



Terms of Reference

Baseline Study of

Enhancing Livelihoods resilience for
2,100 households in Aweil East and
Aweil Centre counties Project

CEDDS - 2020



Contents

i. Acknowledgements	3
ii. Affirmation	3
a. Introduction	4
b. Project description.....	4
e. Baseline Target Audiences	6
f. Type of study	6
g. Baseline Purpose and Objectives	6
h. Baseline Methodology.....	6
j. Team Advisors	7
k. Products	7
l. Lessons Learned	8
m. Required skills and expertise.....	8



i. Acknowledgements

The Centre for Emergency and Development Support acknowledges and appreciates the support from the people of United Kingdom through the UKAID Direct for funding this project. We are also grateful to the communities of Aweil East and center Counties, Aweil county government and all stakeholders and partners for their contribution and participation in this project.

ii. Affirmation

Except as acknowledged by the references in this document to other authors and publications, the document and research described herein consists of our own work, undertaken to advance learning and as part of the requirements of CEDS's monitoring and evaluation guidelines and standards.

Primary quantitative and qualitative data that will be collected during the baseline study process shall remain the property of the communities and families described in this document. Information and data must be used only with their consent.



a. Introduction

Centre for Emergency and Development Support (CEDS) is a National NGO registered by the relief and rehabilitation commission (RCC) in South Sudan. Since 2005, CEDS have been working together with partners and other stakeholders to achieve a poverty free society that is socially and economically self-reliant and conscious about basic human rights and dignity. CEDS currently implement different projects in food security and livelihoods, water hygiene and sanitation, gender-based violence, health among other reaching more than 100,000 beneficiaries either directly or indirectly.

1. Baseline Summary

Programme/Project	Enhancing Livelihoods resilience for 2,100 households in Aweil East and Aweil Centre counties
Programme Phase	January 2020 - December 31 2023
Survey Type	Project baseline study
Baseline Purpose	The main purpose of this baseline is to provide baseline data from which the measurement of achievement of the project outcomes and impact will be based. This is more so based on the project log frame and the indicators table.
Primary Methodologies	Primary data collection methodologies will include but not limited to household survey, key informants' interviews and focused group discussion. Secondary data collection will include but not limited to literature review and project documents.
Baseline Start and End Dates	2 nd – 24 th March 2020
Anticipated Baseline Report Release Date	4 th April 2020

b. Project description.

With funding from UKAID direct, Centre for emergency and development support is implementing a three (3) year food security and livelihoods project in Aweil East and Centre targeting a total of 2100 direct beneficiary farmers. This project implemented in 70 villages spread across the 2 counties involves training of farmer group on good agricultural practices, providing necessary farm inputs, supporting the setup of village and saving and loans associations and facilitating the availability of markets information to the targeted farmers. The project will furthermore encourage vegetable farming in Aweil East and Bee keeping in Aweil Centre alongside crop farming. This aims at increasing the acreage of farms put under agricultural activities by the individual farmers, improve the agricultural practices by the farmers, increase harvest per acreage of land ploughed and eventually leading to increased income from agriculture and general household income and purchasing power

c. Project Impact and Outcomes

Impact	<p>Enhanced economic wellbeing of households in Aweil East and Aweil Centre</p> <p><i>Indicator 1: Percentage decrease in proportion of rural population below US\$1 per day (Purchasing power parity) per day or below national poverty line desegregated by gender, age, disability and county</i></p> <p><i>Indicator 2: % increase in the number of households with enough income to meet their non-food related household needs (education, healthcare) disaggregated by gender, age, disability and county</i></p> <p><i>Indicator 3: Number of households who own productive household assets (assets that supports livelihoods production capacity of households including farm tools and equipment, productive animals, land etc) disaggregated by gender, age, disability and county</i></p>
Outcome 1	<p>Improved food security among 2100 targeted beneficiary households .</p> <p><i>Indicator 1: Number of targeted beneficiaries selling at least 26 bags of surplus sorghum, 12 bags of surplus beans and 31 bags of surplus groundnuts to generate income (desegregated by gender, age and disability)</i></p> <p><i>Indicator 2: Number of targeted households with members living on more than \$1/person/ per day (meet their survival threshold) disaggregated by age gender and disability.</i></p>
Output 1	<p>70 farmer groups are successfully established and functional</p> <p><i>Indicator 1: Number of registered farmer group members regularly attending at least 80% of the farmer group activities (meetings, trainings, joint farm activities) disaggregated by gender, disability and age</i></p> <p><i>Indicator 2: Number of trained farmer groups members practicing the learnt farming technologies, disaggregated by gender, disability and age</i></p> <p><i>Indicator 3: Number of targeted farmers supported by farmer groups, disaggregated by gender, disability and age</i></p>
Output 2	<p>2100 targeted households have increased agricultural output (production) as a result of activities of this project.</p> <p><i>Indicator 1: Average number of feddans cultivated by households for crop production (1 feddan= 1.037 acres)</i></p> <p><i>Indicator 2: Total number of bags harvested by each household (categorized by crop type)</i></p>
Output 3	<p>2100 targeted households generate income of more than \$7/day from agricultural activities and savings in VSLA's</p> <p><i>Indicator 1: Number of targeted farmers saving more than \$62.52 (SSP 10,000) per month in VSLA's</i></p>



	<i>Indicator 2: Number of targeted farmers earning more than \$625 (SSP 100,000) from sale of agricultural products per planting season</i>
Output 4	<p>Targeted 2100 farmers more information and understanding of market dynamics, processes and have enhance prices negotiation ability through farmer groups</p> <p><i>Indicator 1: Number of targeted farmers receiving regular markets information (Monthly) through farmer groups, disaggregated by gender, disability and age</i></p> <p><i>Indicator 2: Number of targeted farmers selling their farm produce at prices negotiated by the farmer groups disaggregated by gender, disability and age</i></p>

d. Beneficiaries

This project targets a total of 2100 HH in Aweil East and Centre whose information and details exists in a database and with the project files. Women are at the centre stage of project implementation as they bear the load of food security at the household level. Men being the majority of household heads in the area, are also actively engaged in project implementation as they are the main decision makers at the household level.

e. Baseline Target Audiences

The main audience for this baseline study will include but not limited to the small-scale farmer men and women residing in the villages targeted by the project, local leaders and the relevant government officials at the county and state level. Furthermore, the food security cluster, other food security and livelihoods implementing organization and other local community-based organizations will also be target audience for this baseline study.

f. Type of study

This will be baseline study that will be used to compare the project achievement in term of measuring its outcome as well as to the overall goal. This will be to set up basis for end of project evaluation to determine impact.

g. Baseline Purpose and Objectives

The main purpose of this survey is to provide the baseline or foundation from which the success of this project in terms of outcome and impact will be compared. Specifically, the baseline is intended to;

1. Provide values for the various indicators both outcome and output at the start of the project.
2. Document other good practices from other implementing organizations that can be incorporated in the implementation of this project.
3. Identify foreseen enabling factors, challenges and opportunities for successful implementing this project.
4. Propose aspects for consideration as an organization and also in collaboration with other implementing organizations and the cluster that can be considered to enhance the successful implementation, outcomes and impact of this project.

h. Baseline Methodology

The baseline study methodology will be guided by this Terms of Reference. The consultant will be responsible for designing the study methodology including computation of the sample size and formulation of the data collection techniques. Though CEDS will prefer case control study for this baseline study, it will be at the discretion of the consultation to develop and appropriate



method of study based on their understanding as well as the needs to meet the baseline obligations. Data collection methods will include but not limited to literature review, Household Survey questionnaire, Focus Group Discussion, Key Informant Interviews and Observation. Sample sizes for this study will be determined by the consultant but must be scientifically sound to meet the statistical rigor required for baseline studies.

Data will be gathered from documents, making reference to past experiences of the project beneficiaries and families, key informant interviews/semi-structured interviews, focus group discussions (FGDs), in-depth interviews (household survey), and open-ended interviews. As part of an elaborate checks and balances system, the consultants, and CEDS staff will supervise the data collection to ensure accuracy. The exercise will use various data collection and sampling techniques for quantitative and qualitative data as relevantly employed by the consultant. The methods will be scientific.

Though it is at the discretion of the consultant to determine the best method of data collection and data analysis, CEDS will prefer the use of mobile data collection at household level and use of SPSS for data analysis. The consultant will in the best interest of the organization propose the best means of achieving the set objectives.

i. Baseline timelines

This baseline will last for a total of 25 consultancy days including inception mission, literature review, actual data collection, data analysis, reporting and sharing of report with stakeholders. The consultant should therefore prepare the technical proposal taking into consideration these days.

j. Team Advisors

This baseline study will be led by the CEDS MEAL coordinator support technically by the operations director, country programmes manager and the projects coordinator. CEDS will ensure that all the necessary support is accorded to the consultant to achieve the task.

k. Products

The prospective consultant shall produce the following key products as part of this consultancy;

- a. Baseline Inception Report
- b. Enumerators training report
- c. Raw Data collected from both the household surveys, KII's and FGD's
- d. Data Cleaning and Analysis Syntaxes
- e. Codebook
- f. Draft and final report

The final report for this baseline study shall be on the following format;

- i. Title page
- ii. Table of Contents
- iii. Acronyms
- iv. Acknowledgments
- v. Executive Summary
- vi. Set up of data review
- vii. Background and Project Description
- viii. Purpose of baseline
- ix. Scope of the study
- x. Methodology
- xi. Data screening and assessment of reliability
- xii. Project status

- xiii. Findings (facts) and discussions, a description of project interventions methods and results, summary analysis of evaluation findings; of best practices, conclusions (judgments or interpretation of facts) and recommendations (suggestions for action)
- xiv. Conclusion, Recommendations and Lessons learned.
- xv. Annexes:
 - a. Relevant photos
 - b. List of meetings and interviews
 - c. List of Research assistants and all involved in the evaluation
 - d. Research tools
 - e. TOR for baseline
 - f. Other relevant documents
 - g. Results of FGD, Key informant interviews and household survey data
 - h. Suggestions for Minimum Reporting Requirements
 - i. Bibliography

1. Lessons Learned

The summary conclusions and recommendations will be documented. Documentation will be undertaken about the key lessons learnt. This will be done by recording individual, community and institutional experiences during the events followed by analysis and consolidation. The knowledge acquired and the products will be made available in the review report for reference by partners. Subsequent capacity building sessions will be employed to integrate these as way of learning and taking necessary actions in future. It will also be important to document and highlight feasible and emerging livelihood options, approaches and technologies that could be embraced to enhance food security and trigger accelerated transformational development.

m. Required skills and expertise

- A Master's degree in Rural Development, Agriculture, Development Studies, community development, Sociology and monitoring and evaluation component or any Applied statistics related training
- At least 5 years of research and other relevant professional experience with experience in fragile context
- Expertise in quantitative and qualitative data collection and analysis
- Expertise in project cycle management and extensive knowledge of MEAL and data collection methods.
- Acknowledged similar consultancies with recognized organizations;
- Demonstrated analytical and writing skills;
- Excellent knowledge of English, knowledge of Arabic will be an asset;
- Computer skills (advances user in Excel or similar software; STATA is an asset);
- Must be willing to travel to South Sudan in person.

n. How to apply

Interest and qualified applications should **submit Technical and Financial proposals** including a CV, three referees and copies of reports for previous work conducted by consultant from similar assignments, to procurements@cedss.org on or before 15th Feb 2020

