



### Job Advert



|                             |                                                                                 |
|-----------------------------|---------------------------------------------------------------------------------|
| <b>Position Title:</b>      | <b>Community Mobiliser</b>                                                      |
| <b>Location:</b>            | <b>Terekeka and Kajo-Keji,</b>                                                  |
| <b>Number of posts:</b>     | <b>Two (one per each Location)</b>                                              |
| <b>Duration of Contract</b> | <b>One year with possibility of extension depending on funding availability</b> |
| <b>Reporting To</b>         | <b>County Education Coordinator</b>                                             |
| <b>Application Start:</b>   | <b>21<sup>st</sup> / August /2026</b>                                           |
| <b>Application End</b>      | <b>11<sup>th</sup> / September /2026</b>                                        |

### Organization Background

*Help Education South Sudan* (HESS) is a nonprofit humanitarian, developmental organization established to address the most urgent literacy needs of the people of South Sudan. It is implementing a range of interventions in the areas of education. It is registered by the relevant authorities in the country including the Relief and Rehabilitation Commission (**Reg. #696**) with a legal mandate to serve the people of South Sudan. Our geographical areas of operations are in greater Bhar El Ghazal (Awerial, Yirol East, Rumbek Gogrial) Greater Equatoria (Juba, Yei, Kajo-Keji, Terekeka, Mundri) and Greater Upper Nile (Bor).

### **Role & Responsibilities/Job Description**

## **Main Purpose of Job**

The Community Mobilizer is responsible for facilitating meaningful community participation in project activities, strengthening relationship between the project and local communities, ensuring that community needs, concerns, feedbacks and priorities are reflected in the project implementation. This position is expected to work closely with community leaders, local authorities, beneficiaries, project staff and other stakeholders to promote participation, awareness, accountability for sustainability.

## **KET TASKS:**

1. Mobilize communities to participate in project activities, meetings, awareness sessions and trainings.
2. Implementing and reporting of planned activities
3. Community engagement and advocacy
4. Supporting the communities and partners in environmental conservation, child protection, and wellbeing
5. Monitoring the performance of community groups
6. Engaging diverse organizations, community leaders, and residents
7. Ensuring authentic participation and shared decision making
8. Keeping the community updated about the project
9. Connecting with and engaging unconventional and innovative actors
10. Building relationships between HESS and the community
11. Conduct a needs assessment.
12. Ensure proper filing of M&E documents including questionnaires, monitoring reports, datasets among others.
13. Participate in regular data verification and audit exercises to assess the quality of data reported and address any anomalies identified.
14. Keep the M&E database up to date and help program staff prepare periodic high-quality reports
15. Contribute to design and implementation of outreach activities
16. Collect and report community feedbacks, complaints and suggestion using established feedback and accountability mechanism



17. Promote meaningful participation of women, youth and persons with disabilities in project activities.
18. Perform any other tasks/duties relevant to the position as may be assigned by the supervisor
19. Mobilize a community to action leading to increased empowerment and self-reliance.

**Minimum Qualification / working experience;**

- A Diploma in Community development, social works, development studies, education or a related field and Bachelor's degree is an added advantage.
- At list one year of previous experience with humanitarian organizations is an added advantage.
- Experience in participatory data approaches in data collection.
- Experience with Kobo, Toolbox, ODK, GIS.
- Computer literate with experience in MS Doc, Excel and email

**SKILLS AND ATTRIBUTES.**

- Excellent analytical and logic skills.
- Excellent communication skills both verbal and written
- Self-Centered and independent thinker and willing to follow instructions.
- Team player with friendly personality; able to build strong interpersonal relationship with the local communities.
- Strong community engagement and mobilization skills
- Fluency in English and relevant local language is desirable
- Strong commitment to humanitarian principles, community participation, inclusion, integrity and respect for diversity.
- Good problem-solving and decision-making skills

**SPECIAL CONDITIONS**

***HESS commitment to Safeguarding***



HESS is committed to the safeguarding and protection of the communities we serve, our partners, our volunteers, and our staff.

As part of this commitment to safeguarding, all offers of employment will be subject to satisfactory references and appropriate background checks. HESS also participates in the inert-Agency Misconduct Disclosure Scheme; we will request information from job applicant's previous employers about any findings of sexual exploitation, sexual abuse and/or sexual harassment during employment or incidents under investigation when the applicant left employment.

### **Accountability with in HESS.**

Alongside our safeguarding policy HESS is an equal opportunity employer and has set of integrity policies. Any candidate offered a job with in HESS will be expected to adhere to the following keys areas of accountability.

Comply with HESS policies and procedures with respect to safeguarding, code of conduct,

Health and safety, confidentiality, do no harm principle and unacceptable behavior protocols.

Report any Concerns about inappropriate behavior of HESS staff or partner.

### **Submission of Application:**

**Deadline for submission of applications is 11<sup>th</sup> September 2026 at 5:00 p.m. Interested**

**Applicants should send soft copies of their CVs academic documents, national ID and**

**Cover letter via email to [hr@helpeducationssd.org](mailto:hr@helpeducationssd.org) or submit hard copies at HESS Office**

**in Juba at Yaro Plaza, 3<sup>rd</sup> Floor, Hai Cinema.**

**Please note that the subject line of the email should include the position being applied for.**

**Only shortlisted candidates will be contacted via e-mail or phone.**

**Please note that this is an urgent recruitment and all applications will be reviewed on a rolling basis. The position is open for South Sudanese Nationals only; Qualified Female candidates and persons with special physical conditions are strongly encouraged to apply!**

