

JOB ADVERTISEMENT

Organization: Amref Health Africa in South Sudan
Job position: AYFS Project Assistant (1)
Job location: Juba
Closing date: 17th May, 2021



Job description:

Amref Health Africa is an international African organization founded in Kenya in 1957. Our headquarters are in Nairobi with major programmes in Ethiopia, Kenya, South Sudan, Tanzania and Uganda, and two regional hubs in Southern and Western Africa based in South Africa and Senegal respectively. Working with and through African communities, health systems and government. Amref Health Africa aims to close the gaps that prevents people from accessing their basic right to health. Amref Health Africa is committed to improving the health of people in Africa by partnering with and empowering communities. Our vision is Lasting Health Change in Africa. Amref Health Africa in South Sudan is seeking to recruit a project assistant to be based in Juba.

Job purpose:

To implement adolescent and youth friendly services in the project area including comprehensive sexuality education (CSE) and SRH services in the AYFS centre, schools and communities and to support the BHT support.

Key responsibilities:

- Participate in the development of monthly, quarterly plans and budget for AYFS, and SRH activities in schools/higher institutions and community youth groups.
- Develop weekly work plans and schedule health education and community outreach program
- Implement AYFS activities including basic training as per the approved work plan and budgets in an effective and efficient manner
- Ensure that implementation of AYFS is effectively monitored and quality reports submitted on regular basis
- Ensure proper documentation of all project related expenses and prepare accountabilities for all activities
- Ensure that implementation challenges are identified, documented and reported to the AYFS Technical Advisor and other managers
- Represent Amref Health Africa in all fora and ensure networking, advocacy and coordination with other partners and relevant government sector offices regarding areas adolescent and youth friendly services
- Coordinate with the AYFS Technical Advisor in order to manage peer educators and other beneficiaries in the AYFS centre and outreach sites



- In collaboration with project coordinator actively participate in weekly and monthly project planning and review meetings
- Coordinate with the AYFS Technical Advisor ensure that the project's administrative processes, such as logistics, procurement and policies are fully followed
- Ensure that monitoring and reporting tools are completed regularly
- Prepare clear and comprehensive activity and monthly reports in time
- Report regularly to the AYFS Technical Advisor on activity updates, issues, needs, problems, or ideas for improving the project performance
- Ensure that peer educators comply to Amref Health Africa policies and procedures
- Regularly participate in community outreach and radio talk shows, social campaigns and other functions related to AYFS
- Take lead in health education and health promotion activities and campaigns
- Take lead and facilitate the procurement, stock management and logistics of the required medical supplies for the AYFS
- Provide content for regular update of the social media platform and document success stories for other corporate communication needs
- Actively participate in the development, production and adaptation of appropriate IEC materials for the project
- Manage supervise the utilization of Amref property and assets used for AYFS
- Link adolescent and youth to other services providers through active referral
- Take lead in organizing sports and games by organizing sessions and competitions for different adolescent and youth groups
- Carryout additional related activities and management tasks assigned by the immediate supervisor

Qualification, Skills and experience

- Diploma in public health, Nursing/Midwifery, Community health or health related field. A bachelor degree in health related field is an added advantage
- At least three (3) years of professional experience in Adolescent Sexual and reproductive health programs including Comprehensive Sexual Education in developing country
- Knowledge of South Sudan health system and the education sector with a depth familiarity about ASRH policies
- Excellent planning and organizing skills with ability to multi-tasks in fast face environment
- Excellent interpersonal and communication skills
- Computer skills especially MS word and excel, among others
- A good understanding of community systems
- Demonstrated initiative and attention to details
- Excellent oral and written communication in English
- Ability to travel in remote places in South Sudan
- Fluency in the local language of the position base is a must
- The position is for South Sudanese only



Application:

- This is a challenging opportunity for a dedicated and highly motivated professional. If you would like to join this dynamic team and help bring lasting health change in Africa, please send your C.V and application letter which should include remuneration requirements and contact details of three work-related referees, addressed to Human Resource, by email to Jobs.southsudan@Amref.org quoting the position in the subject matter or hand deliver to our office at Airport Road, Thongpiny.

