



# External/Internal Job Advert

Job Title: Project Manager - Roving  
Supervisor: Field Coordinator  
Department: Governance and Rights  
Location: Ganyiel, Panyijar County  
Opening Date: 11<sup>th</sup> June 2024  
Closing Date: 28<sup>th</sup> June 2024  
Number of Positions: 1 [One]  
Grade/Scale: 7A



## **Background**

The International Rescue Committee (IRC) responds to the world's worst humanitarian crises and helps people to survive and rebuild their lives. Founded in 1933 at the request of Albert Einstein, the IRC offers lifesaving care and life-changing assistance to refugees forced to flee from war or disaster. At work today in over 40 countries and 22 U.S. cities, we restore safety, dignity and hope to millions who are uprooted and struggling to endure. The IRC leads the way from harm to home.

IRC has operated in South Sudan for over 30 years now delivering humanitarian relief, post-conflict assistance, and development programs in both refugees, internally displaced and host community settings. IRC operates in 10 field offices including in Juba with program portfolio covering health, nutrition, child protection, economic recovery and development (ERD)/livelihoods, women's protection and empowerment and general protection. IRC continues to provide life-saving assistance and humanitarian aid to vulnerable South Sudanese, trying to rebuild their lives and restore peace. The IRC's new strategy in South Sudan will prioritize improving health, safety, and economic well-being, targeting women, children, and other vulnerable groups. Integrated Protection in South Sudan covers Protection and Women's Protection and Empowerment, Child Protection and CCCM with a strong focus on ensuring gender equality in both programming and organizational practice.

## **Position Overview**

Based in Panyijiar, the Program Manager will report to the Field Coordinator (FC) and receive technical support from the Governance and Rights Coordinator based in Juba. The Program Manager will provide overall technical and managerial leadership in Reconciliation and Peacebuilding for a newly formed consortium of World Relief, two local partners, and the IRC. This consortium is responsible for implementing a 36-month South Sudan Reconciliation, Stability, and Resilience Trust Fund (RSRTF) project in the counties of Leer, Panyijiar, and Mayendit in Unity State. The reconciliation pillar of the RSRTF project aims to restore trust, promote peaceful coexistence, and strengthen social cohesion through communal conflict management, reconciliation, mitigation, and prevention.

The Program Manager will ensure the project meets its stated goals and reporting requirements while leading coordination efforts with key stakeholders. The role requires working in complex, politically charged, and unstable environments, across different cultures, and supporting diverse teams to achieve impact within agreed timelines. Collaboration with stakeholders, including RSRTF consortium members, the Area Reference Group, and various service providers, will be crucial as the Program Manager leads the integration of reconciliation and peacebuilding activities into programs across the nexus.

Note: This position is contingent on IRC being awarded anticipated funding.





### **Specific Tasks and Deliverables**

The tasks will include, but will not be limited to:

### **Program Management and Implementation**

- Provide overall direction and leadership support to IRC project teams and partner organizations to ensure timely and quality delivery of project reconciliation objectives as well as compliance with IRC and RSTF regulations.
- Oversee implementation and monitoring from project start-up to close-out, including regular field-level, Area Reference Group (ARG) and partner meetings.
- Assure that project is effectively supported including adequate staffing levels, the successful development of key implementation tools (work plans, indicator tracking, spending plans, operational manuals, and other project management tools).
- Ensure effective and efficient technical oversight of project implementation by closely collaborating with project partners and providing strategic and operational support on reconciliation to partner program staff as needed.
- Enhance the capacity of IRC and local partners' staff by training them on key reconciliation and community leadership approaches and tools to ensure the effective implementation of project activities.
- Liaise with G&R Technical Coordinator and the Governance Technical Advisor to ensure relevant support, tools and resources are being provided and integrated into project activities and that activities are complimentary to existing programming.
- Support overall dissemination of project outcomes amongst wider stakeholders as well as provide representation for the project and the IRC South Sudan governance and peacebuilding sector in external fora.
- Lead efforts to develop complementary programming for the governance and peacebuilding sector and support the expansion of IRC South Sudan programming in those areas.

### **Monitoring and Information Management**

- Collaborate with the Client Responsiveness and Accountability team to ensure that the target population has access to safe and responsive client-feedback mechanisms, allowing individuals to provide feedback, raise concerns, and share their experiences regarding services provided.
- Support the MEAL team in developing a comprehensive MEAL plan for the program.
- Regularly review and follow up on the implementation of the plan to track progress, identify gaps, and make necessary adjustments.
- Ensure proper collection, storage, and use of personal information from site populations.

### **Budget Monitoring**

- Conduct regular budget versus actual (BVA) reviews and make appropriate recommendations to the finance and supply chain staff as well as to the field-based health staff.
- Ensure that assigned budgets are spent according to plan and as per contractual agreements with respective donor.
- Work with finance to undertake budget recoding as required.

### **Coordination and Representation**

- Ensure appropriate coordination with relevant stakeholders and partners as well as with national authorities and local/community structures.
- Collaborate with the local partner in Panyijiar to provide guidance on Area Reference Group activities, including meetings.





### Key Working Relationships

**Position Reports to:** Field Coordinator and Governance and Rights Coordinator

**Position directly supervises:** Project Officer

**Other Internal and/or external contacts:**

**Internal:** PROL and WPE TCs and Managers, and Operations Team,

**External:** Consortium Managers, RRC, NGO Forum at County Level, State Authorities etc

### Job Requirements

- A master's degree in Peacebuilding and Governance, Development, Humanities, Social Sciences, or a related field is required. An equivalent combination of education and experience may also be considered.
- Experience in implementing peacebuilding projects in fragile contexts, preferably in South Sudan.
- Proven experience in project management, including program design, implementation, monitoring, and evaluation, preferably in emergency or conflict-affected settings.
- Experience in youth related programming and able to work on the program through a youth-centered lens.
- Strong experience in analyzing and reporting on peacebuilding and conflict prevention programming.
- Strong negotiation skills and the ability to develop relations with local counterparts, donors and other stakeholders.
- Strong experience in grant funding compliance, specifically UN and RSTF highly desired.
- Demonstrated innovation and success in staff capacity-building and in participatory, flexible, and gender-sensitive programming and implementation.
- Experience in using external communication tools/social media. Experience in advocacy a plus.
- Experience in project representation and networking.
- Experience working on and in South Sudan is highly desired. Willing to travel to Juba, Leer, Rumbek, Mayendit and Bentiu.
- Excellent leadership, communication, and interpersonal skills, with the ability to work effectively in a multicultural and multidisciplinary team.
- Strong interest and motivation in inter-agency coordination.
- Proven experience in project management, including program design, implementation, monitoring, and evaluation, preferably in emergency or conflict-affected settings.
- Excellent leadership, communication, and interpersonal skills, with the ability to work effectively in a multicultural and multidisciplinary team.
- Familiarity with humanitarian principles, standards, and guidelines related to protection, GBV (Gender-Based Violence), CCCM, and rule of law, including the Sphere standards and the IASC guidelines on protection.
- Proficiency in English is required, and knowledge of relevant local languages is highly advantageous.

The position is for: **SOUTH SUDANESE NATIONALS WITH ALL NATIONAL DOCUMENTS**. Please submit a cover letter outlining your interest and qualifications and CV if you would like to be considered for this position.

**Working Environment:** Position is based in Panyijiar County, Unity State and must comply with IRC South Sudan's security protocols.

**Professional Standards:** The IRC and IRC workers must adhere to the values and principles outlined in the IRC Way - Standards for Professional Conduct. These are Integrity, Service, and Accountability. In accordance with these values, the IRC operates and enforces policies on Beneficiary Protection from Exploitation and Abuse, Child Safeguarding, Anti Workplace Harassment, Fiscal Integrity, and Anti-Retaliation.



**Diversity and Inclusion:** At IRC, we are passionate about creating an inclusive workplace that promotes and values diversity. Organizations that are diverse in age, gender identity, race, physical or mental ability, nationality, and perspective are validated to be better organizations. More importantly, creating a safe workspace environment where everyone, from any background, can do their best is the right thing to do. So, bring your whole self to work.

**Standards Of Professional Conduct**

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**Safeguarding Policy**

The IRC has a zero-tolerance policy for safeguarding violations by staff, incentive workers, visitors, sub-grantees, suppliers/sub-contractors, and implementing partners. Safeguarding at the IRC is an integral to the organizational values and ethics, and staff and associates are expected to take all reasonable steps to prevent the sexual exploitation, abuse, and harassment of any person linked to the program by both its employees and any downstream partner. The successful candidate will be subject to a thorough background check and satisfactory references.

**Narrowing The Gender Gap**

The International Rescue Committee is committed to narrowing the gender gap in leadership positions. We offer benefits that provide an enabling environment for women to participate in our workforce including a flexible hour (when possible), maternity leave, transportation support, and gender-sensitive security protocols

**Equal Opportunity Employer**

IRC is an Equal Opportunity Employer. IRC considers all applicants on the basis of merit without regard to race, sex, color, national origin, religion, sexual orientation, age, marital status, veteran status, disability, or any other characteristic protected by applicable laws.

**How to apply:**

Interested applicants should submit a cover letter, CV and academic qualification with 3 references and a copy of the national ID, including daytime telephone contact to either addressing an email to the Human Resources Department at [SS-HR@Rescue.org](mailto:SS-HR@Rescue.org). Please indicate the title of the position applied for in the subject line of the email. Alternatively, applications can be hand-delivered to IRC Juba Offices at **APTECH Office Building**, 3rd & 4th Floor, Plot Number 63, Block AXIII, 3rd Class, Hai Malakal, Juba or **IRC Ganyleil Field Office** next to the Airfield. Please clearly mark the position title and duty station.

Deadline for submission is slated for **28<sup>th</sup> June 2024**. NOTE: Only shortlisted candidates will be contacted and attach photocopies only while the original will be asked at the interview panel and all the photocopies will remain the property of IRC.

***The position is very competitive. Both male and female South Sudanese nationals are encouraged to apply.***



Verified by DAC  
Senior Inspector  
for Admin & Finance  
Juba  
12/06/2024

Handwritten text in blue ink: "Verified by DAC", "Senior Inspector", "for Admin & Finance", "Juba", and "12/06/2024". To the right is a rectangular blue stamp with the words "INTERVIEW" and "RE" visible.