,
- Timely and accurate reports.
- Meeting and training programs to be held as per project design.
- Appropriate influence and approaches used as per implemented activities.

Desired Qualifications/Skills/Experience:

- Bachelor's degree in Business Administration, Economics, Agricultural Economics, Sociology or Food Security.
- Four (4) years of practical experience in implementation and monitoring of cash-based interventions.



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- Detailed understanding of cash-based intervention guidelines and standards. Practical experience in conducting markets and traders' assessments.
- Demonstrated field-based experience in conducting market analysis using tools such as Market Information and Food Security Response Analysis (MIFIRA), Rapid Assessment of Markets (RAM) and Emergency Market Mapping and Analysis (EMMA) to inform intervention modalities and response analysis.
- Experienced in coordination and cooperation with International and National NGO's, UN agencies, Food Security and Livelihoods Cluster, Cash Working Group (CWG), Inter-Cluster Coordination Group (ICCG) Government and Local Authorities and RRC to ensure synergy in humanitarian response.
- Ability to use participatory, right-based, integrated and community-based approaches, Accountability to the Affected Populations (AAP) as well as gender and protection mainstreaming in project implementation.
- Good understanding of community mobilization and participatory methods.
- Proven training and facilitation skills.

Desired Qualifications/ Added Advantages.

- At least two (2) years past experience with similar size agency in implementing cash-based emergency food security interventions.
- Familiarity with cash-based interventions approaches and strategies such as unconditional and unconditional cash-based transfers, cash assistance for assets, restricted and unrestricted vouchers and cash for shelter.
- Training on cash-based interventions principles and best practices, preferably from Cash Learning Partnership (CaLP).
- Ability to engage in programme and project appraisal, planning, monitoring and evaluation and capacity building.
- At least have worked with an INGO in the similar position.

Personal Competencies:

- Ability to motivate and lead a team in the field in fragile contexts.
- Adept in a need-based and community-driven design, coordination, management and monitoring of Cash-Based Transfers (CBT) and Livelihoods recovery responses.
- Adequate skills in report writing, budgeting and project monitoring and evaluation.
- Innovative, field-oriented, proactive, self-driven, dedicated and resourceful with strong work ethics.
- Consultative, approachable, diplomatic, agile, flexible and able to motivate and lead a team as well as respecting diversity with ability to solve problems.
- Excellent analytical, interpersonal, organizational, communication skills and ability to take initiatives.
- Effective communication skills in written and spoken English, Dinka Language and Juba Arabic.
- Ability to manage multiple tasks in a pro-active, efficient and timely manner.
- Ability to multitask,
- Good Computer Skills in Microsoft Packages-Word, Excel and PowerPoint.
- Intercultural orientation.
- Participatory approach to project delivery



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Work Relationship

Internal:

- Direct- ERP Staff
- Indirect- Other NPA staff

External:

- The Communities
- Local Authorities

Other Considerations.

The CBI Project Officer is to abide by the policies and personal code of conduct set by the Norwegian People's Aid (NPA) and represent the organization in a loyal and responsible manner.

NPA South Sudan is an Equal Opportunity employer. In making employment decisions it does not discriminate on the basis of gender, ethnicity, religion or political affiliation.

Qualified female candidates are highly encouraged to apply.

Application and CV/resume with active contacts and three professional referees and copies of academic transcripts should be submitted to: recruitment-rss@npaid.org

Hard copy application and CV/Resume can also be delivered to the NPA South Sudan Head Office, Martyrs Street (opposite UNICEF) Juba Office and NPA Rumbek Office.

Applications submitted after 12:00 noon on Monday 30th January 2023, will not be considered.

Submitted copies of academic transcripts will NOT be returned to the applicant.

Only Shortlisted candidates will be contacted.



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