



## TERMS OF REFERENCE

Firm /Individual Consultant

<b>Organization</b>	Health Action Africa
<b>Title</b>	Consultant for Business Development ; Management of General Food Distribution, Blanket Supplementary Feeding Programme and School "
<b>Sector</b>	Education, Food Security & Nutrition Expert
<b>Area(s) of specialization</b>	1) Food Assistance 2) Malnutrition prevention and treatment 3) School meals
<b>Start Date</b>	Friday, October 18, 2024
<b>End Date</b>	Saturday, October 24, 2024

### **Project Background in South Sudan**

Health Action Africa is looking for a competent firm/consultant to support business Development /proposal tailored on the below strategic outcomes;

- (a) Strategic Outcome 1: Food-insecure Women, men and children in crisis-affected areas have access to safe and nutritious food all year round
- (b) Strategic Outcome 2: People at risk of malnutrition in crisis-affected areas, especially young children and pregnant and lactating women, are able to meet their basic nutrition requirements all year round
- (c) Strategic Outcome 3: Food-insecure smallholders and communities in non-conflict zones have enhanced livelihoods and resilience to seasonal climate shocks throughout the year
- (d) Strategic Outcome 4: The humanitarian community in South Sudan has access to reliable common services until satisfactory alternatives are available.

### **Expected Results General Food Distribution (GFD): -**

Management of nutrition-sensitive food assistance GFD to crisis-affected populations such as IDPs, Residents, Returnees (Activity 1). - Management of nutrition-sensitive General Food Distribution to refugees (Activity1). - Ensure that beneficiaries receive the right food basket and ration size and or the correct Cash Based Transfer amount where applicable.

- Targeting and registration of GFD beneficiaries based on vulnerability and other targeting assessment criteria and manage the authentication of beneficiaries before every distribution including related sensitization, keep GFD records, provision of capacity building to Project Management Committee (PMC).
- Management of Extended Delivery Points (EDPs) and Final Delivery Points (FDPs) as well as Mobile Storage Units such as in areas of Rapid Response Mechanism or certain lean season response, transportation, and dispatch of food commodities to the distribution points where applicable and efficient management of food resources. Management of the overall

implementation of GFD+ value-added activities with demonstrated increase in engagement of communities in value-added activities alongside GFD and how these activities provided added value to the beneficiaries they serve (e.g., mindset shift from 'free' food to self-reliance; increased knowledge, skills, community assets, etc.).

- Improve short-term food access, while investing in community assets and local productive capacity to build host community resilience to external shocks through GFD+ activities and linkages with other complementary projects.
- Ensure clear timeline of GFD Processes including timely implementation of Lean Season and other GFD assistance programmes as per the agreed timeline - Effective messaging and communication of WFP GFD programme objectives, type of assistance and entitlement of ration size and basket to target beneficiaries and other stakeholders.
- Timely and effective monitoring including the application of on-site Distribution Monitoring, Food Basket Monitoring (FBM), Post Distribution Monitoring (PDM) and reporting, including on-time submission of weekly updates, monthly report as well as payment invoices. - Timely submission of invoices and monthly reports.
- Ensure that General and Protection issues are well integrated into the project implementation. Management of Complaint Handling Mechanism to address the needs of vulnerable individuals.

#### **School Feeding:**

1. Improve education outcomes mainly (enrolment, attendance, retention, and progression)
2. Addressing short-term hunger among school-going children
3. linking smallholder farmers to the school meals, improving food production, and creating market for agricultural produce
4. Improving the health and nutrition status of school children
5. Targeting and registration of GFD beneficiaries based on vulnerability and other targeting assessment criteria

Other details will be shared to the firms /Individuals who expressed Interests.

#### **HOW TO APPLY**

Interested consultants should provide the following:

- curriculum vitae, and
- An approach and methodology for the assignment, a work plan and comments on the Terms of Reference if any (in brief).

**(a) A Financial proposal consisting of the amount to be charged for the assignment**

**YOUR PROPOSAL AND ANY SUPPORTING DOCUMENTS MUST BE IN ENGLISH.**

HAA places great emphasis on ensuring that the objectives of the work assignment, as described in the Terms of Reference, are met. Accordingly, in evaluating the Consultant for the assignment, attention will focus first and foremost on the technical elements. From those proposals deemed suitable in terms of the criteria in the Terms of Reference, HAA shall select the proposal that offers the Organization best value for money.

Your Application should be submitted by e-mail no later than close of business (17:00) on Monday, October 21, 2024. E-mail proposals should not exceed 5MB.

The e-mail address is: [hrteam.healthactionafrica.org@gmail.com](mailto:hrteam.healthactionafrica.org@gmail.com) and copy [healthactionafrica@gmail.com](mailto:healthactionafrica@gmail.com)



It is the individual's responsibility to ensure that his/her proposal is received by the deadline. Thank you for your interest in this HAA assignment; and we look forward to receiving your proposal.

**Note:** Health Action Africa is an equal opportunity employer, merits, competency and past performance are the key parameters embraced.

**Because this position is Urgently needed to be fill, short listing shall be conducted on rolling bases**

