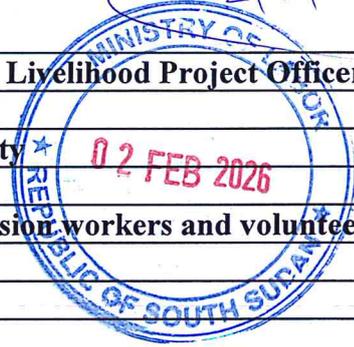




SO 413

 2/2/2026



Position	Food Security and Livelihood Project Officer.
Number	01
County, Town	Longochuck County
Report to	Project Manager
People under Supervision	FSL project Extension workers and volunteers.
Department	Programme
Types of work	Full Time
Travel	Field base
Deadline	19th Feb,2026

Responsibilities

What about EASD. EASD is a national, non-profit-making and non-political non-governmental humanitarian and development organization established in 2022. The organization is dedicated to improving the well-being and resilience of vulnerable and marginalized communities through inclusive, accountable, and sustainable development and humanitarian interventions.

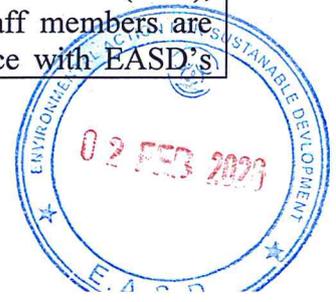
EASD implements integrated, people-centered programs across key sectors, including humanitarian response, livelihoods and economic empowerment, education, WASH (Water, Sanitation and Hygiene), nutrition and health, protection, and good governance. The organization adopts community-driven, conflict-sensitive, and gender-responsive approaches to ensure that interventions are contextually appropriate and leave lasting positive impact.

Through capacity strengthening, resilience building, and promotion of social inclusion, EASD supports communities to access essential services, protect their rights, and enhance self-reliance. Special attention is given to women, children, youth, persons with disabilities, and other at-risk groups.

Guided by humanitarian principles of humanity, neutrality, impartiality, and independence, EASD works collaboratively with government institutions, local authorities, civil society, and development partners. EASD maintains high standards of transparency, accountability, and ethical conduct and is an equal opportunity employer that encourages qualified, committed, and motivated professionals to apply and contribute to its mission.

Main objective. To lead the design, implementation, and oversight of effective food security and livelihoods programs that enhance household resilience, improve income and food access, and support vulnerable populations through sustainable, market-based, and community-driven approaches in line with humanitarian and development standards.

Safeguarding and Code of conduct. EASD is committed to safeguarding and promoting the welfare, dignity, and rights of all individuals, particularly children, women, and other vulnerable persons. The organization maintains a zero-tolerance policy toward sexual exploitation and abuse (SEA), harassment, abuse of power, discrimination, and any form of misconduct. All staff members are expected to uphold the highest standards of ethical behavior and act in accordance with EASD's



safeguarding policies at all times.

EASD's Code of Conduct outlines the principles and professional standards that guide staff behavior, including respect, integrity, accountability, impartiality, and professionalism. Employees must ensure respectful interaction with communities, colleagues, partners, and stakeholders, and must not engage in behavior that may cause harm or undermine the organization's values and reputation.

Compliance with safeguarding policies and the Code of Conduct is a condition of employment. All staff are required to participate in mandatory safeguarding training and to report any concerns, suspicions, or violations through established reporting and accountability mechanisms. Disciplinary action, including termination of employment, may be taken in cases of non-compliance.

Key Duties and Responsibilities.

Programme Implementation:

- Lead the day-to-day implementation of EASD activities as per the Detailed Implementation Plan (DIP) agreed with communities and local authorities.
- Support the development, updating, and tracking of project planning tools (DIPs, cash flows, procurement plans, monthly work plans/reports).
- Prepare and coordinate work plans for field teams, ensuring timely delivery and alignment with project timelines.
- Provide logistical support for staff movement and delivery of project materials, tools, and protective equipment (gloves, boots, reflective vests, helmets, masks where required) to ensure safe and compliant working conditions.
- Coordinate and maintain training and activity monitoring schedules in collaboration with relevant technical sectors.
- Ensure gender-sensitive targeting with prioritization of vulnerable households, including women-headed and youth-led households, in line with EASD targeting criteria.
- Manage beneficiary registration for agricultural inputs, ensuring accurate data capture, eligibility verification, and updates.
- Safety, Security, Compliance & Accountability:
 - Develop and apply site-specific safety protocols in line with EASD Core Security Requirements, EASD occupational health and safety standards, and SSHF guidelines.
 - Conduct regular risk assessments and address hazards proactively.
 - Ensure all workers use protective equipment and follow safety procedures.
 - Manage accountability processes at field level, including logging and resolving beneficiary feedback, complaints, and disputes (linked to registration, payments, or activity participation).
 - Support Post-Distribution Monitoring (PDM) to collect beneficiary feedback on payment timeliness, asset quality, and relevance.
- Logistics, Resource & Payment Management:
 - Coordinate timely provision of tools, safety gear, and materials to worksites.



- Monitor and track resource use to ensure value for money.
- Maintain accurate inventory and asset records.
- Prepare procurement and cash requests to support field activities.
- Verify that all payments reach the correct beneficiaries on time and in full.
- Reconcile payment lists with EASD and Finance teams, resolving discrepancies.
- Timely delivery of resources and payments.
- Accurate inventory and payment records.
- Efficient and accountable use of resources.

Monitoring, Evaluation & Reporting:

- Conduct regular site visits to monitor progress, compliance, and asset quality.
- Maintain accurate beneficiary, attendance, payment, and output data.
- Compile weekly/monthly progress reports and 5Ws.
- Document lessons learned, challenges, and success stories.
- Support EASD and SSHF joint monitoring missions.
- Timely and accurate reporting to management and donor.
- Audit-ready documentation maintained.
- Continuous learning and improvement applied to implementation



Qualifications

- Advanced degree in Business/Economics, International Development, Agriculture or a related field or equivalent work;
- Minimum 3-5 years experience in the humanitarian field and in a similar position, with a track record of success and results achieved, including at least 3 years implementing livelihoods programming in South Sudan
- Experience of working in project management on one or more among the main donors, with priority to SSHF;
- Experience of working within an insecure environment with responsibility for security planning, monitoring and management;
- Professional experience in the region is an asset.

Hard skills

- Proficiency in written and spoken English;
- Computer literacy, with high proficiency in the use of standard office software applications (e.g. Microsoft Word, Excel and PowerPoint);
- Ability in project management in a comprehensive way (logistics, programme, reporting, staff management); and to use properly the standard project management tools;
- Ability to conduct sectorial analysis and to understand and transform into possible proposal the policies and strategies of the donors;



- Ability to organize and supervise a complex team;
- Ability to organize work efficiently and deliver assignments in a timely manner often under time constraints.

Soft skills

- Strong analytical and practical problem-solving skills;
- Institutional relations management and cultural context understanding;
- Strong supervisory abilities, and demonstrated capacity of teamwork and of coordination with the relevant actors;
- Very good inter-personal and writing communication skills.

Plus

- Knowledge of local Nuer Language is an added advantage.
- Knowledge of Arabic;
- Previous experience with an international humanitarian NGO.

How to apply.

All applications must be completed in full and submitted with all required supporting documents in the specified format. Applications may be submitted either by email to eads2021@gmail.com or as a hard-copy dropped off at the EASD Office in Juba at Munuki Dar-el-salam next to former Maxi Care medical center not later than 19th Feb, 2026. Applicants must meet all eligibility requirements outlined in the application guidelines, and all information provided must be accurate and verifiable, as false or misleading information may result in disqualification. Applications must be submitted by the stated deadline, as late or incomplete submissions will not be considered. Female candidates are strongly encouraged to apply. Only applications that fully comply with these criteria will be reviewed.

