



50. H. 3

Labour H-3

Approve

Suzan

10/8/21



Date: 10th.08.2021



JOB ADVERTISEMENT

BRIEF BACKGROUND OF HUMANITY AND INCLUSION

HI is an international independent and impartial aid organization working in situations of poverty and exclusion, conflict and disaster, alongside people with disabilities and vulnerable populations, taking action and bearing witness in order to respond to their essential needs, improve their living conditions and promote respect for their dignity and fundamental rights.

Humanity and Inclusion is therefore seeking to recruit a qualified and dedicated Candidate for the Position detailed below: -

Job Title:	Inclusion Assistant (1 Position)
Vacancy position	1 Position
Country Program:	South Sudan
Duty Station:	Juba
Position Reports to:	Project Manager
Position Opened for:	South Sudanese
Contract Duration:	7 Month with Possibility of extension depends on Funding
Desired Start Date:	ASAP
Closing Date:	27th August 2021



Job Description:

Job Purpose

Under the direct supervision of the Inclusion Officer and in close collaboration with all HI WISH Inclusion Officers, HI WISH Project Officer, part of the WISH Consortium partners, the **Inclusion Assistant will** assist the implementation of activities to ensure disability inclusion in Sexual Reproductive Health and Rights (SRHR) within the WISH Program, partners' projects and related data systems.

Duties and Responsibilities:

<p>Key Responsibilities</p>	<p>Awareness Raising and Community Mobilizations</p> <ul style="list-style-type: none"> • Conduct awareness raising in the community and community mobilization together with RHASS community health mobilizers to create demand for SRH services in their respective locations. • Responsible for conducting referrals of person with disabilities in the community to exiting SRH services facilities in their respective areas where need be and continue to monitors / follow up of services users especially person with disabilities. • Close collaboration with inclusion officers in adaptation and creation of IEC materials for awareness raising in the community. • Support in mobilizing the beneficiaries and conduct Focus Group Discussions (FGDs) with different groups and awareness raising together with OPD for inclusive SRHR. <p>Development of Tools and approach</p> <ul style="list-style-type: none"> • Assist the Inclusion Officers to the adaption of comprehensive Sexuality Education (CSE) materials/ finalization of the methodology and tools for the participatory awareness raising and advocacy messages together with local organizations representing people with disabilities (OPDs) for Inclusive SRHR service delivery and community level based and at national program. • Assist the Inclusion Officer to update and ensure a good quality of capacity building materials on disability inclusion based on feedback and lessons learned together with local partners, during the course of the project. <p>Capacity building</p> <ul style="list-style-type: none"> • Assist the Inclusion Officer in training of community facilitators (CHWs and Village Health Committees, community leader's/ gates
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Hi humanity & inclusion



keepers) in referrals for inclusive FP/SRH services through the clusters established referral mechanisms.

- Support the Inclusion Officer during the training of health care providers in inclusive outreach SRH services,
- Assist in organizing the disability inclusive SRHR training, workshops, training of peers, health promoters and health educators in inclusive SRH.
- Establishment and promotion of Peer-to-peer support mechanism for discussion around SRHR issues, mobilization of people with disability in community dialogues.
- Ensure that beneficiaries and partners are aware of Service directory & referral mechanisms in WISH Cluster) and have access to SRHR services in Juba.

Documentation and reporting

- Regularly reporting on the activities of the Inclusion Officer (activity reports, meeting minutes, attendance sheets, indicator reporting, review weekly and monthly objectives, etc.) in compliance with M&E tools.

Administrative functions.

- Assist the Inclusion Officer in preparation of procurement plans and initiation of procurement process as well as delivery of supplies and IEC materials to beneficiaries.
- Any other relevant duties and responsibilities assigned by line supervisor.

Other

- Any other duties and responsibilities assigned by line supervisor and the Project Manager that is within the post-holder's expertise and experience.





<p>Eligibility/Qualifications & Experience</p>	<ul style="list-style-type: none"> • Diploma in Humanitarian Action/ Development Studies, Public Health or Social fields (Anthropology, Psychosocial, Sociology, Social Work, Protection) • Minimum 2-5 years' experience in working with INGOs and/or DPO's and disability activist groups • Experience in advocacy related to human rights, including disability, gender, age or other factors of discrimination with government, NGOs, local authorities • Experience in the design and implementation of participatory and fully accessible assessments of environmental and attitudinal barriers and facilitators of access • Experience in the design, implementation, monitoring and evaluation of capacity building and coaching on disability inclusion, including promoting participation, empowerment and universal accessible design and reasonable accommodation • Fluency in written and spoken English and Arabic is mandatory. • Strong interpersonal and intercultural skills • Capacity to work respectfully and successfully with people with disabilities • Strong communication, presentation and reporting skills • Strong organizational skills • Good computer and IT skills • Global knowledge on disability inclusion in humanitarian action is desirable • Observe and respect and promote HI's protection Policies
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HOW TO APPLY

Qualified Candidates are to submit their Application Comprising of CV that includes contact details, education and training background, and cover letter to Human Resources and Administration Department, Humanity and Inclusion, Plot Number 20A, Block BXV1, Hai Amarat, Havana Street, or Airport road next to Crown Hotel.

Email: recruitment@southsudan.hi.org.

