



South Sudan Program
Goshen House 2nd Floor,
Ministry Road, Kololo, Juba.

Date: 29th October 2021

REQUEST FOR EXPRESSION OF INTEREST FOR VENDOR PRE-QUALIFICATION

ALIGHT is an international humanitarian agency working with refugees, displaced people, and those at risk. To help them survive disasters and rebuild lives of dignity, health, security and self-sufficiency.

In order to fulfill its mission and vision in South Sudan, ALIGHT seeks to engage with specialized companies/vendors/firms/institutions in various fields for its pre-qualification process with the possibility of entering into framework agreements for the year 2022.

ALIGHT will be interested in companies that are specialized in:

1. Provision of Insurance services – For Motor vehicles, Motor cycles and assets.
2. Provision of Hotel services – accommodation, catering, conference facilities etc.
3. Provision of Travel agency services – air ticketing both local and international.
4. Provision of Ground transport – cargo transport (trucks)
5. Provision of Drivers & shuttle services – Competent drivers (National) and Taxi services.
6. Provision of Air charter services – for cargo transport.
7. Provision of Printing services – Design & print visibility materials.
8. Provision of Motor vehicle repairs & servicing – Scheduled servicing, and impromptu repairs.
9. Provision of Money transfer services – Juba to all the field sites
10. Provision of internet services-to all the field sites.
11. Provision of DSTv services – Juba and all ARC field sites.
12. Supply of ICT equipment – Printers, Laptops & Copiers.
13. Supply of Personal Protective equipment – PPEs
14. Supply of office stationery & Staff house items – writing and printing materials
15. Supply of motor fuel – Diesel and petrol.
16. Supply of shelter materials – Tents, tarpaulins, mats.
17. Supply of non-food relief items (NFIs) – Kitchen sets etc.
18. Supply of youth games and sports items - Uniforms and equipment.
19. Supply of skill building materials – For girls and women friendly space centers.

A complete set of expression of interest bidding documents can be requested via the following email, Procurement.Juba@Wearealight.org

Interested bidders in different categories should submit their duly completed expression of interest documents with the following:

- References – contacts of at least two references that can be contacted with their day time telephone numbers
- Legality – legal status, statutory business certificates and licenses.
- Financial strength – audited books for the last 2 financial years.
- At least two years' experience in the chosen category – to be justified by work completion certificates, executed contracts etc.

- ISO or any other quality assurance certificates if any.
- Bidders VAT registration.

Shortlisted vendors will be added to ALIGHT 2022 vendor database and invited to submit their bids as a requirement for entering into 2022 framework agreement with ALIGHT.

Kindly submit the requested information following the guidelines given in a sealed envelope not later than 4pm on 15th November 2021.

Rajkumar Selwyndas
Country Director



29th October, 2021
JUBA

